



**BOARD MINUTES**

**April 4, 2024 – 2:00 PM ET**

Present: Rick Pierce, Brandon Kimura, Kristie Collier, Roger Rand, Creadell Webb, Cheryl Stone, Nicole Garcia, Greg Lambard, Kelly Hutton, Jeffrey Tsunekawa, Tina Mattison, Dawn Palermo, Jude Del Preore, Jennifer Haire, and Erin Carr

**1. President**

- a. Minutes from February 3 are approved as submitted.
- b. Recap of Officer Meeting on March 14 – Rick mentioned that the majority of items to be heard today were discussed during the officer meeting.
- c. NCSC Contract – Rick met with Jesse last month to discuss contract items. Jennifer shared that NCSC hopes to have a first draft to the Board by the end of the month.
- d. Rick spoke with Luis Palma, President of IACA, and Pam Harris soon to be President of IACA to let them know that NACM is not in a position to pursue a joint conference at this time. Rick also shared this information with Sam Wallis, chair of the International Committee.
- e. Kelly shared information on the NCJFCJ Conference that she and Jeffrey attended. Creadell shared information about the DEI Summit that will be held in DC.
- f. Rick shared that he asked Erin to pull up the Board exit survey and to have it prepared for July when current members roll off the board.

**2. President-Elect**

- a. Tina shared the pick-up report and session scores from the Midyear postcon report.
- b. Kristie asked if there was a way to get a more scientific head count during the breakout sessions. Tina offered up that Jude could do a count in the beginning and hosts count towards the end.
- c. Tina informed that SIGs will be in conjunction with committee meetings. She would like to livestream 3 of those SIG sessions to give live streamers more content on Wednesday. Board members felt that for the cost to livestream and record the sessions it wasn't worth it for the content of the SIGs. Tina will meet with Erin regarding the quote and see what they can do.
- d. Land Acknowledgment – Tina is looking at moving it to Tuesday morning with the welcome and state of the profession. Nicole said that may be disrespectful to the tribe as acknowledgements are usually made at the beginning of a conference. Dawn commented that the Jena tribe is more than 3 hours from New Orleans and wasn't sure if someone would come to speak. Nicole asked if perhaps Sunday evening would be a better time for the acknowledgement.
- e. Tina shared that there are 338 people registered in person and 5 live streamed. Sponsorships are all sold but looking at adding a photobooth.



**3. Vice President**

- a. Kelly shared that she didn't have anything to report.

**4. Secretary/Treasurer & CORE® Committee**

- a. SJJ granted NACM with an extension of the 2023 funds. Greg shared that it will fund scholarships, two one-day trainings, and CORE In Practice guides.
- b. CORE Training – Recent goal was to expand the number of CORE trainers. So far, they have 57 people and counting. Next steps are to reach out to volunteers to ensure they're interested and ask which curriculum they'd have expertise in to teach sessions. Greg is looking for other suggestions. Roger offered ICM Fellows.

**5. Immediate Past President**

- a. Nominations committee is coming together. Jeffrey has three of four members confirmed. Call will go out mid-late April. They will close June 7.

**6. Communications Committee**

- a. Webinars are going well and getting popular. As of Tuesday, they have 313 registrants for the CORE Leadership webinar this month. Tyler webinar had 424 registrants and 215 participants. June 11 Increasing Court Appearance, August 29 will be Tyler Technologies, September 12 DEI is more than Alphabet Soup, and Dawn has a request for another CORE session in the Fall, one for the AI Guide, and a proposal from Alicia Bannon on State Courts and the Constitution for October.
- b. Dawn shared that they had enough interest in people writing articles for Court Manager, but some do not follow through. Janet Cornell would like to highlight a committee member in Court Express. Social Media subcommittee shared analytics from 2023 to 2024. Facebook reaches from Jan through April '23 - 893 and Jan through April '24 - 1170 Facebook reaches, Instagram post engagements went from 129 to 175, followers went up by 9 ppl, formal visits to over 100. Twitter followers went from 693 to 719 and 1,632 in likes. Linked In followers are up to 559 and 1,204 connections.
- c. Republication Policy – to be discussed in Governance report.

**7. DEI Committee**

- a. Roger said that DEI will pass on their time to share.

**8. Governance Committee**

- a. Governance drafted an original resolution recognizing court employees during Public Service Recognition Week. Rick said that all Board is in agreement and will discuss with Nicole to get it into final format and post to the website by close of business tomorrow.
- b. A sponsor of a webinar asked if their NACM webinar could be posted to their website. Nicole would like to provide further clarification in the republication policy that sponsored media



(webinars) are property of NACM. Nicole will add additional provision to sponsored media policy that sponsored webinars are property of NACM.

- c. Proposed amendments to Operations Manual – social media use policy has been added. Proposed amendments are based on discussion in last board meeting to provide additional flexibility to the president to assign committee chairs (see [NACM Committee Assignments PDF](#)). Cleaned up section regarding ethics subcommittee being part of Governance. Cheryl asked if State Associations Subcommittee should be under membership. She mentioned that it's been very disconnected from membership committee lately. Greg added that it's been that way for a while and the meetings aren't very vibrant. Rick said that it makes sense to remain under Membership at this time, but in a few months if it needs to go elsewhere or go away a change can be made then.
  - i. **Rick made a motion that the board adopt the amendments as submitted by the Governance committee to the operations and procedures manual.** *Greg seconded the motion.* All in favor, none opposed. **The motion passed unanimously.**

#### 9. Membership Committee

- a. Membership has gathered all of the SWAG designs and has a meeting scheduled next week to meet with judges.
- b. Next new member call for the quarter is April 25 at 3pm. Rick mentioned that 4 board members will be at the DEI meeting and asked Kristie to let them know when she's ready for them.
- c. Cheryl will ask Whitney to organize the ECP/New Member Reception.
- d. Cheryl is verifying that the person doing the Tribal Land Acknowledgement will be in person.
- e. Awards are being handled by Stacy Worby and have been posted to the website.
- f. Termica Lucas is continuing to handle conference scholarships.
- g. Membership will be posting membership benefits to social media soon
- h. Cheryl asked that membership and governance get together to discuss the combined survey of state of the profession and membership that will go out at annual.

#### 10. NCSC Report

- a. Jennifer shared that she doesn't have much to report on but touched on what Rick mentioned earlier about NCSC regrouping and renaming divisions.

#### 11. Other Business - none

#### 12. Executive Session – not needed

#### 13. Adjourn – The meeting was adjourned at 3:59 pm ET.

Recording: <https://nationalcenterforstatecourts.box.com/s/znp3k7gyaqe5mfwp832gkt7s56v194zg>