



FALL BOARD MEETING
Saturday, October 7, 2023
9:00 am - 4:30 pm ET
New Orleans, LA

Present: Dawn Palermo, Cheryl Stone, Nicole Garcia, Tina Mattison, Greg Lambard, Kelly Hutton, Roger Rand, Nathaniel Mingo, Kristie Collier, Jeffrey Tsunekawa, Rick Pierce, Creadell Webb, Brandon Kimura, and Erin Carr

1. President's Report

Rick Pierce

- a. August 29 board meeting minutes are approved as submitted.
- b. Rick traveled to NAPCO which he updated the board on during the August 29 meeting. NAPCO asked for NACM opinions during their board meeting. Brandon attended AJA annual meeting in Rick's place. He said it was one of their larger attended meetings with around 300 people. A lot of sessions were on diversity and virtual currencies. Brandon shared NACM information at their Board of Governors meeting. Rick and Jeffrey are both attending the COSCA midyear meeting. The focus of that meeting will be on data standards. NCSC Board meeting will be in mid-November in Washington DC.
- c. Joint IACA Conference – there was a request from some past presidents of NACM who are also involved in IACA, that NACM pursue a joint conference with them in 2027. Dawn shared insights on how the conference went from a board perspective in 2017. Roger suggested that NACM have a conference with an international theme, international speakers and topics, and welcome them to the conference. Cheryl feels that IACA needs to have a monetary investment in the conference. Rick will reach out to IACA members to let them know we need answers on our concerns before anything more formal is created.
- d. When Rick meets with Jesse next week, he will start the process of the renewal conversation. Rick would like the current board to be educated on the agreement before the newest members come on board.

2. President-Elect's Report & Conference Development

Tina Mattison

- a. Tina is working with Jude on plenary speakers for midyear and annual. There have been 55 proposals submitted.
- b. Tina has received a lot of questions about the social event for next annual. A lot of venues close by are out of NACMs price range but she will look into the Natchez River boat. Cheryl asked if there is a fundraiser at Midyear. Tina suggested fundraising this year, which isn't usually done, for Maui.

3. Vice President's Report

Kelly Hutton

- a. Site visits – scheduled for JW Marriott in Indianapolis (Annual), Westin PeachTree in Atlanta (Midyear), Hard Rock, Tropicana, Harrah's, and Bally's in Atlantic City (midyear),



Kansas City and Omaha (Sheraton, Loews, Hilton) for annual.

- b. Strategic Planning – Kelly sent out the beginning of planning recently. Goal for tomorrow would be to go through what NACM has and make sure it's assigned to the correct committee and add any other goals needed.

4. Secretary/Treasurer & CORE® Committee Report

Greg Lambard

- a. Greg sent around the CORE committee survey and shared the results with the Board. Dawn shared that 260 courses completed with approved SRTs, and 81 participants.
- b. eDevLearn – CORE Champion courses meant to be a member benefit. Greg recapped that the board voted that nonmembers could pay \$10 to view/attend a CORE course. The board debated pros and cons over partnering with eDevLearn. Brandon made a motion to approve eDevLearn's request of the courses created by eDevLearn be considered eligible for CORE program recognition. No seconds from the floor so the motion was defeated.
- c. Greg reviewed the proposed 2024 budget. Roger proposed the idea of having a sponsorship commercial at the start of the webinar to promote the theme of the webinar in order to offset the fee/honorarium of the speaker. Roger received a request for an honorarium from a speaker of an upcoming SCOTUS webinar. The State of Oregon pays \$500-1,500 for speakers depending on notoriety and fees of speaker. Roger's concern is that a SCOTUS webinar was completed earlier in the year where the speakers were not paid. The determination of the parameters that NACM would apply in deciding if an honorarium will be offered to a webinar speaker will be handled by the Communications Committee.
 - i. **Greg made a motion to approve the budget as presented and adjusted today.** *Brandon seconds the motion.* All in favor, none opposed. **The motion passed.**
- d. Conference rates – **Greg made a motion that a speaker registered as speaker daily may attend any meals provided that day and any other sessions that day to exclude the social event.** *Kelly seconds the motion.* All in favor, none opposed. **The motion is passed.** Tina made a motion to approve the recommended increase to sponsorships for 2024. *Roger seconds the motion.* All in favor, none opposed. **The motion passed unanimously.** Rick made a motion for midyear that the early bird member \$475, regular member \$575, onsite member \$625, ECP early bird \$425, ECP regular \$535, nonmember early bird \$640, nonmember regular rate \$740, nonmember rate \$790 onsite. The group rate for members \$475 and group rate for nonmembers \$640. *Brandon seconds the motion.* All in favor, none opposed. **The motion passed unanimously.** Rick made a motion that the midyear live stream rates for members \$250 and nonmember \$415. *Brandon seconds the motion.* All in favor, none opposed. **The motion passed.** Rick made a motion for the annual conference registration rates be the following: early bird \$625, regular reg \$725, onsite members \$795, ECP early bird \$550, ECP regular \$590, nonmember early bird \$795, nonmember regular \$895, nonmember onsite \$925, group rates for



member \$585, nonmembers \$750, daily rate \$250, nonmember daily rate \$325.

