

**National Association**

**for Court Management *Strengthening Court Professionals***

**Committee Progress Report Form – 2017-2018**

**Committee: \_Communications\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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|  | **Report** | **Due Date** | **Submission Date** |
| **X** | **Fall Progress Report** | **September 5, 2017** | 8/31/17 |
|  | Midyear Progress Report | January 16, 2018 |  |
|  | Annual Progress Report | June 20, 2018 |  |

| **Project** | **Project Status** | **Strategic Priority?**  **(Yes/No)** | **Discussion Needed?**  **(Yes/No)** | **Board Action Needed?**  **(Yes/No)** | **If Yes to discussion or action, please describe what needed** |
| --- | --- | --- | --- | --- | --- |
| **CM Ad Rates** | Court Manager Advertising Rates for 2018 | ***No*** | **Yes** | **Yes** | Must determine 2018 advertisement rates. |
| **Elect CM** | Winter 2017/2018 edition of the electronic CM.  Magazine drops January 7. Articles due by September 25.  Tasha Ruth has taken over as Editor. | **Yes** | **Yes** | **Yes** | Must determine placement for electronic CM – Members only or public side.  Review Mellen Street proposal. |
| **Paper CM** | The paper edition of CM in 2018 will not contain session reports. Need to determine what will be included | **Yes** | **Yes** | **Yes** | Must determine if still a conference edition. Who will write articles? Will a State of the Profession be included? |
| **Guide** | 2018 Guide | **Yes** | **Yes** | **Yes** | Must determine Guide topic. |
| **Webinar** | First webinar of 2018. | **Yes** | **Yes** | **Yes** | Must determine topic for first webinar. |
| **2017 Webinars** | The 3rd Webinar- The Court Administrator Guide will be held September 22, 2pm Eastern. The 4th Webinar – Plain Language is being planned and will be scheduled for November 29, 2017, 2pm Eastern. | **Yes** | **No** | **No** |  |
| **Court Express** | Jeffrey Tsunekawa has taken over as Editor. Next Court Express will come out in November. Articles due to Jeffrey by November 10. | **Yes** | **No** | **No** |  |
| **Website Redesign** | Proposals for website redesign have been sought. | **Yes** | **Yes** | **Yes** | Must discuss website redesign proposals and determine which proposal and which aspects of the proposal should be accepted. |

**Time needed at meeting for Committee report:**

**Submitted by: Dawn Palermo**

**Date: 8/31/17**