



BOARD CONFERENCE CALL

April 6, 2023 – 2:00 PM ET

PRESENT: Cheryl Stone, Kent Pankey, Angie Van Schoick, Roger Rand, Kathy Griffin, Brandon Kimura, Kristie Collier-Tucker, Greg Lambard, Dawn Palermo, Kelly Hutton, Jeffrey Tsunekawa, Tina Mattison, Rick Pierce, Jennifer Haire, Jude Del Preore, Erin Carr

1. Welcome

- a. Approval of February 4 Midyear meeting minutes – no changes, minutes are approved.

2. President

- a. COSCA Court Statistics Committee – Jeffrey appointed Kathy to replace Paul DeLosh on the committee.
- b. BJS Census of State Courts Project – Nicole Waters reached out to Jeffrey that they are ready to have a NACM member appointed to the advisory committee. Jeffrey selected Marcus Reinkensmeyer. If they're in need of more NACM members Jeffrey will reach out to the Board again.
- c. ACAN Partnership – They (via Merrill Hirsch) have asked for consideration to be a NACM partner. The officers didn't see any issues in this partnership as there's no written agreement. Jeffrey asked for Board input as well. The board's silence indicated no issues so Jeffrey will reach back out to Merrill Hirsch to let him know.

3. President-Elect

- a. Rick provided an update on the annual conference preparations to the Board. Erin shared that there are 213 people registered as of today.
- b. Rick asked if the Board wants to offer a discount to a local court for the conference. They're offering to host an information desk. Cheryl suggested they could host all of the sessions. Tina suggested that a zoom meeting could be set up for any local hosts in case they cannot attend the Sunday afternoon Host training. Roger and Kristie offered to run the Host training.
- c. State Associations is trying to strengthen partnerships with state and regional associations via Dual Membership and posting state/regional associations calendar of events in Court Express.
- d. Leadership Seminar and State Association Leaders – deferring to Tina's report.
- e. Post-Conference and Fall Board meetings – Rick asked if anyone has any conflicts with certain days and times for the Fall Board Meeting. Rick asked Val to check with the hotel on the last week in September and first weekend in November. Post-con Board meeting will last until 3pm on Thursday at the annual conference.



- f. NCSC BOD update – next full board meeting is in Miami in two weeks. Rick is on programs committee and they're looking for collaboration on 5 campaign areas. Rick specifically wants to highlight for NACM's collaboration on Rural Justice Collaborative, Judicial Branch Leadership Academy, and Racial Justice Organizational Assessment Tool.
- g. DEI webinar on May 7th. A time has not been set for this yet but looking at 2pm ET.

4. Vice President

- a. State Associations – working with NASJE (Christine Christopherson) to plan the Leadership Seminar session on Sunday. Partner leaders are invited to attend session at annual on Sunday.
- b. 2024 Conferences – Jude and Tina are starting to organize and look at a list of plenary speakers.
- c. Tina thanked committee chairs for bringing up strategic plan pieces during committee meetings and feels like NACM will be in a good spot at the Fall Board Meeting.

5. Secretary/Treasurer

- a. Kelly shared the updated budget showing that it is in the black as of 2/28.
- b. SJI Grant Extension – two one-day regional trainings on the NACM CORE, 5 additional midyear and annual scholarships to 2024 conferences (costs include travel, hotel, per diem, and membership), and printing copies of DEI guide for Tampa attendees.
- c. CORE Committee –
 - i. Kelly shared what the new homepage of the CORE website will look like. Set to go live April 25th.
 - ii. Extending the CORE - Develop self-assessments in all curricula, one-page executive summaries on each section of the CORE, if the board has other ideas send them to Kelly.
 - iii. CORE Courses – webinar series on CORE. It would be a 5-part webinar – 1 would be on principle module, rest would focus on vision and practice.
 - iv. Curriculum Review – Core in Practice and Public Relations curriculum. On track to be completed before Annual conference. One of the annual sessions will be on public relations.
 - v. Submitted a proposal to present at CTC. Awaiting a response from NCSC.

6. Immediate Past President/DEI

- a. Past Presidents suggested for NACM to get out more and push purposes and responsibilities of the courts. Kathy thinks the one-day trainings with SJI funds will assist with this.
- b. Nominations – 3 people have committed so far - Sarah Brown-Clark, Dawn Palermo, and Janet Cornell.
- c. DEI – Book Club (Tamela Aikens) small group of attendees. Roger thought it was because of the book being a textbook. Roger thinks there should be a DEI resource page on the website so it's easy to find those resources.



7. Communications Committee

- a. Website subcommittee – primary focus right now is getting together a call for estimates from website companies to take over in 2024. Roger would like to send RFPs to 5 companies.
- b. Social Media working group – revamping social media policy to replace language that implies one person is in charge of social media. Creating a new LinkedIn page and sending invites out to some. Will send a message out after annual that the old one is gone.
- c. DEI Guide – received the first draft from contributors. Close to having the first version of the guide ready to send to the committee.
- d. Court Manager – Dawn is still doing a great job. Dawn asked for guidance on the amount of NCSC content that should be posted.
- e. Court Express – Janet is always looking for content.

8. Governance Committee

- a. Bylaws – Kent sent an [email summary](#) proposing the creation of a new article that will provide definitions. The governance committee debated whether they wanted for a special meeting a super majority that is two thirds eligible to vote or two thirds of those who cast votes. Greg didn't have an issue with it being a lower threshold. Cheryl thinks the board needs to do a better job voicing to membership that no vote equals a no. Kathy replied that she thinks it makes sense to change it to "two thirds of votes cast". Kent will revise bylaws so it reads two thirds of votes cast and Articles of Incorporation will remain as is with two thirds entitled to vote.
- b. Resolutions – two new ones posted for comment last week. Kent asked if it could go in an email blast as well.
- c. Operations manual – Brandon is recommending dropping Process Street as it's not working the way the Board needs it to.
- d. State of the Profession – Governance needs a bit more information from Jeffrey in order to continue working on the speech.

9. Membership Committee

- a. Working on mentorship program draft to have mentor part updated. Hoping to have it ready for the upcoming conference.
- b. ECP committee is working on promoting ECP and what it stands for at next conference.
- c. Membership Scholarship – received first nomination. Cheryl would like to revise online application to allow submissions and not nominations. The Board agreed with this revision. Cheryl would also like to have more than one scholarship for midyear and one for annual. Kathy believes that the limit of one came from a previous board vote. Kristie asked how the funding



National Association *for* Court Management

Strengthening Court Professionals

comes into play and if it's budgeted. Kathy confirmed that it comes from budget approval in the Fall. Kathy is suggesting to set aside a certain amount of money for scholarships.

10. **NCSC Report** – NCSC has new director for Center for Judicial Ethics, David Sachar from Arkansas. Racial Justice Organizational Tool for Courts is out on NCSC website. CTC proposals will be decided by the end of next week. Opening registration by the end of April and also doing group rate for states over 15 ppl (\$200 off of price).

11. **Other Business** – none

12. **Executive Session** - The board went into executive session at 4:15 pm.

Recording: <https://nationalcenterforstatecourts.box.com/s/nzb8wcv7hfttoykk9zwyo229fy5dr46>