



# National Association *for* Court Management

*Strengthening Court Professionals*

## Committee Progress Report Form – 2018-2019

Committee: \_\_\_\_\_ Governance \_\_\_\_\_

|   | Report                  | Due Date         | Submission Date |
|---|-------------------------|------------------|-----------------|
|   | Fall Progress Report    | October 17, 2018 |                 |
|   | Midyear Progress Report | January 15, 2019 |                 |
| X | Annual Progress Report  | June 20, 2019    |                 |

| Project   | Project Status  | Strategic Priority?<br>(Yes/No) | Discussion Needed?<br>(Yes/No) | Board Action Needed?<br>(Yes/No) | If Yes to discussion or action, please describe what needed  |
|---|---|---------------------------------|--------------------------------|----------------------------------|--|
| Ethics Committee  | The sub-committee has developed a survey of ethics codes and ethic review boards that it would like to send out to courts and administrative offices. | Yes                             | Yes                            | Yes                              | The Governance Committee is asking for a vote by the Board on whether to administer the survey or not. |
| Discuss communication strategy for resolutions as requested | An original resolution on Public Trust and Confidence in the Courts has been approved.  | Yes                             | Yes                            | Yes                              |  |
| “Voice” of the Profession                                   | This year’s Voice of the Profession survey is ready to be administered following the SOP Address.   | Yes                             | No                             | No                               |  |

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|--|---|---------------------------------|--------------------------------|----------------------------------|---|
| Develop and present the Annual State of Court Management address   | The SOP Address has been completed and reaction to it will be part of the subject of a SIG session at the Annual Conference.  | Yes                             | No                             | No                               |   |
| In partnership with the Communications Committee develop a communication strategy (including media engagement), to bolster the National Agenda | A discussion on the future development and use of the National Agenda is underway. At the time of this report the plan is to call a special meeting of those involved in the initial creation of the Agenda to get their feedback and advice. | Yes                             | Yes                            | ?                                | The discussion that will occur during the noted special meeting will be shared with the Board. It is hoped we can get a vote by the Board on the next steps regarding the Agenda. |
| Develop and institutionalize an annual process to review and update the Operations Manual and Appendices                                       | The operations manual sub-committee has completed the proposed changes to the manual for this Board year.   | Yes                             | Yes                            | Yes                              | The operations sub-committee is looking for Board approval to proposed edits to the manual.   |

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|--|---|---------------------------------|--------------------------------|----------------------------------|---|
| Track the implementation of the Strategic Plan | Going forward the Governance Committee will provide a report on the progress in implementing the strategic plan, prior to the annual Fall Board meeting for use in the strategic planning discussion. | Yes                             | No                             | No                               |   |

Time needed at meeting for Committee report: 20-30 mins.

Submitted by: Greg Lambard

Date: June 14, 2019