



National Association for Court Management

Strengthening Court Professionals

BOARD CONFERENCE CALL

December 3, 2024 – 2:00 PM ET

<https://us06web.zoom.us/j/7103875466?pwd=RUpIcUdyTOIreEdKalhCNWFiQTgwdz09>

Meeting ID: 710 387 5466

Passcode: 021675

MINUTES

Present: Jeff Chapple, Whitney Freese, Nicole Garcia, Roger Rand, Kelly Hutton, Courtney Whiteside, Dawn Palermo, Kristie Collier, Greg Lambard, Creadell Webb, Rick Pierce, Melinda Brooks, Courtney Whiteside, Nate Mingo, Tina Mattison, Jude Del Preore, Jesse Rutledge, and Erin Carr

1. **President**

- a. Tina shared that the IACA conference in Singapore was great and that the Singapore courts did a fantastic job. She shared that Serbia will host next year. Tina shared that in a lot of other countries the courts are very judicially run and not by court administrators. Tina thinks there's a lot of good opportunities for NACM to partner with IACA.
- b. ICAC awards – something will be sent out within the next week and awards will be given out at the NACM annual.
- c. Tina traveled to DC for the Rehnquist Awards. They were given out at the Rehnquist dinner – Judge Julie Kocurek from Texas received William H. Rehnquist Award, Pam Harris received the Warren E. Burger Award, Paul DeLosh was inducted into Warren Burger Society.
- d. Fall board meeting minutes are approved as submitted.

2. **President-Elect**

- a. Registration is open and closes January 17. We have 67 in person and 4 live stream registrants. Scholarships are open and we have 3 applications that will be forwarded to Rick when it closes. Greg and Jude confirmed that NJ will be sending people to assist with registration and hosting.
- b. Annual agenda is in the works. The historical committee met yesterday and have discussed using storyboards to show work from each decade. The committee will come back to board and officers with cost estimates.

3. **Vice President & CORE® Committee**

- a. CORE curriculum reviews – Roger went to chat GPT for some updates. The other review committees are working on their updates as well.
- b. Greg reached out to Scott about Vermont CORE training



- c. Officers met to review potential midyear site for 2026. The dates that would be available are early March. **Rick made a motion that the board approve the proposal as submitted and amended for Albuquerque for March of 2026 for a Midyear conference.** Dawn seconds the motion. Kristie questioned if March dates were too close to July for Annual and asked if there were any other options. Greg told Kristie they only looked at one other city, but it would work better for an annual. **All in favor, none opposed. The motion carries.**

4. Secretary/Treasurer

- a. Taxes were filed and completed on time.
- b. SJI grant was submitted.
- c. A portion of the checking account is now able to be put into a high interest earning fund that is still liquid.
- d. Roger reminded the board that any airfare over \$600 will require Tina's approval.

5. Immediate Past President & Past President's Committee

- a. Rick reported that Jude is going to look to past presidents for interest in being on the historical committee at the next meeting.
- b. Rick reviewed the highlights from the NCSC Board Meeting in Washington DC.

6. DEI Committee

- a. Creadell reported that each DEI committee meeting has a topic/theme.
- b. First one was "Five generations in the workforce" -tied it to NACM conference content in the past
- c. Creadell is asking for committee members to be more involved in Court Manager, Court Express, and webinars. Hasn't had a lot of people sign up yet.
- d. Second meeting they had involvement from Roger's court - three ERG chairs spoke to committee members.
- e. Website resources remain strong...staying up to date
- f. Conference sessions – John Laing, Creadell, and possibly Zenell will be presenting at Midyear.
- g. Webinars – Creadell promised Dawn a webinar in September of 2025. He wants to have DEI content for NACM in general
- h. State of DEI – controversy surrounding acronym and term. Creadell is staying ahead of it by watching news, companies, etc. He's making sure that NACM is staying the course and concentrating on building trust. He thinks by having meetings and talking about it, it will create more trust with people than just hearing it from the news.

7. Communications Committee

- a. Held two webinars last month – 234 registrants for Tyler and 122 participants, 210 registrants for the AI Guide and 117 participants. The next webinar is on January 27 at 3pm ET on CORE



Operations Management. Greg will supply Dawn with information on speakers and a summary. February webinar will be on the Court Security Guide and Nate will host that.

- b. Court Manager just finished the Fall edition. Winter edition is due at the end of January. Dawn asked for article ideas ASAP. Joseph D'Amico and Jessica Humphries are the two new CM editors. They're keeping a spreadsheet with article ideas so if the board has ideas send them to dawn or Melinda.
- c. Social Media committee is asking for assistance when people submit requests – to fill out as much info as possible.
- d. Janet is asking for projects that need assistance from each committee to be put in Court Express
- e. AI Guide is being updated and published in the new year.
- f. Peter released the Ethics podcast today.
- g. Website: The document library will hopefully be ready on January 25. The swag page has transitioned, and Dawn encouraged everyone to check it out. The duplicate, re-direct, and broken link pages project has been completed by John from Always Be Creating.

8. Governance Committee

- a. Governance released the original resolution and only received two comments that weren't of concern.
- b. The committee is working on drafting an original resolution on career of Mary McQueen.
- c. Next year governance will start working on National Agenda.

9. Membership Committee

- a. Kristie asked if the board would like to do the membership deal that was done last year. Kristie relayed that the discount was groups of 5-9 has a \$20 discount and groups of 10 or more had a \$35 discount. **Greg made a motion to have the membership discount run from 12/4 to 12/31. Rick seconds the motion that there will be a \$20 discount for groups of 5-9 and groups of 10 or more will receive a discount of \$35 off and will run from 12/4/2024 to 12/31/2024. All in favor, none opposed. The motion carries.**
- b. Kristie relayed that the new member call was on 10/24. The first date for next year is on 1/23 at noon ET. The limited jurisdiction on January 30, tribal courts on February 27 and federal courts on March 27 all at noon ET.
- c. Rick shared that State Associations next meeting is Thursday, Dec 12 at 2pm ET. Rick requested that anyone on the board who is also part of a state association to encourage others from their state associations to attend the meeting. IACA is interested in having a NACM participant in their webinar series in conjunction with Ukraine that start in January. The series will focus on HR issues. Rick is assuming the webinars will be one per month. Greg asked if Rick would pitch the CORE trainings with IACA.



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10. **Other Business** - none

11. **Executive Session** - none

12. **Adjourn** – the meeting was adjourned at 3:23 pm ET.

Recording: <https://nationalcenterforstatecourts.box.com/s/iq4es2ax49toc0onho7pwncbkpfe940f>