

**Ethics Subcommittee**

**Thursday, April 24, 2025**

**2:00 p.m. Eastern Time**

[**Zoom Link**](https://us06web.zoom.us/j/85989294317?pwd=N1yJKqbaZEjoo91rE7uxyz5wbfXi8U.1)

1. Welcome and Introductions of any new participants.

1:07pm

Norman Meyer, Peter Keifer, Courtney Whiteside, Roger Rand, Andrea Powers

1. Approval of the Minutes from February 27, 2025.

Approved

1. Governance Committee Call Report
	* Court Employee Appreciation Kit
2. Committee Reports
	* Conference Development Committee
	* Communications- Social Media & Website
	* DEI
	* CORE- Technology survey going to membership from Roger, updated materials coming- budget and fiscal & caseflow/workflow
	* Membership- ECP, State Associations, & International
	* Past Presidents
3. Old Business
	* Review NACM Model Code of Conduct and the NACM AI Guide for February working meeting on Canon 5
		+ - Model Code of Conduct (Adopted 8/2023)
				1. [Ethics Subcommittee – National Association for Court Management (nacmnet.org)](https://nacmnet.org/ethics-subcommittee/)
			- AI Guide
				1. [NACM Store – National Association for Court Management (nacmnet.org)](https://nacmnet.org/resources/store/)

Too broad of a topic to manage in one canon

COC is for personal behavior use, not policy recommendations

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| ***2.8******Proper Use of Public Resources*** | **A court professional uses the resources, property, and funds under their official control judiciously and solely in accordance with prescribed procedures.**  |
| ***Comments*** | Including but not limited to the following.* + Appropriating court funds for personal use.
	+ Excessive or unauthorized use of court electronic resources.
	+ Unauthorized use of court issued electronic devices such as laptops, phones, and tablets.
	+ Unauthorized implementation or use of online services, artificial intelligence products, and social media. (See the most current version of the NACM AI guide for further guidance.)
	+ Failure to comply with the adopted Information Systems guidelines and policies. For example, using a court email address for personal matters.
	+ Failure to safeguard court assets from unauthorized access or theft.
	+ Failure to comply with accepted accounting standards and fiscal directives.

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Send out for comment with minute with 2-week deadline for comment

Remove Canon V

1. Open discussion/New Business

Search for ethics chair is on

1. A Question of Ethics- Suspended

\*NOTE\* This portion of the meeting will be recorded and shared with the membership.

1. Next Meeting- 3/27/2025 @ 2:00pm Eastern Time

AI Guide- Canon 5 working meetings- April, June

May volunteer and topic- Courtney will be at conference and unavailable