

**Conference Development Committee Meeting**

Tuesday May 14, 2 p.m. ET.

**Attendees:**

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| --- | --- | --- | --- |
| Tina Mattison | Jude Del Preore | Val Gardner | Erin Carr |
| Kelly Hutton | Cassie Bradshaw | Melinda Brooks | Jorge Basto |
| Rick Pierce | Dawn Palermo | Joe Tommasino | Peter Kieger |
| Jeffrey Tsunekawa | Courtney Whiteside | Kendra Escudero | Janet Cornell |
| Greg Lambard | Jeff Chapple | Dr. Toriarn Weldon |  |

**Minutes:**

1. **Welcome and Introductions**
2. **Annual Conference**
	1. **Leadership Seminar July 21st**
	2. **Tracks – CORE®; Leadership/Caseflow; Technology; DEI;**
	3. **Shared Interest Groups/Committees**
	4. **Social**

Invitations have been sent to state associations leaders and our partners. Members should reach out to Tina, Jude, or Kelly if they would like an invite extended. There will be tracks regarding the CORE®, leadership/caseflow, technology, and DEI. The shared interest groups are again being hosted by several committees.

1. **Subcommittees**
	1. **ECP/First Time - Meet and Greet**
	2. **NACM Cares – CASA**
	3. **Videos - Regarding how to navigate APP**
	4. **Commercial for NOLA**
	5. **Hosts – Roger and Kristie**
	6. **Virtual MC – More volunteers**

The ECP/First time attendee meet and great will be 90’s trivia themed. The NACM cares charity will be the local CASA organization. There will be a couple of fundraising opportunities throughout the conference. The video regarding the app is being re-recorded by Roger and the commercial for NOLA is posted. Roger and Kristie will be organizing the hosts. We are hoping to recruit more virtual MC’s and have a couple of onsite individuals appear live from the conference.

Currently we are looking for someone to appear onsite and remotely:

* Sunday: ECP/first time attendee reception
* Tuesday: Lunch on your own section.
* Wednesday: Hosting an online SIG session

Discussion was held regarding having talking points and questions available for those acting as virtual hosts and whether or not vendors should be asked to participate. Anyone interested in assisting should contact Tina.

1. **New/Old Business**
2. **Good of the Order**

Interviews for board members will be held on Sunday. Jeffrey has his committee nearly selected. Nominations for the board close on June 7, 2024.

The NACM award deadline has been extended to May 20, 2024

**Next Meeting Date –June 11.**