

**Conference Development Committee Meeting**

Tuesday, March 18, 2025 at 3 pm EST

**Present:**

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| **Kelly Hutton** | **Erin Carr** | **Melinda Brooks** | **Janet Cornell** |
| **Rick Pierce** | **Dawn Palermo** | **Kristie Collier** | **Stacey Fields** |
| **Creadell Webb** | **Dixie Campbell** | **Jorge Basto** | **Vickey Carlson** |
| **Jeff Chapple** | **Val Gardner** | **Erica Payne-Santiago** | **Mark Dalton** |
| **Jude Del Preore** | **Cassie Bradshaw** | **Jenny Findsen** | **Kelli Wood** |

**Minutes:**

1. **Welcome and Introductions**
2. **Previous Meeting Minutes**

Approved

1. **Midyear Conference Overview**

Kelly provided an overview of the midyear conference. She indicated that invoices are still coming in and projections show it was operated in the black. Members of the committee offered their comments on the conference and discussed its success.

1. **Annual Conference Status/Updates**
	1. **Speaker Notification**
	2. **Agenda**
		1. **Opening Remarks**
			1. **Chief Justice Jeffrey Funke**
		2. **Opening Plenary & Follow-Up**
			1. **Greg Gray – Desperately Seeking Service**
		3. **Business Meeting Remarks**
			1. **Deputy State Court Administrator Amy Prenda**
		4. **Super Sessions**
			1. **Caroline Nobo – The Science of Trust and Legitimacy**
			2. **Emily LaGratta/Makinta Holloway – Designing a Better Trust Building Playbook**
		5. **Social Event**
			1. **Steelhouse**
			2. **Mixed Nuts**
		6. **State of the Profession – Governance Committee**
		7. **Closing Plenary**
			1. **Andrea Hollingsworth – The Compassion Advantage**

Kelly indicated that Jude Del Preore has sent out all speaker notifications and that the overall agenda is drafted and posted on the conference website. Registration will be live shortly and an email sent to membership. Kelly discussed speakers for the opening remarks, plenaries, and super sessions. An overview of the social event was provided. It will be held at the Steelhouse and the band Mixed Nuts will perform. She further indicated that the State of the Profession is being drafted by the Governance committee. If anyone is interested in assisting with this they should reach out to Nicole Garcia. Kelli Wood indicated that they intend on sending all of their clerk/magistrates to the conference as well as other court staff.

1. **Subcommittees/Tasks**
	1. **Leadership Seminar – Greg Lambard**
	2. **Hosts – Roger Rand and Kristie Collier**
	3. **Virtual Attendees & MC – Erica Payne Santiago?**
	4. **40th Anniversary History – Jude Del Preore**
	5. **Conference Awards and Conference Scholarships – Rick Pierce**
	6. **Fun Run – Volunteer???**
	7. **Early Career Professionals Fundraiser – Erika Schmidt/Katie Hempill**

Greg Lambard and Jude Del Preore have reached out to the National Association of Judicial Educators (NASJE) regarding our annual Leadership Seminar. This is the seminar that occurs on Sunday and is presented to state association leaders, partners, and other invited guests. Tina Mattison has also sent an idea to Greg and Jude regarding the topic and a possible speaker.

Kelly Hutton provided a brief overview of what our conference hosts do and that we rely on local courts to assist in this role. Kristie Collier added that conference scholarship recipients also assist in this role. She will work with the cohort in Nebraska on obtaining hosts and then will send out to attendees to fill any other needs.

Erica Payne Santiago has volunteers to serve as a virtual attendee MC. Kristie indicated that Cheryl Stone may also be interested. Kelly will reach out to her.

Kelly Hutton provided an update from the 40th anniversary subcommittee. They are working on a timeline through the decades for NACM accomplishments alongside events that were current on the time. The group has also created a 40th anniversary commemorative pin that will be given to all attendees. The goal is to have story boards and the ability to present items at the conference.

Rick Pierce indicated that the conference scholarships and award nominations will launch along with registration and close May 9. There will be ten conference scholarships available to award. The sub-committee will meet on May 14 to review the submissions. In addition to the regular NACM awards there will be a presentation for a technology award in conjunction with the Institute Courts Advisory Committee (ICAC), a committee of the Integrated Justice Information System Institute (IJIS) including CITOC.

Kelly Hutton is looking for volunteers to assist in managing the Fun Run in Omaha. Registration is handled along with conference registration. The volunteer will essentially meet with those participating and organize where additional volunteers will be located along the route. Volunteers should contact Kelly.

Kelly Hutton indicated that the ECP sub-committee is currently working on the recipient of our annual conference fundraiser. Creadell Webb shared a survey link that was circulated by the sub-committee.

1. **NACM Committee Updates**
	1. **Board Nominations**

Board nominations/applications will be posted later this month and will be accepted into June. Please encourage and share this news and reach out to board members or view testimonials on our website, if there are questions.

Janet Cornell indicated that the deadline for the next Court Express is March 28 and committee chairs and others should send content by then.

Dawn Palermo provided a Communications Committee update. The committee is looking for a new social media sub-committee chair and for new members for the committee. She indicated that the Communications Committee is hosting a webinar on Operations Management on March 24. There are currently over 500 people registered.

Kristie Collier provided an update for the Membership Committee. They have five membership scholarships that are still available. The committee is hosting three roundtable discussions:

* Federal Court Roundtable – March 27 @ 3 pm EST
* Limited Jurisdiction Roundtable – April 17 @ 3 pm EST

Creadell Webb provided an update for the DEI Committee. There is a meeting tomorrow and the main topic of discussion will be “Equity in the Age of AI: Addressing Bias and Fairness in the Legal System”.

**2024-25 Meeting dates**

April 15, May 20, June 17