



**NACM BOARD MEETING MINUTES**  
**Tuesday, December 15, 2020, 2:00 p.m. ET**

PRESENT: T.J. BeMent, Kathy Griffin, Jeffrey Tsunekawa, Rick Pierce, Will Simmons, Charleston Carter, Angie VanSchoick, Michelle Dunivan, Kent Pankey, Jeff Chapple, Kelly Hutton, Dorothy Howell, Greg Lambard, Tina Mattison, Jude DelPreore, Erin Carr, Jesse Rutledge, Jennifer Haire

**1. President's Report**

- a. **Approval of November 14, 2020 Minutes** – No changes, minutes approved.
- b. BJS Misdemeanor Study – can connect them with members or send out an email blast of study with contact information and allow members to reach out if they want to participate in the research
- c. Reconnect Court Backlog Project – doing white paper with University and would like to put paper in Court Manager or other appropriate journals
- d. Emily LaGratta request – working on COVID related responses in courts. We could reach out to our members to have them volunteer to participate.

Have board vet each of these then we send an email blast to our members to see if they want to volunteer with any of these requests. **TJ made a motion with some final vetting and review and development of email blast on these to send out to our members for their consideration.** *Tina seconds the motion.* No further discussions, no objections. The motion is passed.

- e. NCSC Agreement – Jesse shared his thanks

**2. President-Elect's Report**

- a. Jacksonville Contract – **Kathy made a motion to approve the Jacksonville contract for annual 2026.** *Rick seconds the motion.* No further discussions, no objections. The motion is passed.
- b. Annual conference sponsorship rates – **Kathy made a motion to approve the 2021 sponsorship opportunities per the attachment.** *Jeff seconds the motion.* No further discussions, no objections. The motion is passed.
- c. Spring webinar series update –
  - i. Webinar topics 1) work with CCPIO to present Media Guide and to create an opportunity for live follow-up, 2) Partnership with ICM on Zoom - Margaret Allen and Juli McDaniel-Edwards (follow-up session as well), 3) Paul Embley and JTC (Kevin Bowling and David Slayton); 4) CORE session with follow-up to introduce CORE Champion program. Charleston requested that Jude and Kathy reach out to Charleston and Jeff moving forward to coordinate.
  - ii. **Kathy made a motion to have educational piece be free for members and follow-up session for members only for the 4-webinar series.** *Greg seconds the motion.* Discussions followed about pricing and allowing non-members to sign up to be members. Tina suggested charging a nominal fee to all. Michelle suggested charging for the educational series portion for nonmembers and free to members. No objections, the motion is passed. Rick made a motion to offer to nonmembers the follow-up session at a fee of \$15 for follow-up session or \$50 for whole series. There were no seconds. The motion failed for lack of a



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second. Kathy made a motion to charge \$15 per webinar or \$50 for the series of 4 for the educational session and follow-up for nonmembers. Kelly seconds the motion. Michelle and Tina objected to allowing nonmembers into the follow-up session. Kathy withdrew her motion. **Tina made a motion to charge \$15 a session or \$50 for the educational series for nonmembers with the follow-up being free for members only.** *Michelle seconds the motion.* Jeffrey objected. Michelle clarified that this would be a member benefit and would advertise clearly so nonmembers can see the full benefit to being a member. Jeffrey withdrew his objection. No further discussions, no objections. **The motion is passed.**

### 3. Vice President's Report

- a. Strategic Projects – removing incentives in Membership and removing the two white paper projects in Advocacy. **Jeffrey made a motion to adopt the 2021 strategic projects as amended with the elimination of those 3 existing projects.** *Kathy seconds the motion.* No further discussion, no objections. **The motion is passed.**
  - i. Job Classification Template – TJ suggested letting CORE subcommittee take on this project.
- b. CORE Champion Proposal – Kelly gave a review of proposal. **Kelly made a motion to accept the CORE Champion proposal for a pilot for the webinar series.** *Dorothy seconds that motion.* Kathy clarified that they are looking to roll it out during the webinar series. Kelly confirmed. No further discussions, no objections. **The motion is passed.**

### 4. Secretary/Treasurer's Report

- a. 2021 Budget Approval – **Greg made a motion to approve the 2021 budget as presented.** *Kathy seconds the motion.* No further discussions, no objections. **The motion is passed.**

### 5. Immediate Past President's Report

- a. Past Presidents have offered to reach out to members who are on the purged list.

### 6. Communications Committee

- a. 2021 Sponsored Webinar Rates – **Jeff made a motion to approve the webinar sponsor rates for \$2,000 for 2021.** *Kent seconds the motion.* No further discussions or objections. **The motion is passed.**
- b. Webinar Sponsorship Policy Update – Made changes based on expectations of NACM and NCSC and merged the two together.

### 7. Governance Services

- a. Resolutions – received no comments so they are all passed as presented based on the previous board meeting vote.
- b. DEI Initiative – Will is working on this to move it forward for governance
- c. Governance will start crafting Voice of the Profession and crafting survey in January

### 8. Membership Committee

- a. Tina trying to get more out on social media posts



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9. NCSC Agreement – page 2 scope of services correction– membership notices are sent electronically for the first and third, and the second notice is mailed.
10. The board members went into Executive Session to discuss the NCSC agreement.

[Recording & Transcripts](#)