



CORE COMMITTEE
Wednesday, December 11, 2019
3:00 P.M. ET

MEETING MINUTES

Call Participants:

Kelly Hutton

Kent Pankey

Phillip Knox

Brandon Kimura

Hope Kentnor

Norman Meyer

Melissa Bender

Janet Reid

Peter Kiefer

Janet Cornell

1) Welcome and Roll Call

- a. New Vice Chair! *Welcome Kelly Hutton, North Dakota***

2) Curricula Review Updates

- a. Purposes and Responsibilities**

- b. Operations Management**

Kelly Hutton reviewed the notes that she had from Jeffrey regarding the next two curriculums that are to be reviewed. She indicated that Brandon Kimura had agreed to lead the review of Purposes and Responsibilities and needed a couple of people to assist him in that review. Peter Kiefer indicated that he and Judy Ly had both volunteered for that task force. Kelly Hutton indicated that she would also be willing to assist with that curriculum review.

Kelly then discussed the need for a lead reviewer on Operations Management and the need for a group to assist with that curriculum. She indicated that there was a note from Jeffrey that Ed McNachtan offered to lead but wanted to throw it out there again. There were no additional volunteers to be the lead. Janet Cornell and Phil Knox agreed to assist in the review of this curriculum.

3) CORE Micro Courses Update

Kelly discussed the subcommittee meeting that was held this morning. During the meeting logistics, branding, development, whether there is a need for a request for proposal process. Kent Pankey indicated he had discussed this project with Paul DeLosh and Paul had indicated that with the creation of the new core there was a RFP process.

Kent further discussed Paul's concern with ensuring that these micro courses did not conflict with the ICM courses offered by the National Center for State Courts. Norman inquired as to whether the NCSC is working on anything similar and if this would be a conflict or not. Further discussion was held regarding these micro courses filling a gap that is currently out there in regards to court management education. Additional discussion was held regarding the scope of the project and the time investment that will be required going forward and the possibility of an additional certification for each competency.

Action Item:

- Kelly to discuss with Jeffrey the need to ask the Board if the NCSC should be advised that NACM is looking into completing these micro courses.

4) Happenings Around NACM

Kelly discussed the recent Board meeting. She highlighted various items occurring in the membership committee in regards to scholarships, renewal letters, and the LinkedIn campaign. Kelly also discussed the approved strategic priorities and the National Open Data Standards.

NEXT Meeting: January 22, 2020, 3:00 PM EST

Meeting adjourned at 2:25 pm.