



CORE® COMMITTEE

Meeting Minutes

December 18, 2023 @ 3:00 p.m. ET

Attendees:

Greg Lambard	Dawn Palermo	Peter Kiefer	Kent Pankey
Kelly Hutton	Creadell Webb	Lisa Burke	Mallory Minor
Rick Pierce	Charles Mapp	Ellen Procida	TJ BeMent
Jeff Chapple	Jude Del Preore	Richard Lynch	Norman Meyer
Jeffrey Tsunekawa	Kevin Bowling	Rachel Downing	

1. Welcome and Introductions

Greg welcomed everyone.

2. Review of the Minutes from November 27, 2023, 2023

The minutes from the November 27, 2023 meeting were reviewed and approved.

3. New Committee Pages

The new committee pages are complete and were launched last week. The pages are more consistent look and feel, they include an ical link to download committee meetings right to the user's calendar, and include resources for each committee. Feedback can be submitted to the website committee.

The nacmcore.org website is in its final stages of migration to the nacmcore.net website. The look and feel should be the same. Structured response tests will be a fillable form in lieu of PDFs and Word documents.

4. Check-in with working groups

a. Curriculum Review – Focusing on IT (Greg)

Joint Technology Committee is advocating for an additional CORE curriculum to be created regarding IT. Discussion was held regarding the idea to complete a precursory review of the 13 curricula to ensure they are on par with today's technology and looking at a full curriculum for the 2024-25 board year.

b. Curriculum Review – Focusing on DEI (Richard)

Rich shared that the workgroup discussed evaluating the vision curriculums first and mentioned that in the future DEI could also be a standalone curriculum.

c. CORE® Champion Trainings – Expanding beyond conference sessions (Charles)

Charles shared that this workgroup has met and has discussed expanding the CORE® beyond conference sessions. He discussed partnering with state associations and perhaps piloting something in Nevada. The group also discussed areas that couldn't afford to bring the training there and using SJI grant funding, regional training, marketing, and then webinars. The group meets again in January.

d. Creating generic PowerPoint slides and Executive Summaries for each curriculum (Norman)

Norman shared that the workgroup met and have each selected one of the curricula to draft the content for an executive summary. The group will be getting together in January and



discussing what content should be included in the summaries and then a format for them to be placed into, likely in Canva.

e. Getting/Training more CORE® presenters (Greg)

The group will be recruiting at upcoming conferences and will be creating a set of minimum qualifications including previous presentation experience, CORE® knowledge, and good standing in NACM. They are also creating a means to train new presenters, perhaps alongside more experienced presenters.

f. Adding self-assessment exercises to curriculums (Phil)

Peter indicated that the work group has met and they have divided up several of sections and are developing questions for the self-assessments. The group also discussed the need to possibly restructure the curriculum to provide for more of a self-study.

g. Having NACM speakers discuss CORE® courses and NACM (Jude)

Judge mentioned that the group has met and that they discussed the need to have all presenters use the six-slide template regarding the CORE Champion program that was created by the CORE® workgroup and the Communications Committee. Jude also mentioned that they would like to create a set of slides to be played before sessions in teasers to get more exposure to the program. The group would also like to create URLs, QR codes, and a brief statement placing emphasis on being a NACM member and CORE® Committee.

5. Open Discussion

Peter Kiefer inquired if we had a statistical collection of how many times that each curriculum has been presented for the two-day training. Discussion was held regarding ICM course and how the curriculum is available for public consumption and local courts and NASJE have used the curriculum independently.

Norman mentioned how intertwined all of the about are and how interesting it will be to see them all come together.

Future Meeting dates (Every 4th Wednesday at 3pm EST)

1/21/24	2/28/24	3/27/24
4/24/24	5/22/24	6/26/24