



**CONFERENCE DEVELOPMENT COMMITTEE  
January 16, 2018  
MEETING MINUTES**

A conference call of the NACM Conference Development Committee was held on Tuesday, January 16, 2018 at 2:00 (ET). The meeting was called to order at 2:02 PM ET by Paul DeLosh, Chair. The meeting proceeded as follows:

**I. Welcome and Roll Call**

The following were present for the call:

Kevin Bowling, Sarah Brown-Clarke, Janet Cornell, Mary Majich Davis, Barbara Dawicke, Carla Hardnett, Tracey Johnson, Peter Kiefer, Mary Ann Koory, Tina Mattison, DeAndre Moore, Laura Murphee, Michelle Norhausen, Carlene Redmond, Linda Romero-Soles, Tasha Ruth, Elizabeth Stephenson, Cindy Stoltz, Ron Truss, David Yamasaki, and Heidi Yang. NACM Board Members: Jeff Chapple, Sarah Couture, Julie Dybas Kathy Griffin, Dawn Palermo, Rick Pierce, Will Simmons, and Jeffrey Tsunekawa. NCSC: Val Gardner, Janet Reid, Stacey Smith, and Patti Tobias.

**II. [2018 Midyear Conference](#)**

**a. Registrations**

- i. As of January 16, 2018, maximum capacity of 280 has been reached and a waiting list has commenced. Approximately 20 individuals are on the waiting list as of this meeting.

- b. Livestreaming schedule provided with both summary and color-coded reference on the conference app. Recommendation was made to ensure time zone was included on any published schedule. Schedule will be widely distributed to NACM partners and Patti will follow up with David on a specific California outreach initiative.

- i. February 12, 2018

1. 8:30 AM PT

1. Plenary Session: *The Brain Science of Boosting Creativity, Collaboration and Innovative Thinking*, Marc Milstein

2. 9:45 AM PT

1. *Build a Collaborative Court Leadership Team*, Zenell Brown, Robert Colombo, Jr., Dawn McCarty, Brenda Wagenknecht-Ivy
2. Plenary Follow up: *The Science of Managing Stress*, Marc Milstein

3. 2:30 PM PT

1. *More Than Meets the Eye: Human Trafficking in the Courtroom*, Jessica Emerson, Maria Hernandez, Abigail Hill, Barbara Waxman
2. *Fostering an Innovative Court*, Robert Oyung, Marsha Slough

- ii. February 13, 2018

1. 8:30 AM PT

1. Plenary: Neuroscience, Child and Adolescent Development and the Courts, Pat Levitt
  2. 9:45 AM PT
    1. *Pretrial Justice and State Courts*, Sue Ferrere, Susan Keilitz, Bettye King
    2. *Extending the Core® to your Court*, Kent Pankey
  3. 11:00 AM PT
    1. *Stop, Collaborate and Listen: Justice for All*, Stacey Marz, Shelley Spacek Miller, Mike Williams, Laurie Zelon
    2. *Building Strategic Collaboration to Address Jail Misuse*, Pamela Casey, Jeffrey Colbath
  4. 12:00 PM PT
    1. *TakingPoint™: Principles for Building High-Performance Culture*, Brent Gleeson
  5. 1:45 PM PT
    1. Plenary Follow-up: *TakingPoint™: Strategies for Improving Collaboration*
    2. *Data to Dashboards – Dynamikc Data Dashboards at Work!*, Darren Dang, Nicole Le
  6. 3:00 PM PT
    1. Plenary: *State of the State Courts*, Jesse Rutledge
- c. Exhibitors – Stacey Smith
- i. Stacey shared that exhibit space is sold out with 35 signed up to exhibit. A wait list has commenced. Stacey shared California is a hot market for vendors/exhibitors with great court interest in automation.
  - ii. Two Collaborative Sponsor sessions have been secured. Tyler Technologies will sponsor a session entitled *Expanding Access to Justice through Online Dispute Resolution*, on Monday, February 12, 2018 at 9:45 and Thomson Reuters will sponsor a session entitled, *Bridging the Gap between your Court and your Constituents*, on Monday, February 12, 2018 at 2:30.
- d. [Conference App](#) - Attendify
- i. The Agenda has been posted on the [Conference App](#).  
The committee was encouraged to download and join as well as star sessions they are interested in attending to help conference planners coordinate expected attendance.
  - ii. Post session through app and post conference evaluations were discussed. NACM will do both. Concern was noted over possible duplication, but process will allow for rating of speakers and more detail as needed through post-conference survey.
- e. Subcommittees/Events
- i. Shared Interest Groups (SIGs)
    1. Expungement in the Post Ferguson Era – Peter Kiefer
    2. What is the Courts’ Role in Serving Offenders with Mental Illness – Nicole Waters and Heidi Yang
    3. What to Look for in Your Next Generation of Leaders – Tina Mattison
    4. Sessions scheduled at same time on Monday, February 12, 2018 from 3:45-4:45 PM.
  - ii. Volunteers – Mary Majich Davis working with Val Gardner on filling needed slots. Specific need is for Sunday. Mary will reach out to California colleagues to try and secure.
  - iii. Hosts – Julie Dybas
    1. Julie shared Reporters will not be used this year and Hosts will meet on Sunday, February 11, 2018 for a brief overview of responsibilities. Julie worked with Patti Tobias to update the “Tips for Introducing Speakers” document and a copy will be sent to the CDC for review and comment.
  - iv. Scholarships

