

**LEADERSHIP OPPORTUNITIES AND CHALLENGES FOR OUR NATION’S COURTS**

CONFERENCE DEVELOPMENT COMMITTEE MEETING

Tuesday November 14, 2 p.m. ET.

**Present:**

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| Tina Mattison | Jeff Chapple | Stacey Fields | Erica Payne-Santiago |
| Rick Pierce | Janet Cornell | Val Gardner | Creadell Webb |
| Roger Rand | Bo Coxen | Kelly Hutton | Dawn Palermo |
| Melinda Brooks | Mark Dalton | Norman Meyer | Ally Meadows |

**Minutes:**

1. **Welcome and Introductions**

Review of minutes - Erica Payne-Santiago needs to be updated on 10-10-23 minutes.

1. **2023 Annual Conference reviews**
2. **Dates**
   1. **Midyear (Orange County, CA February 4-6)**
   2. **Annual (New Orleans, LA July 21-25)**
3. **Subcommittees**
   1. **2024 proposal subcommittee**

The subcommittee met and has chosen proposals to cover all sessions. We sent notifications to those who have been accepted. There are a couple of proposals we are holding until the annual and some identified as better suited for 2025’s theme.

* 1. **“Know before you go” webinar – Regarding how to navigate APP**

Topics to include: “What does it mean to attend NACM conference?”

December issue of NACM Court Express will include an article regarding Mid-year. We need three bullet points by Thursday of this week.

* 1. **Commercials – One for CA and one for LA**

We’d like to unveil the 2025 conferences at the annual as well.

* 1. **Video of how to use APP – lots of nifty features**

Roger sent a few example videos. He is interested in hearing opinions on the format. There will be a video for each icon on the app to walk users through the process. Videos need to be trimmed by a video editor. Login information for new users is their email and password from conference registration. More options for videos are how to message vendors, how to submit evaluation, and a plug for annual.

* 1. **Hosts – Roger and Kristie**
  2. **Virtual MC – Need to work on this for the Annual**

Virtual MC may not be possible for Mid-year. We will be looking into creating a space for virtual attendees for Annual. Val will be working on researching the possibilities. Norman recommends adding scheduled virtual meetings to the agenda.

1. **New/Old Business**

The NACM Committees page will be updated. IT will be reaching out to the Chairs of each committee. Template will include a newer and fresher look, with easier way to read information regarding agendas/dates/resources.

The Mid-year website will be launching this week. The website will include rates for the hotel.

Erica believes that AI will be a big topic at the conference.

1. **Good of the Order**

Rick is attending the COSCA meeting. He will return with feedback. The focus is data quality and data standard education.

Our next meeting will be on December 12th.

In February, we will start talking about annual.

Meeting dates –December 12, **January 9**, February 13, March 12, April 9, May 14 and **June 11**.