



ANNUAL BOARD MEETING

Saturday, July 8, 2023

8:30 am – 4:30 pm ET

Present: Jeffrey Tsunekawa, Rick Pierce, Tina Mattison, Kelly Hutton, Kathy Griffin, Brandon Kimura, Roger Rand, Cheryl Stone, Dawn Palermo, Angie VanSchoick, Kent Pankey, Kristie Collier, Greg Lambard, Mike Buenger, Jesse Rutledge, Erin Carr, Jude Del Preore, Kevin Bowling

MINUTES

1. President's Report

- a. June 6 meeting minutes – no changes, minutes are approved.
- b. Overview of Officer meeting – worked on conference announcements and discussed in depth the bylaws amendment vote. The officers moved the bylaws vote to the first item on the business agenda. Rick provided an update on the NCSC Board.
 - i. Officers spoke to Mike Buenger last night about potential partnerships with the Center. One of the items is creating an on-demand Purposes and Responsibilities of the Courts module. This would be a free resource for anyone starting at the Courts. Also spoke about conversations Rick had with Mary on the Court Solutions Conference. Mike gave a brief overview to the board on what it could look like.
- c. Census of State Courts – Jeffrey sent the [update](#) from Marcus.

2. President-Elect & Conference Development Report

- a. Rick gave an overview of the safety protocols for the conference.
- b. NCSC Board update – Rick attended Leadership Seminar in Philadelphia. BOD will be meeting at the end of July in Manhattan.
- c. Conference Development Report – Rick briefly reviewed the agenda with the Board.
 - i. Webinars – Jesse asked if the Board has had interest in advertising during webinars. DEI webinar is available in the NACM store.
 - ii. Conference tracks – leadership, technology, CORE, DEI
 - iii. NCSC partnership is not an action item at this time.
 - iv. Jeffrey asked Jude if there was any education around AI. Jude and Jesse both confirmed there is a ton of education on it.
 - v. 2024 – Tina and Jude are looking for speakers. They're running into a price tag issue. Tina asked for any recommendations board members may have. Leadership Opportunities and Challenges for our Nations Courts will be the overall theme of the 2024 conferences. Dawn shared that Louisiana is doing wellness and leadership for their September conference. Tina and Jude should have speakers and costs figured out in time for the SJI grant.
 - vi. Call for proposals is targeted to be released in September.

3. Vice President Report



- a. Tina reviewed the Leadership meeting that will take place on Sunday. Christine Christopherson from NASJE and Juli Edwards-McDaniel from the Center will present together. Jeffrey recommended a save the date to go out ahead of time so people will have it on their calendars.
- b. State Associations – Tina will reach out to Arizona and Texas about dual membership agreements during the conference.

4. Secretary/Treasurer & CORE® Committee Report

- a. Budget – Two sets of financials were sent out. Kelly feels that NACM is in good shape for the year.
- b. Kelly received strategic plans for current committees for the post board meeting.
- c. CORE
 - i. Champion - 107 total SRTs submitted and there are 35 participants.
 - ii. One day training – Sept 27-29 will be the two one day trainings in Chattanooga. Kristie will bring a bus load of people from Georgia to the training. The training will focus on Purposes and Responsibilities of the Courts, Leadership, Caseflow, and Accountability. This is an intro level course so SRTs won't be necessary.
- d. 2025 site visits – not a lot of responses and they are looking at new locations. Annual - Salt Lake City, Houston, Columbus, & Midyear – Arizona.

5. Immediate Past President & Nominations Committee Report

- a. DEI Book club – Kathy thanked Roger for all the work he did for the book club. Tamela Aikens and Creadell Webb will do the next book club that should take place in September. It will be based on the Netflix show “Who We Are”.
- b. DEI Guide – started out with the committee and because of SJI funds was turned over to Communications.
- c. DEI Webinar – Rick and Sarah Brown-Clark organized this and it was a huge success.
- d. Board Interviews – starting on Sunday at 9am. Three 3-year terms and one 2-year term for the board to fill. Kathy shared her idea on changes for nominations and Jeffrey said he is going to look into some changes for next year.
- e. COSCA Court Statistics committee – Kathy got herself up to speed on previous meetings and attended the one meeting that has happened since she joined the committee.

6. Governance Committee Report

- a. Operations Manual – vote will be delayed to the Fall due to last minute items.
- b. Bylaws – Jeffrey will introduce the proposed bylaw amendments during the business meeting. Followed by a formal motion by Kent and seconded by someone from the floor. There will be a Q&A during this time. Polling will be open in the app and then close at 1:30/1:45 at the close of the business meeting. Results will be announced during the Thursday meeting.
- c. Resolutions – 10 during the course of the business year. One of the bylaw changes will make it easier to vote on resolutions from partner organizations.
- d. State of the Profession presentation – Jeffrey is meeting with Val on Monday to go over the multimedia portion of his speech.



- e. Voice of the Profession survey – made some tweaks that will make the questions more user friendly. The survey will be open for a month with 2 reminders during the month.

7. Membership Committee Report

- a. Membership has increased 116 people so far this year.
- b. The group membership discount rate was very successful and advises NACM to continue with that yearly.
- c. Kristie and Cheryl revamped the mentorship program this year and have about 12-15 mentors. Roger asked if Board members get mentors and Jeffrey mentioned that it doesn't happen every year. Cheryl recommends focusing on the mentee side of the program next year.
- d. Round Tables – Kristie held a few and they've been well attended. Members and nonmembers should be invited.
- e. Awards and Scholarships – Michele Oken and Mark Weinberg headed these up this year.
- f. Annual Conference
 - i. ECP Promo – 1040 buttons will be provided to those who ask what the button means to help spread the word.
 - ii. Interviews – Diverse group to be interviewed this week – tribal, municipal, ECP, and a NACM long-timer.

