**COMMUNICATIONS COMMITTEE**

**October 13, 2022 @ 4:00 p.m. ET**

Chair: Greg Lambard Vice Chair: Roger Rand

[Committee Page](https://nacmnet.org/committees/standing-committees/communications-committee/)

**Minutes**

Attendees: Greg Lambard, Roger Rand, Melinda Brooks, Kenneth Pankey, Peter Kiefer, Brandon Kimura, Jeff Chapple, Andra Motyka, Nathaniel Mingo, Joe Fazari, Melinda Brooks, Janet Cornell, Erin Carr

1. Welcome and Introductions
2. Approval of [September 8th Minutes](https://nacmnet.org/wp-content/uploads/Communications-September-8-2022-Meeting-Minutes.docx).
	1. Kent was omitted – will amend the minutes and with that the 9/8 minutes are approved.
3. DEI Guide
	1. 2nd Steering committee meeting next Tuesday. The goal is to have the Guide completed prior to the Annual Conference.
4. Communications Updates
	1. Website Roger Rand
		1. The podcast site is currently down and it’s been turned into the tech team. The NACM conference site is being upgraded and the new site should be up in November.
		2. International Committee inquired about getting the site translated. I told them it’s not feasible for us to translate the whole site but they could submit a proposal to the board for specific documents to be translated and they should include the requested languages.
	2. Podcasts Peter Keifer
		1. Working on ‘On the Street’ interviews getting an idea of the public perception of the court.
		2. 19,200 clicks on the podcasts since its started
	3. Publications
		1. Court Manager
			1. Summer edition is published and available. Dawn is working on the Fall Edition. The 2023 Production Schedule will go out on the web site.
			2. We have a scheduled meeting with Norman Meyer to discuss referencing older court express issues that haven’t been digitized yet.
		2. Court Express Janet Cornell
			1. Deadline is October 21 and publication is third week in November.
	4. Social Media Christina Prieto
5. NACM Committee Updates
	1. Membership
		1. Looking for NACM ambassadors for social media. Volunteers are asked to contact Zenell Brown.
	2. Core
		1. There is a proposal to have a mini guide related to the CORE curriculum and have it out by the annual conference.
	3. Conference Development
		1. Proposals for Mid Year are going before the review committee. Article in Court Express coming about how to get around in Minneapolis in the winter.
	4. Governance
		1. Resolutions: Subcommittee submitted three JJC/COSCA resolutions. We are looking into changing how resolutions are reviewed which may require a change to the bylaws.
		2. Operations: formed a group to update the operations manual.

**Future Meeting dates.**

 March 9, 2023

November 10, 2022 April 13, 2023

December 8, 2022 May 11, 2023

January 12, 2023 June 8, 2023

February 9, 2023 July TBD at Annual Conference

**Thank you for your time.**

Greg Lambard & Roger Rand