



BOARD CONFERENCE CALL
August 27, 2024 – 2:00 PM ET

Present: Tina Mattison, Dawn Palermo, Jeff Chapple, Creadell Webb, Melinda Brooks, Nicole Garcia, Rick Pierce, Kristie Collier, Courtney Whiteside, Kelly Hutton, Greg Lambard, Roger Rand, Erin Carr, and Jesse Rutledge

Not Present: Nate Mingo, Whitney Freese

MINUTES

1. President

- a. Pre-Conference Board Meeting Minutes – Nicole made a motion to approve the pre-con minutes as drafted. Rick seconds the motion. Greg made a motion to approve the post-conference minutes as drafted. Rick seconds the motion. Both sets of minutes are approved as submitted.
- b. Post Conference Evaluations – Tina will share the general evaluations at the Fall Board Meeting. Melinda would like to find a way to utilize breakout rooms for virtual viewers in conferences. Creadell shared that it can be difficult as a host to get the microphone to someone in the audience – suggested hosts knowing ahead of time the size of the room and/or placing two hosts in larger rooms whether or not its livestreamed.
- c. Partnerships:
 - i. Tina attended the CCJCOSCA conference in Oregon. Their focus was on Guardianship proceedings and also had an AI component.
 - ii. Tina is now at NAPCO where they're discussing AI as well.
 - iii. AJA conference will be in New Orleans in October.
 - iv. Tina appointed TJ BeMent on JTC since there was an opening.
 - v. Tina spoke with David Slayton and asked how to get California more involved in NACM. She will be following up with him to discuss this further.
 - vi. NASJE Conference is in Tempe in September.
 - vii. MAACM is at the end of September/beginning of October. Tina has asked Rick to be the NACM rep at that conference. Courtney shared that Peter and Karl will be doing an ethics session at this conference.
 - viii. IACA is in Singapore. Tina will be attending on behalf of NACM.
 - ix. NCJFCJ conferences in July keep overlapping.



- d. Fall Board meeting memo will be coming out soon. Tina would like to wrap up the strategic planning and discuss the contract with NCSC at this meeting.
 - e. Survey proposal – Marcus thought since the 40th anniversary is coming up it would be nice to do another survey. Kristie shared that there will be a membership survey coming out this year as well and doesn't want to over-survey people. She suggested possibly adding his questions to the membership survey. Courtney mentioned it would be good to know the purpose of the survey and what NACM would be doing with the results. Nicole would like to see how the demographics of court administration has changed from almost 40 years ago. Tina will clarify with Marcus on the understanding of the survey and see if any of the recent surveys would provide him the appropriate information.
2. President-Elect
- a. Kelly shared the themes at the postcon, call for proposals went out last week, there will be a special committee for the 40th anniversary. Erin has been working on making scholarships and award submissions online. The deadline for proposals is October 4.
3. Vice President & CORE[®] Committee
- a. Greg shared that he won't be able to make it to the Fall Board Meeting but will work on strategic planning ahead of time so there is a final document to review at the meeting.
 - b. Greg and Val toured cities for a Midyear 2026 conference. They visited Albuquerque and Oklahoma City. Val and Greg were both impressed with Oklahoma City and thought it could be a potential annual location for 2027.
 - c. CORE Committee has been busy. The Casper WY CORE Unleashed training will be at the end of this week. They will hold an Unleashed training in Vermont but are still working on a date. At the end of September, they will visit Washington for a CORE Training (not SJI sponsored). Another CORE training will be in November in State College with PACM members.
4. Secretary/Treasurer
- a. Roger and Erin will meet in Williamsburg in September 12 and 13 for the Secretary/Treasurer training.
5. Immediate Past President & Past President's
- a. Past Presidents will meet on September 23. Rick will report at the Fall Board Meeting.
 - b. Rick shared that Mary McQueen is retiring and there is a selection committee to find the next President of NCSC. Greg asked if NACM should make a resolution or some other gesture in honor of Mary. Nicole offered to take it to the Governance Committee. Greg also asked if a plaque should be made as well.



6. DEI Committee

- a. Creadell selected Jacquetta Adewole as his vice chair of the committee. Creadell would like the main goal to be DEI education. Creadell doesn't think they'll move forward with the inclusivity training and having others mimic that due to people not being certified in diversity training. Creadell would like to get DEI involved in the CORE trainings. They would also like to work more with the social media subcommittee by sharing infographics.

7. Communications Committee

- a. Dawn gave an update on webinars
 - i. Communications met their goal for strategic planning purposes.
 - ii. Dawn asked if someone wants a specific webinar in 2025 to let her know.
- b. Advertisements and sponsored webinars – this process goes through Stacey Smith as part of the agreement with NCSC. Dawn asked if there is anything she needs to do for this to let her know.
- c. Court Manager – Melinda shared that the due date for submission is October 2nd but believes they have a good amount of content already. There has been about 10 people interested in being editor of Court Manager.
- d. Website updates - Jeffrey's goal is to make the website more user friendly - document library, page indexing, mobile performance, reviewing images and videos for optimization, delete orphaned/unnecessary links, integrate amazon store for swag.
- e. Court Express deadline is in November. Janet will send a reminder to the Board.

8. Governance Committee

- a. Nicole shared that at the last governance meeting there was discussion of a potential policy for board member removal (no competence vote). In Section 4 of the bylaws, it discusses suspension, expulsion, and reinstatement of board members. Does the board feel that this current section is sufficient? Tina asked Courtney how the process works since she expressed that she's seen it in other organizations. She shared that locally what they do is, "Special meeting request submitted to board, board sets meeting, and the membership can present their case during this time." Kristie asked how membership would see an issue before other board members would see it. Kelly expressed her concern would be that membership may not know personal issues of board members while other board members do. Tina tabled the discussion for the Fall Board Meeting so everyone has a chance to review the current bylaws.

9. Membership Committee – The first meeting will be on October 9th. Kristie will be moving to Arizona in September so the September meeting will be cancelled.



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10. NCSC Report – Jesse introduced himself to the new board members. NCSC published the Trends in State Courts two weeks ago that is available on the website. NCSC is doing a lot of work on AI and COSCA published a policy paper on this topic. NCSC is co-hosting a webinar with Thomson Reuters tomorrow at 2pm ET on AI in the Courts. It will be the first in a series of webinars. A new resource center is available on the website on record relief/expungement. A new handbook and messaging guide on public trust and confidence will be released soon. Jesse and Tina met yesterday for the first time.
11. Other Business – There was no other business to discuss.
12. Adjourn – The meeting was adjourned at 3:30 pm ET.

Recording: <https://nationalcenterforstatecourts.box.com/s/3ojm0mx8dccxs1jdrasv3ju17r7654mz>