**COMMUNICATIONS COMMITTEE**

**January 11, 2024 @ 4:00 p.m. ET**

Chair: Dawn Palermo Vice Chair: Nate Mingo

[Committee Page](file:///%5C%5Cdata2016%5CUser%20Data%5CDPalermo%5CMy%20Documents%5CNACM%5Cnacmnet.org%5Ccommittees%5Cstanding-committees%5Ccommunications-committee)

**Join from your computer, tablet, or smartphone: Zoom Communications Committee Meeting** <https://us06web.zoom.us/j/98562710553?pwd=YlMrYmFnbldYblI4QnhwdWZTNklOZz09>  **or**

**Dial in: Find your local number Meeting ID: 985 6271 0553 | Passcode: 834840**

1. Welcome and Introductions were conducted.

Attendees: Audrey Anger, Melinda Brooks, Bianca Davis, Joe Fazari, Peter, Kiefer, Hope Lafleur, Tim Leger, Tina Mattison, Nate Mingo, Dawn Palermo, Kent Pankey, Rick Pierce, Michelle Pitsch, Roger Rand, Carlene Redmond, Andrea Ribando, Mae Swisher, Jeffrey Tsunekawa, Amber Upshaw, and Creadell Webb

1. Review of the December Meeting [minutes](file:///%5C%5CDATA2016%5CUser%20Data%5Cdpalermo%5CMy%20Documents%5CNACM%5CCommunications%20Committee%5CCommittee%20Minutes%5C2023-24%5CCommunications%20Minutes%20November%209%202023.docx)

3.  Update on Guide(s) for 2023-24

a. Artificial Intelligence Guide – Roger Rand stated that the committee met in Arizona in December. They reviewed the outline and assignments were given. The next meeting was scheduled for January 19, 2024. Dawn Palermo stated that she received a request for an AI guide webinar which is tentatively scheduled for Fall 2024.

b. Revision of Court Security Guide – Nate Mingo stated that most of the subcommittee members have been non-responsive to request for updates. He will reconfirm the commitment of the subcommittee members. Another zoon will be scheduled within the next two weeks to reassess. Dawn reported that Damon Anderson will assist from her office. The group will also assist if necessary.

 4.  Communications Updates

a. [Website](http://www.nacmnet.org/) –  Jeffrey Tsunekawa sent a report. His report stated the maintenance contract needs to be renewed. They are gathering bids and will discuss at the board meeting. The maintenance contract is on a three-month approval right now. The CORE website has transitioned to the NACM website. The committee pages have been finalized. There are some technical issues with the resource depository. At the next website meeting there will be discussion of any changes that need to be done. There has been discussion of rebuilding the website completely.

b. Podcasts -   Peter Kiefer stated that the next podcast will come out on Tuesday. The January and February podcast topics will be AI. This month, we surpassed 25,000 clicks on the podcast series.

c. Publications

i. [Court Manager](http://www.nacmnet.org/resources/publications/) -  Melinda Brooks presented that the Winter edition is being edited now. Rick and Peter’s submissions have been received. Joe will be sending his column on Monday. Courtside Conversations will be submitted by Carlene and will be on the CORE Champion Program. Audrey Anger has submitted an article on courts as difference makers. Chuck and Melinda are meeting with Melissa to discuss her ensuring accessibility to courts article. A list of articles for Spring edition is being compiled so if anyone has suggestions they should send to Melinda. Dawn and Janet Cornell met to develop the slides for the midyear conference presentation regarding NACM publications.

ii. Court Express - Janet Cornell sent a report. The content deadline for next *Court Express* is January 12. The issue will come out after the midyear conference. If anyone has suggestions of partner organizations or members to highlight, let Janet know. Janet would like to highlight state association work so notify her if your association has an update.

d. Social Media – Natalie Williams sent a report. Her committee is up to date on all social media requests. The next subcommittee meeting is January 18. Kent Pankey stated that LinkedIn posts are showing up late. Dawn will notify Natalie of this issue.

e. Webinars –  Dawn Palermo presented a webinar update.

i. February 22, 3pm ET SCOTUS decision – LANDMARK SCOTUS decisions. Cheryl Stone will introduce the speakers. Terry Cross, Senior Advisor to the National Indian Child Welfare Association, will be speaking on the impact of the Haaland v. Brackeen SCOTUS decision and its effect on Native Americans.

ii. Increasing Court Appearance (Ideas42) webinar is supposed be in March but we have not gotten confirmation from the presenter.

iii. CORE-Leadership Webinar – April 22, 2024, 3pm ET We will have at least one CORE webinar a year.

iv. Tyler Sponsored Webinar – March 19, 2024

5.  Other NACM Committee Updates

a. Membership – Cheryl Stone stated she was very appreciative of Communications Committee assistance. Reminders regarding the conference scholarships were sent out. The swag contest is beginning and will conclude March 29. The winner will be notified April 12. Membership Committee is looking for members to judge the swag contest. Melinda Brooks volunteered.

b. CORE- The committee is working to get more speakers, add sessions, add content and update the current content. We have 89 CORE participants now with 352 structured responses submitted. There are 6 CORE Champions now and 3 members are in the process of completing.

c. Conference Development – Tina Mattison stated everything is set for midyear conference. There will be a fundraiser for the Maui at the conference. ECP will be holding a meet and greet before the opening reception. We are at capacity for the conference. We do need volunteers to host sessions.

d. Governance – Rick Pierce stated that Governance Committee is working on several items. The speaker honorarium and republication policy have been adopted and incorporated in the manual. We need volunteers to draft a resolution for Court Professionals Day. The Voice of the Profession will go out at the conclusion of the annual conference. The State of Profession address is being discussed.

e. DEI Roger Rand stated that the committee will meet next week. They are working on customizing inclusivity training for trial court administrators.

**Future Meeting dates:**February 8, March 14, April 11, May 9, June 13