CORE® COMMITTEE

AGENDA – 6/25/25, 3:00pm ET

Chair: Greg Lambard Vice Chair: Roger Rand Vice Chair: Jeff Chapple

Committee Page

Zoom Core® Committee Meeting

Meeting ID: 851 6564 5331

Passcode: 234368

1. Welcome and Introductions

2. Approval of minutes from May 28th

3. Updates on projects for this year's CORE® Committee:

   a. Curriculum review of Budget and Fiscal Management – Roger Rand Chair
   b. Curriculum review of Caseflow and Workflow – Charles Mapp Chair
   c. The creation of one-page documents that would be "companion diagnostic tools" for curricula – Janet Cornell and Lisa Burke
   d. Creating a CORE® Champion two-minute video to introduce the program – Jeff Chapple
   e. Continue to offer CORE® trainings –
      i. Vermont – June 12th & 13th Completed
      ii. Georgia – June 23rd Completed AND August 6th & 7th
      iii. Oregon – October 21st & 22nd
      iv. New Mexico – October 28th & 29th
      v. Potential sites (likely in 2026): Michigan; Illinois; and Ohio
   f. Hold two CORE® Webinars –
      i. Budget/Fiscal Management October 2025
   g. New IT Curriculum
      i. Draft Survey
   h. Possible projects for the 25-26 Board Year:
      1. Create (or at least make significant progress on) an IT Curriculum.
      2. Put on more CORE® Webinars.
      3. Continue to hold CORE® trainings.
      4. Add fillable PDFs to all the curricula.
      5. Convene a sub-committee to consider the future of the CORE®

- Who/what is our target audience and intention in relation to the broader realm of court professional training
- Create CORE® 2.0 classes that would represent deeper dives into the curricula. These classes would be longer than the current classes.
- Live virtual classes
- Creation of a facilitated CORE® Champion program
- Perhaps reaching out to: court association officers; NAJSE; Municipal court administrators; CCPIO; and others? for their input on the future of the CORE®.
- Think about how the CORE® can better serve limited jurisdictions.
6. Sending letters to SCAs commending CORE® Champions.
7. Create a priority list of videos for folks looking to advance in the program by watching our canned videos.
8. Determine where there are gaps in our library of videos and obtaining videos to fill those gaps.

4. Open Discussion

Future Meeting dates (Every 4th Wednesday at 3pm EST)
TBD be new CORE® Chair