

**Conference Development Committee Meeting**

Tuesday, September 17, 2024 at 3 pm EST

**Attendees:**

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| **Kelly Hutton** | **Jude Del Preore** | **Janet Cornell** | **Joe Tommasino** |
| **Tina Mattison** | **Val Gardner** | **Vicky Carlson** | **Erica Payne-Santiago** |
| **Jeff Chapple** | **Erin Carr** | **Cassie Bradshaw** | **Jenny Findsen** |
| **Greg Lambard** | **Roger Rand** | **Courtney Whiteside** | **Jorge Bastro** |

**Minutes:**

1. **Welcome and Introductions**

Kelly welcomed everyone to the meeting and introduced herself as chair and Greg as vice-chair. She introduced Val, Jude, and Erin as the NCSC team that are important to the planning and success of our conferences. If you didn’t receive an email from Kelly with the agenda and would like to be on the mailing list please email in the chat or email [kellyh@nacmnet.org](mailto:kellyh@nacmnet.org).

1. **Annual Conference Debrief**
   1. **Committee Comments**
   2. **Survey Results**

Those present on the call discussed their experiences at the annual conference. Kelly shared the overarching comments on the conference which were primarily positive. The attendees continue to express interest in the CORE®, technology, leadership, and workforce management.

1. [**2025 Conferences**](https://nacmnet.org/conferences/upcoming-conferences/)
   1. **Locations**
   2. **Theme and Graphics**

The overarching theme for the 2025 conferences is “Building Public Trust and Confidence in Our Nation’s Courts.”

The midyear conference will be held at Harrah’s in Atlantic City with the sub-theme “Measuring and Taking Action on Public Trust and Confidence.” Speakers include:

* Judge Victoria Pratt (opening)
* Jesse Rutledge (endnote)

The annual conference will be held in Omaha, NE at the conference center with the sub-theme “Promoting Public Trust and Confidence through Service and Collaboration.” \_\_\_\_\_\_\_\_\_.

* Greg Gray (opening)
* Emily LaGratta (super session)
* Andrea Hollingsworth (closer)

Kelly asked for volunteers to assist with the graphics. Roger indicated that he would check with his team. After the meeting Erica shared that she also had someone in her office that may be interested in submitting a design. If we aren’t able to obtain a submission, Kelly indicated that she plans to use AI.

1. **Subcommittees**
   1. [**Call for Proposals**](https://nacmnet.org/conferences/call-for-proposals/)
   2. **Public Relations**
      1. **Conference Hype**
      2. **Know Before you Go**
      3. **App Navigation**
   3. **Hosts – Roger and Kristie**
   4. **Virtual Attendees & MC**
   5. **40th Anniversary**
   6. **Conference Awards and Conference Scholarships**

The call for proposals has been posted with a submission due date of October 4, 2024. We have fourteen proposals to date. Volunteers are needed for the proposal review. Erica, Tina, Jeff, Val, Jorge, Greg, Jude and Courtney agreed to serve on the review panel. Others can email Kelly at [kellyh@nacmnet.org](mailto:kellyh@nacmnet.org), if they are interested. Vicky indicated that we may want to look at finding a speaker to discuss the DOJ findings on data accessibility. She will email Jude the findings.

Kelly reviewed that she and Val are working on public relations and hype for the 2025 conferences. They will share the ideas and informational pieces with Janet for the Court Express.

Roger and Kristie have indicated that they will organize the hosts for the conferences again. We are working with New Jersey and Nebraska to have onsite contacts for local recruitment and assistance.

Kelly indicated that we need to find a volunteer to assist with virtual networking sessions for those attending remotely. There were no volunteers on the call.

Kelly asked for volunteers to assist with events and special tasks regarding celebrating NACM’s 40th anniversary history. Volunteers included Jude, Val, Norman, Jenny, and Kelly. Jude will lead this group.

Kelly advised that this committee will also be taking on the conference awards and conference scholarships this year. Volunteers included Erica, Vicky, Erin, and Kelly. Kelly will reach out to the membership chair to see who worked on these last year.

Kelly also looked for volunteers to assist with social events at both conferences. Volunteers included Jeff, Vicky, Val, and Kelly.

1. **Other Ideas for the Conferences**

The group discussed other ideas for the conferences:

* Pickleball lessons one morning
* 1985 theme events.

1. **NACM Committee Updates**

Update on CORE® trainings. Upcoming trainings will be in Nevada, Washington, for PACM, and hopefully Vermont in the Spring.

**2024-25 Meeting dates**

October 15, November 19, December 17, January 21, March 18, April 15, May 20, June 17