



***CORE COMMITTEE***  
***Wednesday, January 23, 2019***  
***3:00 P.M. ET***

**MEETING MINUTES**

**Call Participants:**

Kent Pankey

Jeffrey Tsunekawa

Christopher Reams

Melissa Bender

Jennifer Creighton

Kathy Griffin

The CORE Committee Meeting was called to order at 3:03 PM (EST). Kathy welcomed everyone to the conference call.

1: Curricula Review Process:

- Judy Ly and Janet Cornell, co-chairs of the review groups, were not able to attend today's call. Kathy discussed that we are currently forming the groups for the next two curricula, Janet has sent the initial email to the Educational Development group of volunteers and is looking for a chair of the group. Kathy asked if anyone on the call would be willing to chair. Jeffrey is on the list of volunteers for that curricula and will consider and discuss with Janet. Kent shared some best practices and answered questions about chairing. Judy will be doing the same with the Workforce Management group in the near future.

2: Core Presentation at Mid-Year Conference:

- Kathy shared there will be three Core sessions at the upcoming Mid-Year conference. Workforce Management will be repeated and will be on Monday afternoon and Tuesday morning. Accountability and Court Performance will be on Tuesday morning. We have excellent presenters for these sessions and they will be fantastic sessions. Both sessions will be live-streamed and recorded and will be posted to the Core website.

3: Educational Committee Update:

- One of the areas that the Committee is working on, in conjunction with the Conference Development Committee, is possible "tracks" for our conference sessions. A possibility would be a Core track. Looking at having more Core sessions with a possible back-to-back session on the same curricula to get more in depth with that particular curricula. All were in favor of this idea.

#### 4: Core Website and Core News:

- Kathy explained the process of posting revisions and other resources and shared her screen with a view of where they are located on the site.

#### 4: Happening around NACM:

- Kathy mentioned that registration for the Annual will begin right after the Mid-Year Conference in Little Rock. The Annual will have an extra tier early bird rate so be on the lookout for that.
- Board Nominations and Declaration of Candidacy is now open and posted on the NACM website. Kathy encouraged all to consider becoming a Board Member or if they know of someone interested to nominate them.
- Jeffrey gave an update from the Membership Committee including the restructured awards for the Annual Conference. Nominations will be opening soon.
- Kathy thanked everyone for the service to the Committee. The next meeting is scheduled for February 27, 2019 at 3:00 p.m E.T.

**Chair:** Kathy Griffin – [kathy@nacmnet.org](mailto:kathy@nacmnet.org)