##

##  Annual conference Business Meeting

Monday, July 23, 2018

12:30 – 1:30 pm

*Minutes*

1. Call to Order *Vicky Carlson*

President Vicky Carlson called the 2018 Business Meeting to order. Vicky acknowledged the presence of Parliamentarian Alyce Roberts.

2. Declaration of Quorum *T.J. BeMent*

Secretary/Treasurer T.J. BeMent declared that a quorum, or more than 1/10 of the NACM membership was present.

3. Treasurer's Report *T.J. BeMent*

T.J. reviewed 2017 actual and 2018 estimated budget numbers. Financial statements were available to the membership on the conference app.

4. Committee Reports *Committee Chairs*

 A. Conference Development – Paul DeLosh

* 1. Paul reviewed Midyear conference-highest attended Midyear. Midyear educational program expanded to 2 days, and conference app continues to make improvements.
	2. Work with Educational Consultant to work on faculty engagement and development to ensure learning objectives and conference themes are met
	3. Call for Proposal process will begin for 2019 conferences.
	4. Development of Education Committee – dedicated to all aspects of educational programming. Will include conferences, Court Manager, and webinars/guides
	5. Paul reviewed the Conference locations for 2019 and 2020.
	6. Encouraged people to attend committee meetings, conference development will meet on Wednesday.

1. Communications – Alyce Roberts
	1. Alyce reviewed activities of committee in the past year: redesign and update of NACMNET.org, the conversation of Court Manager, 4 webinars, the Domestic Violence Guide, and the Plain Language Guide.
	2. Alyce awarded Danielle Rosette, Andra Motoyka, Joe Fazari, for contributions to the Communications Committee.
	3. Committee will meet Wednesday 11a-12p

1. Membership – Jeff Chapple
	1. Jeff reviewed responsibilities of the membership committee to include recruiting members, awards, scholarships
	2. Implementation of onboarding process via six emails
	3. Partnership with NCJFCJ implemented dual membership agreement
	4. Conference Scholarship awards and t-shirt fundraiser
	5. Acknowledged 3 members of committee: Mark Weinberg, Leesa McNeil, Michelle Oken for their contributions
	6. Membership Committee will hold meeting Wednesday at 2 p.m.

1. Governance – Greg Lambard
	1. Greg reviewed work of governance: resolutions, operations manual update, State of the Profession Address and Voice of the Profession survey
	2. Results from survey will be helpful in crafting the National Agenda in 2020
	3. Meeting Wednesday at 2 p.m.
	4. Recognized committee members for their contributions: Angie VanSchoick and Mark Dalton

1. Core® – Kathy Griffin
	1. Reviewed committee purpose: promoting the CORE
	2. Have traveled to other partners to train on the Core
	3. Updated 4 of the CORE modules, and working on 5 and 6. All are invited to participate
	4. Session at NACM Conferences – presenting module 10 today
	5. Recognized Judy Ly for her contributions to the Core Committee

5. Report of Nominations Committee *Scott Griffith*

Scott reported on the work of the nominations committee. He recognized the efforts of Nominations Committee Members: Paul Burke, Alyce Roberts, Crystal McCreery, and Ranord Darensburg.

 Presented Slate for 2018-2019

 Vicky Carlson (MN), Past President

 Paul DeLosh (VA), President

 Will Simmons (GA), President-Elect

 T.J. BeMent (GA), Vice President

 Kathy Griffin (MI), Secretary-Treasurer

Directors: Charleston Carter (NC), 3 year term

 Michelle Dunivan (AZ), 3 year term

 Tina Mattison (AZ), 3 year term

 Frank Hardester (MI), 2 year term

 Angie VanSchoick (CO), 2 year term

7. Nominations from the Floor *Vicky Carlson*

Vicky asked if there were any nominations from the floor. Hearing none, the nominations were closed and the slate posted.

8. Recess until Thursday, July 26, 2018, at 8:15 a.m. *Vicky Carlson*

The meeting was recessed at 12:59 pm until Thursday at 8:15 am

##  Annual conference Business Meeting - CONTINUED

Thursday, July 26, 2018

8:30 am

1. Reconvene Business Meeting *Vicky Carlson*

Vicky called the business meeting to order at 8:31 am

2. Election *Vicky Carlson*

 Vicky read Roberts Rules of Order and asked if any nominations were available from the board. There being none, the slate was elected by Acclimation.

