



## CORE® COMMITTEE

### Meeting Minutes

February 28, 2024 @ 3:00 p.m. ET

#### Attendees:

Jude DelPreore	Janet Cornell	Rachel Downing	Rick Pierce
Jeff Chapple	Charles Mapp	Rich Lynch	Dawn Palermo
Kent Pankey	TJ BeMent	Hope LaFleur	Termica Lewis
Creadell Webb	Joe Tommasino	Greg Lambard	Tina Mattison

#### 1. Welcome and Introductions

Greg welcomed everyone to the meeting.

#### 2. Review of the Minutes from January 24, 2024

The minutes were reviewed with no changes suggested.

#### 3. Check-in with working groups

##### a. Curriculum Review – Focusing on IT (Greg)

The group has reviewed at least three curricula so far and there have been minimal proposed updates. The WG is creating one-to-two-page writeups of specific and general items needed in each curriculum to update it in terms of IT. Greg showed an example of one of the writeups. The group is moving on to the next four curricula. Once all of them have been reviewed either we will need to find someone(s) to volunteer to writeup the changes in the various curricula, or make the writeup available to the next committee that conducts the next full review of each curriculum.

##### b. Curriculum Review – Focusing on DEI (Richard)

The WG has decided to work to incorporate DEI changes into the existing curricula. They are creating writeups like those described above by the IT review WG. They will be through five of the curricula soon.

##### c. CORE® Champion Trainings – Expanding beyond conference sessions (Charles)

The two types of training expansions that Kelly wrote up: a one-day predetermined curriculum; and a curriculum where a court or organization could build their own based on both content and intended length, were reviewed and approved by the Board.

Joe Tommasino from the Nevada Association for Court Career Advancement (NACCA) was in attendance and explained that NACCA is interested in proposing a “build your own” curriculum to be delivered this fall, one in Northern Nevada in September and one in Southern Nevada in October. They have been asked to write up their proposal for consideration and action by the Board. Joe indicated that they are interesting in more trainings in the future. Greg said that is a possibility, but that we would be looking at the sessions this Fall as a pilot of sorts.



Dawn indicated that we could do one more CORE webinar this year if we wished to. Charles said he will discuss this with his WG and come back with a suggestion on the topic. It was suggested that they consider a curriculum from Vision.

Dawn asked for a volunteer to host TJ's CORE session in April. Rachel Downing volunteered for this.

- d. Creating generic PowerPoint slides and Executive Summaries for each curriculum (Janet)**  
Janet Cornell filled in for Norman. Two-page executive summaries have been drafted for all 13 curricula. Some SJI funding may be in the works to have them professionally formatted and printed. The WG will next be working on the generic PowerPoint slides
- e. Getting/Training more CORE® presenters (Greg)**  
Greg indicated that at this point we need to start to identify new potential trainers. Rick, Tina, Janet, Jude, and Greg will get together to work on this.
- f. Adding self-assessment exercises to curriculums (Phil)**  
No report
- g. Having NACM speakers discuss CORE® courses and NACM (Jude)**  
Jude said they have created a standard thank you slide. In talking to presenters Jude said they generally are not in favor of adding our slides to their non-CORE PowerPoints. When doing a CORE session they are ok with the CORE slides, but care may needed to not have them power through the slides in a rush to get to their content.

#### **4. Open Discussion**

Dawn provided an update on the CORE® Champion Program. There are currently 109 participants. In 2024, 252 SRTs have been completed and so far, this year 23 SRTs have been completed.

#### **Future Meeting dates (Every 4<sup>th</sup> Wednesday at 3pm EST)**

3/27/24      4/24/24      5/22/24      6/26/24