COMMUNICATIONS COMMITTEE MINUTES

Thursday, May 12, 2022 - 4:00 p.m. ET Chair:
Jeff Chapple Vice Chair: Greg Lambard
Minutes: Greg Lambard
Committee Page

1. **Welcome and Introductions**   *Jeff Chapple*
   In attendance today were Jeff Chapple, Joe Fazzari, Peter Kiefer, Brandon Kimura, Phil Knox, Kelly Hutton, Greg Lambard, Tina Mattison, Dawn Palermo, Kent Pankey, Rick Pierce, Cristina Prieto, Roger Rand, Carlene Redmond, and Charlene Watkins

2. **Approval of December Minutes**   *Jeff Chapple*
   The minutes from April 14, 2022 will be coming out soon.

3. **Behavioral Health Guide**   *Greg Lambard*
   The draft has been distributed to the committee for comments. Please do not comment on formatting as that will be handled seperately. Any comments you may have should be sent to Greg at greg@nacmnet.org by COB on Monday, May 23rd. The plan is to have the guide finalized before the annual conference.

4. **Digitizing Past Court Manager Issues**   *Jeff Chapple*
   Roger Rand thinks the job of digitizing court manager isseus may be too big to be done by volunteers, so it would be best to hire out for the scanning. Jeff Chapple asked about database capacity for adding so much material. Roger said so far we haven't gotten any request for additional money while we are over our stated storage capacity. He will inquire about this though so we aren't surprised later. Norman Meyer has offered to possibly underwrite this effort. Dawn Palermo said that in the past (June of 2017) some quotes had been obtained for this to go back five years. This would have been done by scanning into PDF's. Kent Pankey asked about whether metadata would be added to these documents once scanned. Philip Knox inquired if a decision has been made to do this at this point. Jeff said that the proposal would need to come from the Committee to the Board. Phil said he is not sure if there is a value in doing this. Kelly is not sure this would be useful material or not. Joe Fazzari could see value from a historical perspective. Charlene Watkins asked if there might be a value in picking certain articles to do this on. Several folks felt that search capabilities would be a definite need for this to be useful. Brandon Kimura said scanning the tables of contents could be a good start, and then a group could (over time) look at those and recommend whether to electronically archive all or selected articles. Jeff will set up a meeting with Norman to get his thoughts on functionality and show him past quotes.

5. **Communication Updates**
   a. **Website**   *Roger Rand*
      Roger Rand reported. The link for podcasts are getting reformatted. They are working on the Ethics Subcommittee page. They are also looking at reorganizing the items in a more logical fashion. Additionally, they are working on website statistics for the next Board meeting.

   b. **Podcasts**   *Peter Keifer*
      Peter Kiefer said the last podcast was on the great resignation. It was very well received. The episode coming out next week is on juvenile mental health. He is currently trying to get together a podcast on online dispute resolution versus virtual mediation. He is also interested in

trauma informed practices for another podcast. He noted that we have had a total of 17,700 clicks since the podcasts started.

c.   **Publications**

   i.   **Ct Manager**   *Charlene Watkins*

   Charlene Watkins reported on the court manager. She has a good number of helpers at this point. The next submission date will be June 21ˢᵗ. Going to podcasts for articles is still on her plate, but will take some more time to get started.

   ii. **Ct Express**   *Janet Cornell*

   Jeff filled in for Janet. She thanked everyone for content. The next issue comes out May 24ᵗʰ. The next deadline for items is July 22ⁿᵈ. She needs committee updates. She would like to know if anyone is interested in submitting a short book review of a good court management book for inclusion in future Court Express issues.

d.   **Social Media**   *Christine Prieto*

   Christine Prieto reported on social media. She has posted regarding the annual conference. She is working directly with the DEI Committee. She would love any suggestions folks have.

e.   **Guides**   *Paul DeLosh*

   Covered above.

6.   **NACM Committee/Liaison Updates**

a.   **Membership**

   No report

b.   **Core**

   Kelly Hutton noted there will be at least four sessions on the Core at the Annual Conference.

c.   **Education/Conference Development**

   No report

d.   **Governance**

   Kent said that resolutions have been posted on the web. Bylaws changes will be proposed for the annual meeting. The SOP address is being worked on. We also need to finalize the VOP survey questions for this year.

e.   **International**

   No report

f.   **DEI**

   Roger noted they are working on a webinar series. Rick Pierce said they are working on in-person presentations first. They discussed having in-person affinity groups, but have not formalized a structure yet. This is a future project. Perhaps this will be ready for a conference in 2023. Jeff noted that he got contacted on a possible guide on this subject. This would likely involve a hired author.

7. **Annual Awards**
   The deadline for submissions was extended to May 20th.

8. **Webinars**
   Jeff noted that we are working on a June webinar with Tyler. More details to come.

Future Meeting dates

June 9, 2022   July TBD at Annual Conference