8. Communications Committee Report

- a. DEI Guide is done and most likely will be moving on to an AI guide with assistance from JTC.
- b. Peter is still getting a lot of clicks on podcasts.
- c. Dawn has done a fantastic job on the Court Manager and has convinced Melinda Brooks to be the next full-time editor.
- d. Janet continues to do a great job on Court Express.
- e. Social Media Work Group – Natalie is currently heading it up and is receiving assistance from a few other members. Greg asked if anyone had any comments or concerns to send to Natalie.
- f. Webinars – Tyler is doing two a year still. Greg asked if any other groups want a webinar to talk to Dawn to get on the schedule.
- g. Website – Roger sent out proposals for three vendors – Always Be Creating (current), IWD, Miles Technology. All cost a substantial amount of money. Miles brought forward some interesting facts that the committee was not aware of – one was who is hosting the site. Nacmnet site is hosted by Google, Nacmcore is hosted by a cloudsource. All companies can provide updates that are needed. Miles discussion showed that there is no need to have two separate sites between nacmnet and nacmcore. Always Be Creating came back at the best rate and is the most familiar with NACM - rebuild plus maintenance is about \$43,000. IWD would be the least in touch with what NACM does. Roger felt Miles was the most in touch with NACM and did a great amount of research. They also charge a flat fee by project versus per hour. With two sites it would be \$22,000-55,000. To scan sites and plan would be \$6,000 and phase 2 would be developing everything NACM asked for would be about \$67,000. That doesn't include any creative work. Roger and Jeffrey are going to discuss



with JTC if there are any private grants to assist with the costs of this work. Greg asked if the board considers this to be a capital improvement where they could use investment funds to pay. Greg asked if the current vendor would extend for 6 months to give NACM enough time to make a decision.

9. NCSC Update

- a. Mike Buenger shared some significant staffing changes at NCSC. NCSC is rebranding its divisions to groups. This aligns with the adoption of the new strategic plan which emphasizes the 5 priority areas - enhancing rural court services, improve remote and hybrid court proceeding and services, integrate national court initiative into court policies and practices, enhance court leadership and governance, and advance the rule of law in domestic and international courts and justice system. Jesse is taking the lead on redesigning the NCSC website. Strategic planning is being reworked to strategic foresighting.
- b. Court Consulting Group – weighted workload work is exploding, executive coaching is taking off, architect – create a demonstration site for current and future technology coming to courts.
- c. NCSC Government Relations assisted in getting BJS to set aside 200 million over 5 years to help courts and justice system partners to improve data collection and recording. State court administrators office will give out the money based on applications received.

10. JTC and Global Advisory Committee Update

- a. Kevin Bowling shared updates on JTC and Global Advisory Committee. Kevin acknowledged the board and thanked them as he is one of the few remaining chartered members.
- b. JTC – has over a 30-year history and is one of the oldest committees in the court community. Kevin provided a handout that contained information on both committees. Kevin advised the board to refer to the resources that JTC provides and that they inform NACM members about the resources. Next year the board may have to choose a new co-chair from NACM as Kevin is planning on stepping down. Kevin asked the board to let him know what technology issues are rising to the top at the moment.
- c. Global Advisory Committee – a federal advisory committee under the Federal Advisory Committee Act to the Department of Justice which means primary focus is to provide advice and recommendations to US Attorney General. Often referred to as a group of groups that includes 9-10 federal partners and about 20 state, local, tribal, and territorial partners that focus on providing advice and guidance to larger justice sectors on information sharing. It was created before 9/11 but really took off after that. Kevin believes that his term with Global will end about the same time as his term in JTC. Kevin asked the board to think of who could replace him on Global when his term is up.

-----12:00 PM Break for Lunch-----



11. Partner Reports & Updates

- a. CCPIO – Mr. Darren Toms – submitted a written report.
- b. IACA – Mr. Luis Palma – joint conference in 2017 with NACM, Helsinki conference last year trying to develop hybrid activities and online. Try to access people who don't have electricity and meet the needs of other countries who need assistance. Provide online and in person training. This will be the first time they provide a hybrid conference in October in Buenos Aires; the theme will be ACCESS TO JUSTICE, ADMINISTRATION, AND INNOVATION IN A CHANGING WORLD. Conference will be in Spanish, Portuguese, and English in order to permit as many people as possible from attending.
- c. NASJE – Ms. Christine Christopherson – Teaching association leadership tomorrow. Have about 323 members. They've tried to refocus membership to a few areas – education/curriculum committee developed standards and principles of judicial education used nationally to set programmatic goals and capacities in 2001. They will update that document within the next year. Also adding curriculum on online learning and distance education. The upcoming conference is August 26-30 in Columbus the theme is Impact. 2024 conference will be in Phoenix in early September. Webinars are all recorded and available online.
- d. COSCA – Jeff Shorba – President Karl Hade sends his regrets for not being able to attend. COSCA is planning to have a great turn out at the annual meeting in NYC at the end of July. They're expecting 44 members to attend. They will discuss the latest COSCA policy paper and hopefully approve it, Popular Causes of Dissatisfaction with the Jury System. COSCA will decide the topic of 2024 paper. Welcoming 10 new COSCA members since January. Midyear will be in San Diego, they also hold regional meetings throughout the year.

12. New Business/Open Discussion - none

13. Executive Session – The board went into executive session after a short break.

14. Adjourn