Jeff Chapple shared the subcommittee reviewed applications submitted and awarded three (3) scholarships for up to \$500 to cover expenses related to attending the conference. Recipients have been asked to volunteer at the conference and Jeff will follow up to ensure they have signed up.

- v. ECP – Sarah Couture
  - 1. Scavenger Hunt, Sunday, February 11, 2018 commence during Welcome Reception and continuing to Exhibit Show on Monday
  - 2. OC Food Bank, Virtual Food Drive (accessible through [conference app](#))
    - 1. Presentation made on Tuesday, February 13, during opening announcements. OC Food Bank Director, Mark Lowry, and Fund Development Manager, Kathy Ashkins, will be at the plenary for the presentation.
- vi. First Impression Team – Sarah Couture
  - 1. Sarah has coordinated with Val Gardner to secure hot pink ribbons for volunteers. Approximately 15 individuals have volunteered to assist with the First Impression team to welcome and engage participants.

### III. **2018 Annual Conference**

a. July 22-26, Atlanta, GA

Hilton Atlanta

255 Courtland St

Atlanta, GA 30303

Theme: *Mind the Gap: The Power of Active Engagement*

b. Subcommittees/Events

- i. Annual Education subcommittee schedule as follows -
  - 1. First meeting held December 28, 2017
  - 2. [Call for proposals blast](#) – January 5, 2018
  - 3. Call for proposals due date – February 19, 2018
  - 4. Review sent to subcommittee – February 26, 2018
  - 5. Scores due back from subcommittee – March 5, 2018
  - 6. Follow-up conference call by subcommittee – March 12, 2018, 12:00 PM EST
- ii. Family events - Will Simmons
  - 1. First meeting will be held in March to discuss activities, events, etc. family members may enjoy while in Atlanta as their family member or colleague attend conference sessions.
- iii. First-time Attendee - Kathy Griffin, Rick Pierce, Alyce Roberts, Linda Romero-Soles, Elizabeth Stephenson
  - 1. First meeting will be held on March 19, 2018 to start planning for this event.
- iv. Shared Interest Groups (SIGs) – Need volunteers
  - 1. Georgia contingency was asked for some volunteers to help coordinate these events for the annual.
- v. Fun Run/Walk – Kathy Griffin
  - 1. Kathy thanked those that try to assist with planning the logistics of the event. The event will take place at City Park and the walk to the park will be part of the race for the walkers with the runners walking to the Park and completing the full run at the Park. As volunteers are needed to direct participants, Will will add this to the schedule of volunteers.
- vi. ECP – Sarah Couture

1. Group is still working on Midyear events but the Atlanta contingency was asked
- c. Social event
  - i. [Georgia Aquarium](#) – Attendees will have access to Atrium and Exhibits
  - ii. Music
    1. [Bogey & the Viceroy](#) - on hold pending funding source

IV. **NACM CDC Committee Call**

The regularly scheduled Conference Development Committee calls are as follows –

- a. Third Tuesday of each month, 2:00 PM ET/11:00 AM PT
- b. Next meeting: February 20, 2018

V. **Adjourn**

There being no other business, the meeting was adjourned at 2:56 PM (ET).

**Respectfully Submitted:**

Paul DeLosh  
Conference Development Committee Chair

Will Simmons  
Conference Development Committee Vice Chair