



MIDYEAR BOARD MEETING
Saturday, February 3, 2024
BALBOA BAY
8:30 am – 3:30 pm PST

Board Book available on [Board Page](#)

AGENDA

1. **President's Report** (20 minutes) *Rick Pierce*
 - a. Approval of December 5 Board Meeting Minutes (**Action Item**)
2. **President-Elect's & Conference Development Report** (10 minutes) *Tina Mattison*
 - a. Know before you go for first time attendees
 - b. Create FAQ
 - c. Create commercial advertisement for annual
 - d. Create comparison of mid-year and annual conferences
 - e. Communicate hosting opportunities
3. **Vice President Report** *Kelly Hutton*
4. **Secretary/Treasurer's & CORE® Committee Report** (30 minutes) *Greg Lambard*
 - a. Budget update
 - b. SJI Funds
 - c. CORE® Committee update:
 - i. Curriculum Review – Focusing on IT
 - ii. Curriculum Review – Focusing on DEI
 - iii. CORE Champion Trainings – Expanding beyond conference sessions
 - iv. Creating generic PPT slides and Executive Summaries for curriculum
 - v. Getting/Training more CORE presenters
 - vi. Adding self-assessment exercises to curriculums
 - vii. Having NACM speakers discuss CORE courses and NACM
 - viii. Build Your Own CORE Course (**Action Item**)
 - ix. One Day Training SRT (**Action Item**)
5. **Immediate Past President's Report** (10 minutes) *Jeffrey Tsunekawa*
 - a. Board Candidacy announcement – April 22
 - i. Deadline of June 7



6. Governance Committee Report (20 minutes)

Brandon Kimura/Nicole Garcia

- a. Ethics Code Review
- b. Original Resolution
- c. Operations Manual (**Action Item**)
- d. Bylaws Technical Edits (**Action Item**)
- e. VOP Survey
- f. SOP address
- g. National Agenda
- h. NACM Strategic Plan

7. Membership Committee Report (30 minutes)

Kristie Collier/Cheryl Stone

- a. Membership Survey Results
- b. NACM Swag contest
- c. New Member Quarterly Zoom
- d. Membership Benefits

8. Communications Committee Report (30 minutes)

Dawn Palermo

- a. Court Express
- b. Court Manager
- c. Guides
- d. Podcasts
- e. Social Media
- f. Webinars
- g. Website
 - i. Maintenance contract renewal
 - ii. Next web projects
 - iii. 2023 Year End Website Report

9. DEI Committee Report (15 minutes)

Roger Rand

- a. Webinar – SCOTUS Decisions II
- b. Customized Inclusivity Training
- c. Resource Gathering
- d. Conference Presentations

10. Partner Reports & Updates (20 minutes)

- a. David Namasaki – NAPCO
- b. Jeff Schrader – NASJE
- c. Jeff Shorba – COSCA
- d. Michelle White - SJI
- e. Letter from Jonathan Mattiello - SJI
- f. Letter from Hon. Mark Pfeiffer - CCJSCA

11. NCSC Report

Jennifer Haire



12. New Business/Open Discussion

All

- a. Board Health- What can, or should we do to ease the burden on some of our directors?
- b. NCSC Contract Renewal – include AI Guide updates

13. Executive Session (if needed)

All

14. Adjourn