**COMMUNICATIONS COMMITTEE**

**April 11, 2024 @ 4:00 p.m. ET**

Chair: [Dawn Palermo](mailto:dawn@nacmnet.org?subject=COMMUNICATIONS%20COMMITTEE%20QUESTION) Vice Chair: [Nate Mingo](mailto:Nate@nacmnet.org?subject=Communications%20Committee%20Question)

[Committee Page](file:///\\data2016\User%20Data\DPalermo\My%20Documents\NACM\nacmnet.org\committees\standing-committees\communications-committee)

**Join from your computer, tablet, or smartphone: Zoom Communications Committee Meeting** <https://us06web.zoom.us/j/98562710553?pwd=YlMrYmFnbldYblI4QnhwdWZTNklOZz09>  **or**

**Dial in: Find your local number Meeting ID: 985 6271 0553 | Passcode: 834840**

1. Welcome and Introductions were conducted.

Attendees: Melinda Brooks, Joe Fazari, Peter Kiefer, Phil Knox, Hope Lafleur, Tim Leger, Tina Mattison, Nate Mingo, Andra Moytka, Dawn Palermo, Rick Pierce, Roger Rand, Mae Swisher, Jeffrey Tsunekawa, Creadell Webb, and Natalie Williams

1. Review of the March Meeting [minutes](file:///\\DATA2016\User%20Data\dpalermo\My%20Documents\NACM\Communications%20Committee\Committee%20Minutes\2023-24\Communications%20Minutes%20November%209%202023.docx)

3.  Update on Guide(s) for 2023-24

a. Artificial Intelligence Guide – Roger Rand provided a report. First draft will be issued Monday. All articles have been combined into one voice. The full draft is expected by June. A QR code will be used to take you to the guide.

b. Court Security Guide Revision – Nate Mingo provided a report. Submissions will be reviewed by Jim. The guide revisions will be in Word/PDF and sent to Erin. The board will determine the format. Roger will find someone to review the document for final editing.

4.  Communications Updates

a. [Website](http://www.nacmnet.org/) –  Jeffrey Tsunekawa stated that the committee is reviewing images and items that take up space on our website. They are looking into a document library that can exist in different formats. There will be some costs for the project. The committee is updating and creating a webinar page because all information was scattered all over right now. Conference pages are a series of tabs so they are updating to allow for sharing.

b. Podcasts -   Peter Kiefer updated all on May episode. He is looking for a panel member on self-service counters. They will be recording April 22-26. He has identified five scenarios that aren’t legal advice. The March episode was on Courts and Search for Talent. The April episode will be on self-service counters.

c. Publications

i. [Court Manager](http://www.nacmnet.org/resources/publications/) -  Melinda Brooks provided an update. She is reviewing all article interest emails for inclusion in the Summer edition. Spring edition will post around June 3. Some article suggestions were received. Suggest Alan Carlson write an article on what is happening to the state trial courts book. Melinda will review ICM Fellows work to see if any can be shared.

ii. Court Express - Janet Cornell sent a report. The next issue of the Court Express, Vol. 25, No. 2 is in prep now, and will be published on or around April 26. It will include a call for volunteers to serve as virtual MC’s during the annual conference. Thank you to all who provided content. The deadline for content for the next issue is Friday, July 26. Please send content to Janet.

d. Social Media – Natalie Williams reports that the conference posts are going out. The award information came out as a series. The scholarship information has gone out. The April 16 podcast announcement will go out. May 1 is Law Day and week of May 5 is Court Employee Appreciation Week.

e. Webinars –  Dawn Palermo presented a webinar update.

i.From Parchment to Pixels: How AI can turbocharge court data accuracy and efficiency- Tyler sponsored webinar- March 19, 2pm ET – We had 424 registrants with 215 participants. Many of the participants were not NACM members. The SRT is online for completion.

ii. CORE-Leadership Webinar – April 22, 2024, 3pm ET T.J. BeMent will be presenting and Rachel Downing will be the host. We have 347 registrants so far. This is appearing to be a very popular topic.

iii. Increasing Court Appearance – June 11, Ideas42 and Jeffrey Tsunekawa will be presenting. Jeffrey will act as host. Registration information will go out around May 11.

iv. Tyler Sponsored webinar – August 29, 2pm ET – topic to be determined

v. DEI is More Than Alphabet Soup – September 12

vi. State Courts in Focus: State Constitutional Trends & Legislative Assaults on Judicial Independence – Alicia Bannon and Michael Milov-Cordoba (Brennan Center)-

vi. Other webinar requests for Fall- AI Guide. CORE webinar will be scheduled for January 2025.

5.  Other Communication Updates

a. Sponsored webinars and registrant listing requests- Vendors are requesting registrant listings. Rick reported that the NACM officers met to discuss and do not want to change the policy at this time. The vendors can request a question be added to the webinar asking if a person would like to be contacted by the vendor.

6. NACM Committee Updates

a. Membership – Membership scholarships are available. New Member Orientation webinar will be held April 25. The swag contest just finished. Scholarship messages have gone out.

b. CORE- The CORE leadership webinar will be held on April 22. More participants are taking part in the CORE Champion Program.

c. Conference Development – Tina Mattison announced the annual conference is scheduled for July 21-25 in New Orleans. Scholarships for the conference close in May. Would like to give out 10 scholarships. Need virtual hosts. Soliciting on-site hosts too.

d. Governance – Rick Pierce said the Voice of the Profession will be released at conference. Membership survey will be released at the conference. Resolution for review will be at a different time. State of Profession address focuses on security inclusion and AI. Working on Bylaws change.

e. DEI – Creadell stated next DEI projects. He wrote an article for the ***Court Manager***. The article is about the acronym DEI. The DEI webinar will be about what is DEI and what are the best practices. Special Interest Groups will be held at the annual conference to get people interested in DEI committee and to share ideas of what is and is not working.

**Future Meeting dates:** May 9, June 13