**COMMUNICATIONS COMMITTEE**

**Meeting Minutes, June 8, 2023 @ 4:00 p.m. ET**

Chair: [Greg Lambard](mailto:greg@nacmnet.org) Vice Chair: [Roger Rand](mailto:roger@nacmnet.org)

[Committee Page](https://nacmnet.org/committees/standing-committees/communications-committee/)

**Join from your computer, tablet, or smartphone: Zoom Communications Committee Meeting** <https://us06web.zoom.us/j/98562710553?pwd=YlMrYmFnbldYblI4QnhwdWZTNklOZz09> **or**

**Dial in: Find your local number Meeting ID: 985 6271 0553 | Passcode: 834840**

1. Attendance: Andra Motyka, Roger Rand, Kelly Hutton, Tina Mattison, Peter Kiefer, Greg Lambard, Dawn Palermo, Robert Gunn, Jeff Chapple, Bo Coxen, Kent Pankey, Erin Carr, Lillian Triplett, Rick Pierce, Carlene Redmond, Kelly Steele, Natalie Williams
2. Approval of the May 11th minutes, approved with an attendee name fixed.
3. DEI Guide
   1. Sent to layout.
4. Communications Updates
   1. Website Roger Rand
      1. New Chair needed
      2. Meeting 6/13 with vendors competing for website maintenance contract for 2024.
   2. Podcasts Peter Keifer
      1. Next Episode will be out on 6/20 on leadership, day-to-day issues.
      2. A Question of Ethics, ‘Quiet Quitting’ April episode will be published 6/13
      3. Topic suggestion: Court leaders are also influencers. Influencers give pieces of advice and each time they give advice they expand influence.
   3. Publications
      1. Court Manager Dawn Palermo & Melinda Brooks
         1. Going to do a write up on DEI Guide.
         2. Tribal Courts Article, have two contacts and waiting for responses.
         3. Melinda will be Editor beginning in July!
         4. Carlene took over courtside conversations
      2. Court Express Janet Cornell
         1. The most recent issue of the Express went out on May 9.
         2. The deadline for content for the next issue is Friday, Sept. 22. Content and any ideas should be sent my way on or before that day.
         3. The next issue, Volume 25, #3 will be published in mid/late October.
   4. Social Media Natalie Williams
      1. Building Team – if you are interested in joining social media please contact Natalie.
      2. A survey will be posted shortly to ask member opinion for what the “In the News” section should be renamed.
5. NACM Committee Updates
   1. Membership
      1. No update.
   2. Core
      1. New Website is up!
   3. Education/Conference Development
      1. Tina is working on conference development next year.
      2. Send ideas for future conferences and education
      3. Social is Pirate Themed and taking a water taxi to the event. Wear a costume!
   4. Governance
      1. Board voted to support two CCJ/COSCA resolutions.
      2. Bylaw proposed amendments will go to membership for a vote at the annual conference in July.
      3. State of the Profession will be video based and Jeffrey has been interviewing people.
      4. Voice of the Profession survey will come out around the same time as the annual conference.
   5. DEI
      1. Education committee – DEI Webinar went forward yesterday and was successful. It was recorded and will be on the website. Will be available in the members only area.
      2. DEI Committee next year will work closely with Communication Committee to get additional DEI webinars up next year including more on the topic covered yesterday and also on Tribal Courts.
6. Officer and Board positions
   1. Dawn Palermo will be chairing the communication committee starting in July. Roger Rand will be her vice chair.
7. Possible strategic planning projects?
   1. Committees are coming up with strategic plans and will contribute to the overall organizational strategic plan. Some potential areas of focus for the Communications Committee are:
      1. Additional webinars on DEI and the NACM CORE
      2. Continue to promote social media outlets and develop the social media subcommittee
      3. Networking at conferences – making sure people feel included
      4. Deciding on what to do for Memoriams –
         1. In memorium in court manager. This would keep a historical record.
         2. In memorium on the website.
         3. In memorium slide at the annual conference.
         4. Perhaps Membership could be the contact.

**Future Meeting dates TBD by incoming Chair**

**Thank you for your time and effort this Board Year!**

Greg Lambard & Roger Rand