CORE COMMITTEE
Wednesday, May 29, 2019
3:00 P.M. ET

MEETING MINUTES

Call Participants:

Kathy Griffin	Janet Cornell	Kelly Hutton
Will Simmons	Norman Meyer	Melissa Bender
Peter Kiefer	Judy Ly	T.J. BeMent
Brandon Kimura	Jeff Chapple	Janet Reid

The CORE Committee Meeting was called to order at 3:03 PM (EST). Kathy welcomed everyone to the conference call. Kathy gave a brief introduction and informed all that Jeffrey Tsunekawa is now Chair but had a last minute emergency and couldn't make the call.

1: Welcome

2. Core Presentations at Annual Conference

   o As discussed on the previous committee call, the two sessions at the Annual Conference in Las Vegas consisted of two breakouts each, for a total of two hours to dive into the competency more. Kathy asked for feedback from those in attendance or comments heard. It was consensus of all that this is a much better concept and it gave the opportunity to dive into the curricula more.

2: Curricula Review Updates:

   o Workforce Management: Kathy shard that review was completed and the revised version was posted in June. Kathy thanked Brandon for his work on this and his great leadership
   o Educational Development: Janet Cornell provided an update regarding Education Development. Jeffrey has made assignments and is working on incorporating all together.
   o Janet Cornell and Judy Ly agreed to continue to lead the curricula review sub-committee. Kathy will send an email to them and Jeffrey to select the next two curricula topics to start the review.

3: NACM Core Achievement Proposal:

- o Kathy informed the Committee that this was approved by the Board at the Annual Meeting and is now back to the Committee for implementation. However due to Jeffrey's absence it was tabled until the next committee call

4: Power Points:

- o Jeffrey will be working on the Core website to add the additional power points that were developed.

5. Happening around NACM:

- o Will mentioned that Immediate Past President Paul DeLosh is currently attending an ICM Course and shared that the NACM Core is used and referenced in the course.

- o T.J. invited all to attend the Conference Development Committee on September 10, 2019 and the Conference Themes and Call for Proposals have been completed.

- o Kathy thanked everyone for the service to the Core Committee. She also invited all to be part of the Education Committee which meets the third Tuesday of each month at 3:00 p.m.

The meeting was adjourned and the next meeting is scheduled for September 25, 2019

Respectfully submitted by Kathy Griffin – kathy@nacmnet.org