



***CORE COMMITTEE***  
***Wednesday, March 27, 2019***  
***3:00 P.M. ET***

**MEETING MINUTES**

**Call Participants:**

Melissa Bender  
Janet Cornell  
Kenneth Pankey  
Kathy Griffin

T.J. BeMent  
Pete Kiefer  
Angie Smith

Melinda Brooks  
Edward McNachtan  
Jeffrey Tsunekawa

The CORE Committee Meeting was called to order at 3:02 PM (EST). Kathy welcomed everyone to the conference call. Kathy mentioned that there was a correction to the Agenda on the two competencies for the Annual Conference, the corrected version has been posted.

**1: Curricula Review Process:**

- Currently there are three reviews underway. Janet Cornell gave an update on the Educational Development, along with Jeffrey Tsunekawa who is leading that workgroup. The group is going well, a soft target date has been set. Jeffrey is using the divide and conquer approach and each person is working on their respective share. The Workforce Management review is being led by Brandon Kimura, who was unable to be on the call today, however Judy Ly had sent Kathy an email stating that the review is underway and going well. Melissa Bender mentioned that she is on that sub-committee and that is correct. Peter Keifer has agreed to update the Ethics module as he is working on the revised model code of conduct. Peter mentioned that he has been working on those updates.

**2: Core Presentation at Annual Conference:**

- Kathy shared there will be two Core sessions at the upcoming Annual conference. However the great news is we are extending the sessions. Each curricula will have back to back breakout sessions, Part 1 and Part 2. This will allow the presenter to have two hours, more time to dig deeper into the curricula and do some possible activities. Kent mentioned that was great as he felt the activities would create more audience engagement. Both sessions will be live-streamed and recorded and posted to the Core website.

### 3: Educational Committee Update:

- The NACM Board has received numerous survey responses in the past few years requesting a certification program. Therefore, we are exploring the possibility of a Core Certification and would like the Core Committee to discuss and create a possible Core Session Certificate. The thought would be to increase attendance at the conference and also market the Core. Discussion whether this would be a meaningful certification, as it should be more than just sitting through a session. Kent felt it would not have the credentialing of a certification. Kathy mentioned that we would not be looking to compete with ICM and the full courses offered. T.J. stated that the Educational Committee is working on various tracks for the conferences and we could have a Core track and identify which competency would be covered in the particular session. Janet suggested instead of a Core Certification we could create a pin with the Core logo and that would be given upon completion. Angie thought a possible name for it could be Core Champion, as all were in favor of not calling it a certification. Logistically it would have to be worked out when to implement, do they have to attend a certain percentage in person, and do we let them watch past Core sessions or just from this point forward? All were great questions. Peter suggested that after attending the session before receiving credit the individual would have to write an article for the Court Manager as we are always looking for writers. Angie thought we should at least give them one overt requirement. As all these were questions to be explored, Kent Janet and Angie agreed to work with Kathy on a sub-committee to come up with a recommendation for Kathy to take back to the Board.

### 4: Happening around NACM:

- Kathy mentioned that registration for the Annual is ongoing. The conference site is up and the Agenda is posted. Sessions are going to be outstanding!
- Board Nominations and Declaration of Candidacy is now open and posted on the NACM website. Kathy encouraged all to consider becoming a Board Member or if they know of someone interested to nominate them.
- Jeffrey mentioned there will be a raffle for the 2 Cirque du Soleil show tickets, you can purchase your tickets now through the bookstore. The drawing will take place Wednesday afternoon and you must be present to win. All the proceeds will go to the scholarship fund.
- Kathy thanked everyone for the service to the Committee. The next meeting is scheduled for May 29, 2019 at 3:00 p.m E.T.

**Chair:** Kathy Griffin – [kathy@nacmnet.org](mailto:kathy@nacmnet.org)