**COMMUNICATIONS COMMITTEE**

**December 12, 2024 @ 4:00 p.m. ET**

Chair: [Dawn Palermo](mailto:dawn@nacmnet.org?subject=COMMUNICATIONS%20COMMITTEE%20QUESTION) Vice Chair: [Nate Mingo](mailto:Nate@nacmnet.org?subject=Communications%20Committee%20Question) and [Melinda Brooks](mailto:Melinda@nacmnet.org)

[Committee Page](http://www.nacmnet.org/communications-committee/)

**Join from your computer, tablet, or smartphone: Zoom Communications Committee Meeting** [https://us06web.zoom.us/j/83357293806?pwd=L0CagitNNraIrzOFFVwkmV0zq8Mnny.1.](https://us06web.zoom.us/j/83357293806?pwd=L0CagitNNraIrzOFFVwkmV0zq8Mnny.1)

*The Communications Committee is a standing committee responsible for promoting and maintaining effective communications with NACM members and partners. The Communications Committee promotes NACM’s activities through its website content, publications, and social media.*

1. Welcome and Introductions – Attendees: Melinda Brooks, Tina Mattison, Creadell Webb, Patrick Whitehurst, Joseph D’Amico, Erin Carr, Kristie Collier, Rick Pierce, Kelly Hutton, Jessica Humphreys, Greg Lambard, Carlene Redmond, Kent Pankey, Jeffrey Tsunekawa, Peter Keifer, Joe Fazari, Lillian Triplett
2. Communications Project Updates

a. [Website](http://www.nacmnet.org) – Jeffrey Tsunekawa -document library progresses, hoping to launch by Midyear Conference, cleanup and fixing broken links maintenance continues, volunteers are helping; looking at the member portal page to enhance/improve user experience.

b. Podcasts - Peter Kiefer- Current episodes are on the top five issues and opportunities for new leaders. The first release is this Tuesday. The second is in editing for January; the Most recent podcast episode on AI has had 185 clicks so far, with 28,600 users on podcasts total. Requested ideas on topics of trauma informed engagement with public, particularly relevant regarding families in crisis; also the concept of organizational resilience. Carlene will email some potential contacts.

c. Publications

i. [Court Manager](http://www.nacmnet.org/resources/publications/) - Melinda Brooks

Welcome new editors – Joe D’Amico and Jessica Humphreys

The submission deadline to NCSC is 1/15/25, so content is requested by 1/8/23 to allow time to review. Editors Joe D’Amico and Jessica Humphreys have been virtually connected with contributors to assist in gathering content. Melinda will prepare an article on the compilation of CORE Champion submissions. Might need an additional article- Melinda may reach out.

ii. [Court Express](http://www.nacmnet.org/resources/publications/) - Janet Cornell not available- but current edition is out and looks great! Standing request for content re: member highlights, state associations, projects, or topics of interest.

iii. [Guides](http://www.nacmnet.org/resources/store/) – AI Guide Updates – Jeffrey Tsunekawa- Requesting feedback for updates. Several vendors in the court technology space are also working on case studies to include. Jeffrey is co-presenting with Michael Navin from NCSC to the Louisiana Court Administrators Association on AI and the NACM AI Guide on March 12, 2024.

d. Social Media - Lillian Triplett- great submissions! Meeting bi-monthly. Holiday posts are ready to go as appropriate, as well as early 2025. Please use the link on the website to continue to provide submissions and include your content and details to streamline communication.

f. Webinars –

i. Tyler Tech Webinar (234 registrants, 122 participants) and AI Guide Webinar (210 registrants/117 participants) Follow-up

ii. CORE-Operations Management- January 27, 2025, 3 pm ET – Ellen Procida and Cheryl Stone/Greg Lambard Hosting

v. Court Security Guide – February 26, 2025, 3 pm ET

4. Other NACM Committee Updates

a. Membership January 8, 2025 @ 2 pm ET

* New Member Call – January 23, 2025, 12 pm ET – if you haven’t participated in the past and want to, let the Membership committee know
* Limited Jurisdiction Roundtable – January 30, 2025, 12 pm ET
* Tribal Courts Roundtable – February 27, 2025, 12 pm ET
* Federal Courts Roundtable – March 27, 2025, 12 pm ET
* Membership Discount runs December 4-31 – 5-9 people $130, 10 or more $115.  Can be in same state, not same court (join with friends)

b. CORE – Greg Lambard - two curriculum reviews: budget and finance and caseflow/workflow; Janet is prepping a one-page diagnostic document; committee is considering a video to introduce the program for the website; excerpt of this video might be a standard introduction for presenters; Brandon is heading a workgroup to review old videos to determine if they need to be updated; looking at a potential Vermont presentation in Spring if can be arranged; webinars above Fall- budget and management;

c. Conference Development-Kelly Hutton- 2025 Midyear February 9-11 Atlantic City – scholarships close tomorrow. Registration closes 17th. Agenda posted. Check it out!

d. Governance – Kent-ethics is looking into revision of Canon 5 and based on AI revisions; the Board approved the original resolution re Special Master and another resolution to recognize Mary McQueen and her contributions to Court administration;

e. DEI – 12/18 at 3 discussing holiday inclusivity- engagement opportunities to request an article from DEI committee for Court Manager;

f. Past Presidents- meeting next week, as well as the Awards Committee

Tina: During other committee meetings, please announce/call for livestream hosts @ Mid-Year. This will assist us in engaging our virtual participants. It is best facilitated with two hosts to manage chats and facilitate conversation/interaction.

**Next Meetings: Jan 9, Feb 13, March 13, April 10, May 8, and June 12 (No Meeting July 2025)**