



CORE Committee Meeting 1-27-21

Minutes

In attendance: Pete Keifer Kelly Hutton, Ed McNachtan, Janet Cornell, Norman Meyer, Kent Pankey, Hope Kentnor, Phil Knox, TJ BeMent, Kathy Griffin, Jeffrey Tsunekawa, Tina Mattison, Erin Carr and Rick Pierce

The meeting commenced at 3:01 p.m. ET with the approval of the December 16, 2020 minutes.

Ed provided the Operations Management curricula review update. Phil noted his gap analysis approached which was affirmed by Ed and shown on the screen. The subcommittee will reconvene in February as it progresses toward a final product.

Janet Cornell provided an update on the Leadership curricula review. Rick noted Janet's contributory statement on DEI and shared the statement with the DEI committee chair, Will Simmons for comment by the DEI committee. It is hoped the committee will provide a response at their next meeting in mid-February.

Hope spoke on the progress of the micro-courses. In addition to providing a timeline of course progression, namely that caseflow-workflow management and leadership would be next in line for presentation, Hope asked for subject matter experts, SMEs, as a recruitment for potential presenters of the courses. It is noted Norman made a similar plea last month. The members of the committee should seriously consider either volunteering their expertise or recommend others who are capable of such a task. Hope shared two links with the committee including the sequence for caseflow management micro course.

<https://docs.google.com/document/d/1QzqQnFn0zm4TJ8YGtQzQs3LCBef4seT1M8geS84-Uxg/edit?usp=sharing>

Jeffrey and Kathy provided updates on the tasks of the Education Committee and Professional Development's Spring Webinar series set to commence in February.

Included in this series is an hour long presentation on CORE Purposes and Responsibilities of Courts. Kelly and Rick will lead the second hour discussion of the presentation as a SIG and introduce the CORE Champion program.

Meeting was adjourned at 3:38 ET. Next meeting is set for Wednesday February 24, 2021 at 3 p.m. ET.