

**Supreme Court of Missouri
Job Announcement**

Position Title: Executive Director - Missouri Board of Law Examiners

Definition of Work: The Missouri Board of Law Examiners is responsible for administering the Missouri bar examination and determining the character and fitness and the eligibility of all applicants seeking admission to the bar in Missouri. The executive director provides management and support for all aspects of the bar admission process, including oversight of the board's office, budget and staff of 10. The executive director reports to the Supreme Court of Missouri, the clerk of the Court, and the Board of Law Examiners. Extensive independent judgment is required.

Salary/Benefits: Starting salary range \$83,304 - \$103,644 annually depending on experience and qualifications. This position is eligible for full benefits and leave accruals provided through the Board of Law Examiners.

Minimum Education and Experience Requirements: Candidates should possess a law degree and five years of professional management experience. Current license to practice law in the State of Missouri or ability to obtain one within six months of appointment.

Application: Qualified candidates shall submit resumes and at least three professional references via e-mail to BOLEdirector@courts.mo.gov. Interested parties may refer to the judiciary web site <http://www.courts.mo.gov> and clicking on "Careers" in the footer for additional details.

Applications accepted until position is filled. Preference given to applications received on or before **February 15, 2022**.

The Supreme Court of Missouri is an Equal Opportunity Employer.

