**COMMUNICATIONS COMMITTEE**

**February 12, 2023 @ 4:00 p.m. ET**

Chair: Greg Lambard Vice Chair: Roger Rand

[Committee Page](https://nacmnet.org/committees/standing-committees/communications-committee/)

**Join from your computer, tablet, or smartphone: Zoom Communications Committee Meeting** <https://us06web.zoom.us/j/98562710553?pwd=YlMrYmFnbldYblI4QnhwdWZTNklOZz09> **or**

**Dial in: Find your local number Meeting ID: 985 6271 0553 | Passcode: 834840**

Attendees: Greg Lambard, Roger Rand, Dawn Palermo, Jeff Chapple, Melinda Brooks, Joe Fazarri, Johnny Tse, Natalie Williams, Rick Pierce, Angie VanSchoick, Kent Pankey

1. Welcome and Introductions
2. Approval of the [January 12, 2023 minutes](https://nacmnet.org/wp-content/uploads/Communications-Committee-Meeting-Minutes-January-12-2023.docx):
	1. Approved
3. DEI Guide
	1. In Progress.
4. Communications Updates
	1. Website Roger Rand
		1. Currently working on a new CORE Champion page that will contain links to videos that qualify for CORE Champion credit. We hope to have this live by March.
		2. Website maintenance provider is closing shop at the end of March. One of their employees and the primary site technician will continue to support our site through the end of the year. The NACM Board will be searching for a new website maintenance vendor who can take over January 2024.
	2. Podcasts Peter Keifer
		1. No Update
	3. Publications
		1. Court Manager Dawn Palermo & Melinda Brooks
			1. Winter Edition is with Mellon Street and a draft should be ready soon.
			2. Sprint Edition is due April 10th and we have all the articles we need.
			3. Summer Edition submissions are due July 7th.
		2. Court Express Janet Cornell
			1. Thanks to everyone who contributed to content for the current/most recent issue which went out on 2/1.
			2. The deadline for content for the next issue is due to me by Friday 4/14/23
			3. I will need – a committee member mention, podcast and social media updates, website information/update, and updates on general committee activities.
	4. Social Media Christina Prieto?
		1. Natalie Williams is joining us today from the Mid Atlantic Court Association does social media for this state association.
		2. Call for anyone else interested in supporting social media
		3. Create a calendar of events that NACM will recognize with a social media announcement.
		4. Suggestion to create a subcommittee on Social Media similar to the web site for managing our social media presence.
		5. Volunteers: Melinda Brooks, Kent Pankey, Johnny Tse, Roger will reach out to Whitney from Clark County Superior Court who helped organize the ECP Session, Natalie Williams.
5. NACM Committee Updates
	1. Membership:
	2. Core
		1. Working on updating Core Guide and Public Relations. Roger putting in a CTC breakout proposal on behalf of the NACM CORE committee.
	3. Conference Development
		1. Education for non-conference attendees
		2. Next Conference is in Tampa in July and preliminary information should be up within the next 2-3 weeks.
	4. Governance
		1. Committee Responsibilities
		2. Bylaws and Operations manual are being updated
			1. Nomination Rules
			2. Resolution Process
	5. DEI – Meeting next week

**Future Meeting dates.**

March 9, 2023 June 8, 2023

April 13, 2023 July TBD at Annual Conference

May 11, 2023

**Thank you for your time.**

Greg Lambard & Roger Rand