



Court Manager 2017 Production Schedule (internal)

Spring 2017 - Vol. 32/1

Submission deadline	Friday, Jan. 6
Final copy deadline	Friday, Feb. 3
Ad space reservation deadline	Friday, Feb. 10
Magazine to artist for layout	Friday, Feb. 24
Submit order form (#) to printer	Friday, March 10
Magazine to printer	Friday, March 24
Magazine to mail house	Friday, April 7
Magazine drops	Monday, April 10

Summer 2017 - Vol. 32/2

Submission deadline	Monday, March 6
Final copy deadline	Monday, April 3
Ad space reservation deadline	Monday, April 10
Magazine to artist for layout	Monday, April 24
Submit order form (#) to printer	Monday, May 8
Magazine to printer	Monday, May 22
Magazine to mail house	Monday, June 5
Magazine drops	Wednesday, June 7

Fall 2017/Conference Issue - Vol. 32/3

Copy deadline	Tuesday, Aug. 1
Ad space reservation deadline	Tuesday, Aug. 8
Magazine to artist for layout	Tuesday, Sept. 5
Submit order form (#) to printer	Tuesday, Sept. 19
Magazine to printer	Tuesday, Oct. 3
Magazine to mail house	Tuesday, Oct. 17
Magazine drops	Thursday, Oct. 19

Winter 2017/2018 - Vol. 32/4

Submission deadline	Monday, Sept. 25
Final copy deadline	Monday, Oct. 23
Ad space reservation deadline	Monday, Oct. 30
Magazine to artist for layout	Monday, Nov. 13
Submit order form (#) to printer	Monday, Nov. 27
Magazine to printer	Monday, Dec. 11
Magazine to mail house	Wednesday, Jan. 5
Magazine drops	Friday, Jan. 7