



BOARD CONFERENCE CALL
December 6, 2022 – 2:00 PM ET

PRESENT: Brandon Kimura, Tina Mattison, Jeffrey Tsunekawa, Kent Pankey, Kathy Griffin, Dawn Palermo, Roger Rand, Kristie Collier-Tucker, Angie VanSchoick, Kelly Hutton, Greg Lambard, Rick Pierce, Erin Carr

Not Present: Cheryl Stone

1. Welcome

- a. Approval of November 4, 2022, meeting minutes – no changes, minutes are approved.

2. President

- a. Jeffrey informed the board of David Slayton's departure from NCSC.
- b. Board of Directors Vacancy – bylaws discuss a vacancy in the Officer or Board positions. Bylaws say the board can decide at the next board meeting, this one, if a vacancy should be filled. Officers met briefly to discuss to provide a recommendation and felt the best way to move forward would be to not fill the position and wait until next July for regular recruitment. Jeffrey asked the Board's thoughts. **Kathy made a motion that the board does not fill the vacant director position until July and will have vacancies for three-year terms and one two-year term.** Rick seconded the motion. All in favor, none opposed. **The motion passed.**

3. President-Elect

- a. Rick shared the NCSC Board meeting information.
- b. Rick shared the midyear workshops and presenters. Kelly asked about the Core sessions and if all three sessions will give credits. Dawn asked if the Core sessions would be at different times. Rick confirmed and said that they hope to have them different days as well.
- c. Group registration rates – Rick asked if the Board has any thoughts on a group discount – dollar amount and minimum number of people to meet threshold. Greg said a minimum number of people of 10 and the same rate as the early bird. Kristie thought a minimum of 5 attendees per group. Kathy made a motion for groups of 5 or more have \$400 member and \$550 nonmember rate for the midyear conference through January 27. Kathy withdrew the motion. Kathy made a motion for groups of 5 or more \$400 for members, \$550 for nonmembers with a deadline of January 13, 2023. Kathy withdrew the motion. **Kathy made a motion for groups of 5 or more for the midyear conference the rate for members is \$425 and nonmembers \$575 with a deadline of January 13, 2023.** Kristie seconds the motion. No discussions. All in favor, none opposed. **The motion is passed.**
- d. Early bird deadline extended to December 23.



4. Vice President

- a. Strategic Plan Tina is working on getting strategic plan into a format that every one can vote on. Tina doesn't think that some of the projects are doable in 6 months. Jeffrey recommended touching base on it for the next meeting.
- b. State Associations – a couple of strong people interested in doing collaboration and getting information on state associations out to public.

5. Secretary/Treasurer

- a. Kelly shared the operating and investment account amounts in the chat – Operating just over \$127,000 and investment at \$588,000.

6. Immediate Past President/DEI

- a. No updates for past presidents. DEI – roger is going to give an update during the February meeting.
- b. Roger shared that they have a volunteer to lead the book club for DEI. Take book or publication provided by Blueprint for Racial Justice and use that as the book for book club.
- c. Kelly submitted a website proposal for the Core website.

7. Communications Committee

- a. Greg shared that there is another meeting on the DEI guide this week. Melinda Brooks will be co-editors of Court Manager for this year. Peter and Janet are working along on Podcasts and Court Express.
- b. Roger shared that the website committee is meeting tomorrow, and that the website team is updating stage to production today. Resource index is updated with videos from annual.
- c. Tyler Webinar is next Tuesday the 13th. Thursday's communications committee meeting will most likely be cancelled.

8. Governance Committee

- a. Operations Manual updates – small group is reviewing. The primary focus is to do non-substantive updates that reflect changes that are already in effect. Brandon is trying to familiarize himself with the Process Street program. He will be asking board members to review different sections of the operations manual.
- b. Five resolutions – received one comment from a member about one of the resolutions. Kent made a motion that the board vote to support the resolutions. As it is a committee recommendation, no second is required. Bylaw amendments will go out for annual meeting in July and be sent to membership prior to that in April.
- c. Kent discussed a few changes to the resolution and nomination process. Article 10 is to simplify the resolution process, and article 8 would change committee structure.



9. **Membership Committee**

- a. Kristie shared Cheryl's updates - she sent out an email for Tribal Court roundtable. Next meeting is Dec 14 at 2. Subcommittee meeting this Friday at 2. Jeffrey shared that the group discount was recently posted on social media.

10. **NCSC Report** – Jeffrey shared that NCSC is busy doing eCourts.

11. **Other Business** – Jeffrey shared that the Socio app needs to be renewed for 2023. Val received quotes and it will be \$10,795 for two conferences. **Jeffrey moved that NACM renew license with Socio conference app for 2023 based on the quote from Val. Jeffrey amended his motion to include that the total amount is \$10,795.** *Greg seconded the motion.* No further discussions. All in favor, none opposed. **The motion passed.**

12. Executive Session was not needed.

13. **Adjourn** – There being no further business the meeting was adjourned at 3:27 pm ET.

Recording: <https://nationalcenterforstatecourts.box.com/s/o9dxbvzwtesnx4i0rh261uvhp009i0k>