

**CONFERENCE DEVELOPMENT COMMITTEE MEETING**

**Tuesday September 12, 2023 2 p.m. ET.**

**Present:**

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| Kelly Hutton | Jude Del Preore | Janet Cornell | Stacey Fields |
| Erin Carr | Rick Pierce | Courtney Fields | Creadell Webb |
| Dawn Palermo | Erica White | Edwin Bell | Sarah Brown-Clark |
| Jeff Chapple |  |  |  |

**Minutes:**

1. **Welcome and Introductions**
2. **2023 Annual Conference reviews**

The board has not reviewed the compiled scores for the conference. The speakers have received their individual scores. Overall, they looked good. The lowest scoring was 3.2 the closing speaker rated at a 5. There were a couple of session with a low number of ratings and that should be considered when looking at the overall scoring. We also may need to consider the number of attendees in the session in to account. The board will review the compiled scores at the Fall board meeting.

1. **Theme for upcoming conference(s)** 
   1. **Midyear (Orange County, CA February 4-6)**
   2. **Annual (New Orleans, LA July 21-25)**

The theme for the midyear conference is Leadership Opportunities and Challenges for our Nation’s Courts: Engaging a New and Diverse Workforce.

The theme for the annual conference will be Leadership Opportunities and Challenges for our Nation’s Courts: Leading Leaders into the New Tomorrow.

1. **Subcommittees**
   1. **Call for Proposals went out (due October 4th) – Still need volunteers for review subcommittee**

Currently, there are 8 proposals submitted so far. The deadline is October 4. There is discussion on another email push and a possible social media blast.

Kelly Hutton, Creadell Webb, Erica White, Jeff Chapple, Stacey Fields, Courtney Whiteside, and Sarah Brown-Clark offered to assist with conference proposal review.

* 1. **“Know before you go”**

A group is looking at a possible commercial and/or webinar to host ahead of both conferences to discuss what people need to know ahead of the attending. The commercial and/or webinar would discuss the app, conference structure, and provide tidbits for first time conference attendees and new members. Janet is working on an article for the court express to discuss the differences between midyear and annual conference that also provides information on the conferences including tips and tricks.

* 1. **Hosts – Roger and Kristie**

Roger Rand and Kristie Collier-Tucker will be recruiting and scheduling hosts for the conferences this year.

* 1. **Virtual MC –**

Tina will be having discussions with Val and Erin regarding livestream capabilities and the possibility of a virtual MC to engage the online attendees more.

1. **New/Old Business**

The board will be meeting the first weekend in October.

The committee discussed the possibility of having tables within the breakout sessions to make it easier to take notes. This would however cut down on the capacity of the room.

1. **Good of the Order**

**Meeting dates:** October 10, November 14, December 12, January 9, February 13, March 12, April 9, May 14 and June 11.