



**BOARD MINUTES**

**December 5, 2023 – 1:30 PM ET**

Present: Rick Pierce, Kelly Hutton, Greg Lambard, Brandon Kimura, Kristie Collier, Roger Rand, Nicole Garcia, Creadell Webb, Dawn Palermo, Jeffrey Tsunekawa, Tina Mattison, Nate Mingo, Jude Del Preore, Jennifer Haire, and Erin Carr

**1. President**

- a. Minutes – correct bottom of page 3 for Communications meeting. **Greg moved to approve the minutes with the correction. Dawn seconds the motion. The motion passed unanimously.**
- b. SJI approved the 2024 conference grant submission. Jonathan warned that if congress doesn't pass budget, all agencies will have a 1% cut in funding.
- c. Rick attended the NCSC Board of Directors Meeting. He also met with Jesse on concerns over additional revenue that NACM could obtain via advertising.
- d. NACM is now recognized by the National Guardianship Network as a partner.
- e. NCJFCJ DEI Collaborative Report – Roger attended on Nov 18 and shared that Edwin said NCSC is working on a speaker's bureau and wants to expand services as clearinghouse. Merrill Hirsch asked if NACM would consider working with ABA on replacing master with court appointed neutral, and if NACM would support the change when it's submitted.
- f. JTC/Global Advisory – Jeffrey reviewed the agenda from the winter JTC meeting.
  - i. NACM AI Guide – currently having meetings with subject matter experts. The guide will be published in Issu.
- g. IJIS – Looking to do a series of webinars on various topics. Cybersecurity was one of the topics but it ranged beyond that.

**2. President-Elect**

- a. Midyear and annual speakers have been notified. The CJ and new SCA will be in attendance at midyear. Roger and Erica Payne-Santiago are working on mini-videos to get people familiar with the conference app.

**3. Vice President**

- a. Site visits – **Kelly made a motion to select Harrah's in Atlantic City for midyear 2025 conference, and to give the Officers the ability to review and approve the final contract. Tina seconds the motion.** Rick asked if there were any questions - Kristie asked about transportation. The city will be giving \$5,000 stipend that can be used to provide Uber codes, American Airlines



has a shuttle to Atlantic City, and there is public transportation. **All in favor, none opposed. The motion passed unanimously.**

- b. **Kelly made a motion to select Omaha, NE, and the Hilton for the 2025 annual site and to give the Officers the ability to review and approve the final contract.** *Nicole seconds the motion.* No discussions. **All in favor, none opposed. The motion passed unanimously.**
- c. Kelly asked that the board start addressing the approved strategic planning items during committee meetings.
- d. CORE will hold off on collecting the \$10 fee for nonmembers until ACGI can track courses and collect funds.

#### 4. **Secretary/Treasurer & CORE® Committee**

- a. SJI Grant was approved for 2024. The main changes are extra funding for rural trainings and a change in the amount of match funding for the Center.
- b. CORE – Committee broke into 7 working groups on various items. Reviewing curriculum for DEI and IT.

#### 5. **Immediate Past President**

- a. The past presidents have not met recently. Jude asked that Jeffrey select past presidents to hold a session at annual to talk about leadership.
- b. Jeffrey met with Katie Hempill and Brandon regarding the Maui fundraiser for Orange County. Tina mentioned there will be 2 tickets to Disneyland that can be raffled off.

#### 6. **DEI Committee**

- a. Roger shared that the DEI goals are to have 2 webinars and revise the committee page to be resource focused, and to create and submit recommendations for conference sessions. In relation to the goals, one webinar has been completed and collaborated with the communications committee. Two conference sessions have been approved for midyear and one confirmed for annual so far. Roger and Creadell are working together on a customizable training for court administrators and leaders on creating and maintaining an inclusive workplace.

#### 7. **Communications Committee**

- a. Webinars
  - i. The SCOTUS webinar will be in early 2024.
  - ii. Increasing Court Appearance webinar March 2024.
  - iii. April 22 CORE Leadership webinar with TJ BeMent.



- b. A NACM member asked if NACM wanted to still be on Twitter/X with all of the political discussions going on. Roger suggested that the social media subcommittee discuss and give a recommendation to the Board regarding X and then also offer other social media platforms for NACM to join.
- c. Survey monkey upgrade – Roger provided the benefits of the Teams Premier license. **Roger made a motion to upgrade the NACM survey monkey account to a Teams Premier license at \$2,700 annual and \$75/month. Greg seconds the motion. All in favor, none opposed. The motion passed unanimously.**
- d. Dawn asked what NACM wants to do for Court Professionals month. Brandon offered that the Governance committee is working on an original resolution that will highlight court professionals.

## 8. Governance Committee

- a. Brandon shared the honorarium policy for webinar speakers. **Brandon made a motion to adopt the NACM policy regarding honorarium payments for webinar speakers as proposed on 11/8 and as amended on 12/5. Creadell seconds the motion. All in favor, none opposed. The motion passed unanimously.**
- b. Brandon shared the policy regarding sponsored webinars or articles. **Brandon made a motion to adopt the NACM policy regarding sponsored webinar or article as appearing on the screen incorporating edits from the current discussion. Dawn seconds the motion. All in favor, none opposed. The motion passed unanimously.**
- c. Nicole shared the policy regarding republication of NACM materials. **Nicole made a motion to approve the draft republication policy with incorporated changes. Greg seconds the motion. All in favor, none opposed. The motion passed unanimously.**

## 9. Membership Committee

- a. Roger mentioned the membership survey that was shared prior to the meeting and asked that everyone look at it.
- b. MY Conference Scholarships – Kristie asked for input on the scholarship document and will make noted revisions shared by the board.

## 10. NCSC Report

- a. Jennifer mentioned that NCSC has a survey open about the website and asked that everyone take the survey. There are two webinars in December.

## 11. Other Business - none



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12. **Executive Session** – not needed

13. **Adjourn** – The meeting was adjourned at 3:53pm.

Recording: <https://nationalcenterforstatecourts.box.com/s/3w7j6jqegpdiocecg0gпки6fmm5p3c>