3. Introduction of New Board Scott Griffith

 Scott recognized the new board members:

 Paul DeLosh, President

 Will Simmons, President-Elect

 T.J. BeMent, Vice President

 Kathy Griffin, Secretary/Treasurer

 Vicky Carlson, Immediate Past President

 Board:
 Julie Dybas, AZ

 Greg Lambard, NJ

 Alyce Roberts, AK

 Rick Pierce, PA

 Jeffrey Tsunekawa, CA

 Michele Dunivan, AZ – 3 year term

 Tina Mattison, AZ – 3 year term

 Charleston Carter, NC – 3 year term

 Angie VanSchoick, CO – 2 year term

 Frank Hardester, MI – 2 year term

4. Recognition of Outgoing Board Members *Vicky Carlson*

 Vicky recognized board members Jeff Chapple, Dawn Palermo and Scott Griffith, whose service to the board has expired. And Kathy Griffin, who is moving into the Secretary-Treasurer Role

5. Induction of New Board *Karl R. Hade*

Karl worked with Paul for 25 years. Discussed Paul’s Role, department with 50 employees, providing support to 325 courts in Virginia including foreign language interpreter program and computer support.

Paul is an active member of NACM, ICM Advisory Board, ICM Fellow. Karl joked will have to find more for him to do after Presidency.

Professional in the office, always looking to improve the system. Could go on about Paul’s Accomplishments, but not enough time. Karl stated that he knows NACM is in good hands with Paul’s leadership.

Thanked NACM members for their leadership in bringing justice to the courts. Appreciated the opportunity to swear in the board.

Karl called board forward to administer the Oath of Office.

The board took the oath. Effective at 8:40 a.m. the new board was sworn in.

Karl congratulated the new board.

6. Transfer of Gavel to New President *Vicky Carlson*

Vicky took a few minutes to thank the NACM members for allowing her to serve as President. Has been a great opportunity professionally and she feels she is leaving the association better. Vicky highlighted accomplishments for the past year:

* Online Court Manager
* New Website
* Membership Onboarding Program
* State of the Profession address and survey

Encourages people to get involved in committee work. Thank you all, NACM members, for being engaged in the work you do, and for trusting her to lead the organization.

Recognized Paul DeLosh, for his hard work and determination and bringing a heightened sense of professionalism. She looks forward to seeing what he will accomplish.

Asked Paul to come forward and accept the traditional gavel.

Vicky presented gavel to Paul.

7. Remarks from Incoming President *Paul DeLosh*

Paul thanked Vicky for her leadership and presented her with a vase in appreciation.

Paul made remarks to the NACM membership body.

*Paul thanked the NACM membership and is grateful to be able to serve. Humbled for the position because of all the people he’ll be able to work with and serve.*

*Have a lot of people to thank for standing in this position. Starting with Karl Hade, who provided support and encouragement to be involved in the organization. Speaks to his character as a leader. Appreciates knowing they are both dedicated to the mission of bettering the courts.*

*Want to thank family, friends and colleagues for support. Working with his colleagues in Judicial Services makes him proud and he appreciates them.*

*Thanked the court community – has worked with many over the years. Partnerships that have been formed because of association with NACM and being involved with the National Center for State Courts.*

*All of the board members that he has served with. Has been involved for 9 years and has enjoyed every moment and gotten a lot out of it. Values his experience. It is opportunities like conference that he values.*

*How do want to be remembered when leave the court system? I want to push the envelope and challenge the norms to make court system the best it can be. When he stated that, a colleague said in response, “then you need NACM”.*

*Why do people need NACM? As field of Court Administration becoming more recognized, NACM was there. Develop ethical code of conduct, caseflow management, court solutions, educational credentialing program, and more, NACM has been there.*

*Focus on being the voice of the profession, member engagement, strategic planning to guide initiatives.*

8. Adjournment *Paul DeLosh*

Paul adjourned the meeting.

Opening plenary began at 9:45.