



NACM BOARD MEETING MINUTES

December 7, 2021 – 2:00 PM ET

PRESENT: Dorothy Howell, Greg Lambard, Angie VanSchoick, Brandon Kimura, Kent Pankey, Cheryl Stone, Rick Pierce, Kathy Griffin, Roger Rand, Jeffrey Tsunekawa, Jeff Chapple, Tina Mattison, Kelly Hutton, T.J. BeMent, Jude DelPreore, Erin Carr

1. Approval of Fall Board Meeting minutes

- a. Number 8c correction under repository should read “need consensus”. No further corrections the **minutes are approved**.

1. President

- a. Large turnover of COSCA positions so several new people were at meeting. Kathy let them know they could get their first year free with NACM.
- b. President appointee list – NACM appointee to SRLN opening. Alyce Roberts is the current person and said she’d continue but thought it would be good to pass on to someone else. Kent would be willing to be appointee for SRLN or NCSC Research Advisory Council.
- c. Blueprint for Racial Justice Eviction Diversion Plan - NCSC secured a donation of \$11 million to continue eviction diversion program for state and local courts to staff a position and develop procedures that all courts can follow. Request for applications will go out next Monday. NCSC is looking to NACM to push information out to members. 10 sites in 2022 and 10 in 2023. Each site location will have about 4 years’ worth of funding.

2. President-Elect

- a. 3 education tracks for midyear.
- b. NCSC will limit registration to 250 due to size of general session room. NACM budgeted midyear at 200 people in person.
- c. Washington requires vaccine and mask mandate
 - i. Jeffrey said we would turn away anyone who is unvaccinated or doesn’t have proof of negative test. Jeffrey said to work with hotel to know closest location for covid testing before turning anyone away. Kathy recommended that they have to be “verified” before receiving their badge.
- d. Email sharing with vendors during registration. Stacey is recommending doing this for annual if NACM wants to do this. TJ asked if this is an “opt-in” or “opt-out”. Stacey replied that they would have to opt-in to agree. **Cheryl made a motion that NACM provides the option for membership to opt-in to agree to share emails with vendors during registration at the annual conference. Kathy seconds the motion. No objections, the motion is passed.**



- e. Tyler sponsorship package
 - i. TJ thinks if we're doing an all-in-one contract for sponsorship then we need to set a payment schedule for these items.
 - ii. Tyler did two sponsored webinars in 2021
 - iii. Board did not need to vote on this item as the prices were previously approved.

3. Vice President
 - a. Rick shared the 2022 annual strategic priorities. The top 4 are:
 - i. Review demographics and create outreach plan for underrepresented groups and areas of US (include jurists)
 - ii. Create Affinity groups for members
 - iii. Committee Corner in Court Express/Court Manager to highlight work and identify opportunities to become involved
 - iv. Increase membership: Create testimonial videos for membership/mentorship/benefits/state associations.
 - b. Rick is proposing that a call with committee chairs take place ASAP (tomorrow or Thursday morning ET) regarding the top 4 for targeted outcomes.

4. Secretary/Treasurer
 - a. Midyear 2024 hotel determination – Tina shared the comparison chart of room, F&B, and attrition prices between Hilton Orange County Costa Mesa and Hyatt Regency Orange County.
 - i. **Tina made a motion to approve the Hilton in Orange County for the 2024 midyear conference site. Dorothy seconds the motion. All in favor, none opposed. The motion is passed.**

5. Immediate Past President/DEI Committee
 - a. Past President's still available to assist NACM.
 - b. The last DEI meeting was cancelled but will do diversity outreach to membership on social media soon.

6. Communications Committee
 - a. Janet Cornell is looking for feedback on the first Court Express.
 - b. Jeff asked if they talked about doing committee videos. Dorothy confirmed that they asked all chairs to do a video for membership. Jeff said they talked about adding the videos to the committee corner in Court Manager.

7. Governance Committee



- a. Guardianship Guide will roll out in January. Members of the committee think that a press release should go out when the guide is ready.
- b. Press release guidance needs to be added to Operations manual that was previously approved to be added.
- c. Only one comment received regarding the resolutions which didn't require editing to the resolutions so those are fully approved and on the website.

8. Membership Committee

- a. International Subcommittee Brochure was recently updated and published.
- b. Conference Scholarship – How funds will be used and add additional guidelines since this is being released after registration is already opened. If person has registered, offer to reimburse registration, or pay for airfare only. Make sure applicants know that they're agreeing to volunteer 3 hours' time during the midyear conference.

9. NCSC Report – Erin shared information from NCSC:

- a. NCSC released the findings from its annual State of the State Courts public opinion survey during a Nov. 10 webinar. The survey found that a majority of respondents believe that courts should continue to hold hearings by video because it allows them to hear more cases and resolve cases more quickly. Video hearings also make it easier for people to participate without having to travel to a courthouse, take time off work and find childcare.
- b. The Pandemic Rapid Response Team Implementation Lab continues to examine issues related to the pandemic, releasing reports including "Trial Court Record Considerations When There is a Confrontation Objection About Remote Participation" and webinars on IT Needs for Hybrid Hearings and Tips for Scheduling and Conducting Remote and Hybrid Hearings.
- c. On Dec. 7, NCSC presented the 26th Annual William H. Rehnquist Award for Judicial Excellence to Louisiana District Court Judge Scott U. Schlegel during an event at the Louisiana Supreme Court. Judge Schlegel has earned a reputation for his early and extensive use of technology to improve accessibility and efficiency in the courtroom.
- d. Work to improve racial equity has continued with two Blueprint for Racial Justice webinars focused on lessons learned on the path to creating a blueprint and assessment and sustainability. Additionally, NCSC has begun work on an 18-month project to develop a comprehensive tool that will help courts assess fair treatment of all court users.

10. Other Business – Roger shared that JTC requested a NACM member assist with conference planning for eCourts and CTC. Kathy is still working on getting a speaker to do the Courageous Conversation with the Board at midyear.

11. Adjourn – There being no further business to discuss the meeting was adjourned.