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**Ethics Subcommittee**

**Thursday, April 24, 2025**

**2:00 p.m. Eastern Time**

[**Zoom Link**](https://us06web.zoom.us/j/85989294317?pwd=N1yJKqbaZEjoo91rE7uxyz5wbfXi8U.1)

1. Welcome and Introductions of any new participants.

1:07pm

Norman Meyer, Peter Keifer, Courtney Whiteside, Roger Rand, Andrea Powers

1. Approval of the Minutes from February 27, 2025.

Approved

1. Governance Committee Call Report
   * Court Employee Appreciation Kit
2. Committee Reports
   * Conference Development Committee
   * Communications- Social Media & Website
   * DEI
   * CORE- Technology survey going to membership from Roger, updated materials coming- budget and fiscal & caseflow/workflow
   * Membership- ECP, State Associations, & International
   * Past Presidents
3. Old Business
   * Review NACM Model Code of Conduct and the NACM AI Guide for February working meeting on Canon 5
     + - Model Code of Conduct (Adopted 8/2023)
         1. [Ethics Subcommittee – National Association for Court Management (nacmnet.org)](https://nacmnet.org/ethics-subcommittee/)
       - AI Guide
         1. [NACM Store – National Association for Court Management (nacmnet.org)](https://nacmnet.org/resources/store/)

Too broad of a topic to manage in one canon

COC is for personal behavior use, not policy recommendations

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| --- | --- |
| ***2.8***  ***Proper Use of Public Resources*** | **A court professional uses the resources, property, and funds under their official control judiciously and solely in accordance with prescribed procedures.** |
| ***Comments*** | Including but not limited to the following.   * + Appropriating court funds for personal use.   + Excessive or unauthorized use of court electronic resources.   + Unauthorized use of court issued electronic devices such as laptops, phones, and tablets.   + Unauthorized implementation or use of online services, artificial intelligence products, and social media. (See the most current version of the NACM AI guide for further guidance.)   + Failure to comply with the adopted Information Systems guidelines and policies. For example, using a court email address for personal matters.   + Failure to safeguard court assets from unauthorized access or theft.   + Failure to comply with accepted accounting standards and fiscal directives. |

Send out for comment with minute with 2-week deadline for comment

Remove Canon V

1. Open discussion/New Business

Search for ethics chair is on

1. A Question of Ethics- Suspended

\*NOTE\* This portion of the meeting will be recorded and shared with the membership.

1. Next Meeting- 3/27/2025 @ 2:00pm Eastern Time

AI Guide- Canon 5 working meetings- April, June

May volunteer and topic- Courtney will be at conference and unavailable