



BOARD CONFERENCE CALL

June 6, 2023 – 2:00 PM ET

PRESENT: Kent Pankey, Kristie Collier-Tucker, Tina Mattison, Roger Rand, Dawn Palermo, Jeffrey Tsunekawa, Cheryl Stone, Kathy Griffin, Kelly Hutton, Rick Pierce, Greg Lambard, Brandon Kimura, Angie VanSchoick, Erin Carr, Jesse Rutledge, and Jennifer Haire

1. President

- a. Approval of April 6 Midyear meeting minutes – no changes, minutes are approved.

2. President-Elect

- a. Rick shared that the hotels are sold out. Rick clarified that the committee table would only be occupied for 45 minutes to 1 hour.
- b. The Fall Board Meeting will be October 6-8 in New Orleans.
- c. Rick is still working on committee chair assignments and will have them out prior to the conference.
- d. Rick shared the conferences he will be attending as President and that he won't be able to attend them all and may reach out to officers and directors to take his place. Brandon will be attending the AJA conference in Honolulu for Rick.
- e. Post conference agenda items – Rick asked if anyone has agenda items to send them his way.
- f. Goals – CORE Champion, DEI, strengthen partnerships with partner organizations and regional organizations.
- g. Rick suggested asking the ethics committee to see if they have an interest in reexamining and updating the code of conduct since it's been 5 years it was last updated.

3. Vice President

- a. 2024 Conference theme will be around leadership – workforce and leading leaders.
- b. State Associations – just sent an invitation to the Leadership Session at the annual conference. The associations are excited about the topic at the conference session. A TACA (Texas) member will be going to their board to discuss dual membership with NACM.

4. Secretary/Treasurer

- a. Kelly shared a budget/expenditure update and said everything is looking good so far. She highlighted dual membership income and its increase.
- b. CORE Curriculum/Guide review - Everything is complete, and comments received. Kelly asked if the reviewers/editors of the document can be acknowledged in the latest version.



- c. Champion status/participants/awards – 32 people participating, 81 of the structured response tests have been submitted. This year 9 certificates will be awarded, 6 to the same two people.
- d. CORE Classes – CORE committee is asking the Board if nonmembers can take CORE classes for a fee (\$10) or allow State Associations to purchase SRTs for their members. Board members suggested charging more money for the courses - \$20. Jeffrey cautioned “nickel and diming” people for everything NACM presents as well as the administrative burden this could cause for NCSC staff. Brandon suggested announcing at the conference that it would be \$10/course for the next six months and then go from there. **Kelly made a motion that NACM offer nonmembers the ability to submit SRTs for \$10 for each submission for the next 12 months starting at the annual conference. Brandon seconds the motion.** No further discussion, none opposed. **The motion passed.**
- e. One day CORE Training – remaining SJI funds will be used to put on this training for one day training in Chattanooga, TN. Cheryl asked if it’s grant funded and if it’s open to nonmembers. Kelly responded that it’s grant, and match (NACM) funded. Rural courts are being targeted. Jeffrey suggested writing CORE training into next year’s grant.
- f. Strategic Priorities – Janet had suggested executive summaries for each of the CORE Curriculum.

5. Immediate Past President/DEI

- a. Board candidate meetings will be held every half hour at the conference.
- b. NCREFC – Roger attended the meeting in Seattle in Jeffrey’s place. Roger commented that the NACM conferences are the most organized that he has been to. Roger was looking to see who at the NCREFC meeting NACM could use as a DEI speaker in the future. There is an attorney who spoke out for the Japanese Americans who were in the interment camps that presented at the conference who Roger is suggesting would be a good speaker for either a webinar or conference.

6. Communications Committee

- a. The initial layout of DEI guide will be done next week. NACM will print 1,000 copies of the guide for attendees.
- b. Roger shared that Jeffrey, Roger, and Erin will be meeting with four companies next week to get information on how they can assist NACM with the website next year.
- c. Melinda Brooks will be the editor of Court Manager next year with assistance from Dawn.
- d. Social Media - Greg asked the board to review the “holiday” postings for social media before the next board meeting.
 - i. Greg offered ideas on how to recognize members who have passed through a page on the website, a slide at the annual conference for just the past year, or a section in Court Manager.



- ii. Greg reviewed the need for Buffer and Canva for social media. **Greg motioned that NACM purchase a buffer upgrade and Teams Canva account.** *Cheryl seconded the motion.* All in favor, none opposed. **The motion passed.**

7. Governance Committee

- a. Resolutions – Received positive comments, no negatives. Governance recommends that the Board vote in favor of the resolutions. **Kent made a motion to approve the two resolutions that were adopted by CCJ/COSCA at the midyear meeting.** *Kathy seconded the motion.* All in favor, none opposed. **The motion passed.**
- b. Comments to bylaws proposals – received comments on the mission and vision statements. Kent asked if the board wants to change/update the vision and mission statements or go back to the previous vision & mission statements. Kathy thinks the board should retract what was done and go back to the previous version then work on creating new ones. Brandon supports what's currently out there as inclusive and NACM should move forward with that. **Kathy made a motion to not submit Article I proposal and for the new board to review the mission and vision statement again at the Fall Board Meeting.** *Tina seconded the motion.* All in favor, none opposed. **The motion passed.**
- c. Kent asked how to move forward with the vote at the meeting. Rick said it would happen on Monday during the business meeting at the Governance Committee report.
- d. Modification of VOP survey – small changes will be made and ready for board review during the conference.
- e. Jeffrey has done his interviews and his in-house guys have started to work on videos.
- f. Operations Manual – on track for updates.

8. Membership Committee

- a. Mentorship Program – application will be updated, and a new guide is posted.
- b. Awards – Michele Oken's committee has reviewed and provided the suggested awardees. Michele suggested that vendors not be allowed to submit or Board members allowed to receive an award.
- c. Scholarships – a number were submitted and 4 were awarded for the annual conference.
- d. Cheryl is asking for tasks for the membership committee at annual, if any. She will put out the membership survey in the Fall.
- e. ECP – trying to promote ECP at the conference didn't get a lot of traction with ECP group.
- f. Land Acknowledgement – Cheryl asked if there are any other board members of native American descent or part of a tribe. No one acknowledged it so she is going to check with membership.



National Association *for* Court Management

Strengthening Court Professionals

9. **NCSC Report** – Jesse shared webinars that NCSC is hosting including how state courts can collaborate with tribes. On June 19, Lorie Givens will join NCSC as the VP of Court Consulting. Trends in State Courts will be released sometime in June.

10. **Other Business** – none

11. **Executive Session** – none

12. **Adjourn** – the meeting was adjourned at 4:30 pm ET.

Recording: <https://nationalcenterforstatecourts.box.com/s/ro07khtqlu28pemtbnzmqal0lb6cvlge>