



August 26, 2020 CORE Committee Minutes

The meeting was called to order at 3:00 p.m. EDT. In attendance were: Norman Meyer, Judy Ly, Kelly Hutton, Jeffrey Tsunekawa, TJ BeMent, Ed McNachtan, Kent Pankey, Greg Lambard, Will Simmons, Peter Keifer, and Brandon Kimura.

1. Ed McNachtan provided an update up of the scheduled curricula review. Ed will meet with Rick to discuss dates for a subcommittee meeting, timeline for the review and strategies moving forward regarding the review of Operations Management. Those committee members interested in assisting Ed with the review are encouraged to contact him directly. Ed will schedule an initial meeting of the subcommittee prior to the next CORE Committee meeting on September 23.
2. Although there was some discussion regarding the next competency subject to review, the committee agreed to revisit this task at the meeting in September.
3. Kelly and Kent provided background information on the establishment of the CORE Champion program TJ provided clarification that the program, although providing a certificate to individuals who attain a certain level, is not a certification program. Kelly and Kent will work with other volunteers to begin the process of managing/monitoring the program as well as promoting the existence of the program.
4. Norman provided a comprehensive update of the micro courses program. He noted the work of Court Leaders of America (CLA) on the development of scripts for the course on Workforce Management, as well as video. Norman and Peter described the process of how CLA culls information from the competency, added with personal experiences of the author(s), to form a bit more in-depth analysis of the competency one can view online in sixty

minutes time at their pace. Norman, Peter, and Phil Knox will look to provide an update of the development of this micro course, the last of the thirteen competencies at our next meeting.

5. Following a review of upcoming tasks noted previously in these minutes, the meeting was adjourned at 3:36 p.m. EDT.

Respectfully submitted,

Rick Pierce