



National Association *for* Court Management

EARLY CAREER PROFESSIONALS (ECP) SUBCOMMITTEE

Wednesday, December 14, 2022 / 1:00 P.M. EASTERN

ECP Zoom Meeting

Meeting ID: 967 3597 1921

Passcode: 879795

[Find your local number](#)

2022/2023 Committee Charges

Choose a Community Service Project for the Annual Conference
Plan/Implement networking opportunity for the Annual Conference
Define/Implement ways to increase participation of ECP outside of the conferences (*Ongoing*)

Minutes

Part 1: ECP Subcommittee Meeting (1:00-1:30 p.m. EST)

1. Welcome / Introductions

Brandon Kimura	Katie Hempill
Janet Cornell	Luke Emerson
Samantha Wallis	Stacy Worby

2. Shared Interest Groups Project

- December – Career Learning Plans | Katie Hempill
- January – Know Before You Go | Rick Pierce & Tina Mattison
- February – Public Speaking | Jarrett Perlow (Chief Deputy Clerk – Federal Circuit Court (Katie)
- March – Performance Evaluations | Aretha Catchings (move from February)

3. Shared Interest Group Materials – Put materials in a shared folder for ECPers to look at.

4. Reverse Mentorship & Teaching Up ([BBC article](#))

- Luke will write an article for the Court Express about Mutual Mentors for the May 2023 Court Express

5. General Discussion

- Use ECP as more of an outreach – networking so you know people before you go to conferences.

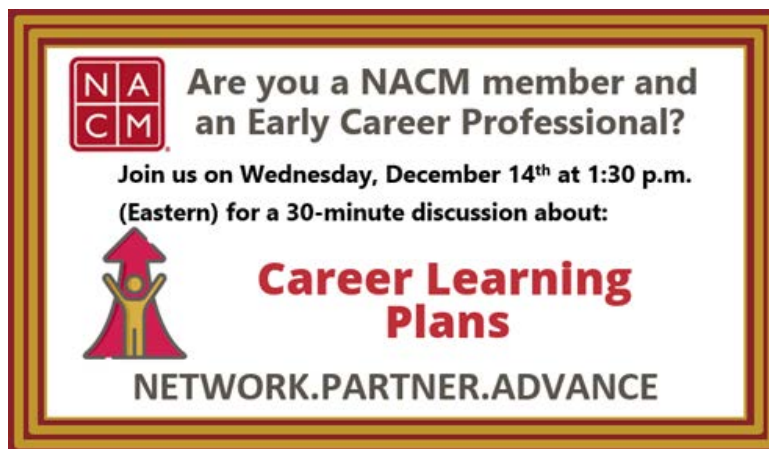
Contact: Stacy Worby – sworby@akcourts.gov



National Association *for* Court Management

- i. Obtain a list of new members from Membership and ECP members can contact new members/welcome individually.
 - Breakout session & Social Function for ECP at Annual Conference
 - i. Have more information available for first time attendees/ECP at conferences
 - ii. Physical rooms for people to meet and chat at the conferences
 - iii. With the icebreakers – group up by interests
 - iv. Luke’s experience at the last conference
6. Next meeting:
- January 25, 2023

Part 2: Shared Interest Group (1:30 p.m. – 2:00 p.m. EASTERN)



- Identify your career options
 - What is your next step?
- Self-Assessment Tools
- Set your goals
 - (book) Mindset – Changing the way you think to fulfil your potential Dr. Caro Dweck
 - Use a SWOT Analysis Worksheet MindTools
 - Smart Goals
- Create a Career Action Plan
- Where can I find training?