Brandon seconds the motion. All in favor, none opposed. **The motion passed unanimously.** Rick made a motion that the annual conference registration rate for live stream members \$300 and for nonmembers \$465. *Brandon seconds the motion.* All in favor, none opposed. **The motion passed unanimously.**

- e. SJI Grant – Greg reviewed the SJI budget narrative with the board and noted the increase in \$2,000 in honoraria match. **Greg made a motion that NACM approve the SJI budget narrative as presented with the additional \$2,000 in match funds for honoraria.** *Tina seconds the motion.* All in favor, none opposed. **The motion passed.**

5. Immediate Past President's Report

Jeffrey Tsunekawa

- a. Past President's will meet next Tuesday.
- b. Debrief on one-day trainings – Jeffrey passed out The CORE In Practice Guide to the board as an example of the deliverable that was given at the one-day trainings. The lesson learned was to do a more strategic outreach to get more attendees in the targeted areas. Jeffrey said the CORE content covered should be revised depending on the area and expected attendees (ex. Governance and Leadership weren't big hits for the municipal group). Jeffrey shared that the framework is created for future NACM members to present at the one-day trainings. Rick is going to discuss asking the National Center to assist in the one-day trainings in terms of logistics.

6. Communications Committee

Dawn Palermo

- a. Court Manager – memorials posting suggested being added at the back of the court manager. Is it restricted to just members or the board? Dawn suggested the fillable form on the website include name, court, board member – yes, no.
- b. AI Guide is in the works. Nate is taking over the Court Security guide revision.
- c. Dawn asked if NACM wanted to create a policy on if private companies are allowed to have an article in Court Manager. Dawn will go back to the committee and let them now that they can have a section for sponsored articles. It would be another sponsorship opportunity.
- d. Webinars – Dawn reviewed the upcoming webinars and hosts.
- e. Website – Jeffrey recapped the new committee pages look. Tina asked that they remove the "member" wording from the new pages. Kelly's concern was that committee chairs would be responsible for updating their own pages. The board agreed that the new committee pages look good.

7. Governance Committee

Brandon Kimura

- a. **Brandon made a motion that NACM support the 2023-2025 strategic plan of the CCJ/COSCA behavioral health committee.** *Greg seconds the motion.* All in favor, none opposed. **The motion passed.**
- b. Governance discussed the mission and vision statements as well as where DEI will go – within mission and vision or have its own set and values. Governance is proposing



three different options to the Board: 1) DEI mission, vision, and values as its own, 2) incorporate DEI into the drafted mission, vision, and values, or 3) have a drafted mission, vision, and values, and a DEI statement without a separate mission and vision statement. Nicole shared Governance's revised mission and vision statements with the Board. **Nicole made a motion to adopt the mission and vision statement as presented to put forth as a bylaw amendment and to maintain the DEI mission, vision, and values where they are in the strategic plan.** Cheryl seconds the motion. 12 board members were in favor, one abstained. **The motion carried.**

- c. Nicole noted that there were some grammatical issues in the bylaws that she would like to correct so she will send them to the board with tracked changes.
- d. Ethics code review is going well.

The board meeting recessed for the day at 3:15 pm. The board will reconvene Sunday morning.

8. Membership Committee

Cheryl Stone

- a. The midyear fundraiser will be for Maui charities. Tina asked that ECP Committee take the lead.
- b. The membership survey is on Cheryl's radar and will probably be submitted in January. Rick said we need to send very early in January but with the conference in February it is close. The board discussed doing a few weeks before and a few weeks after the conference. Determined possibly the 10th of January.
- c. The group discount was discussed for the end of the year. Cheryl stated it was very successful last year. The discount rate was equivalent with the typical dual membership rate. Rick stated that we have one rate. Last year we charged \$135. Greg suggested we set the group discount rate at \$130. Our membership rate increased in January 2023. Rick suggested we get advertising out right away so the word gets out. Cheryl and Erin have ideas for social media posts. **Cheryl made a motion that NACM offer a group discount between Thanksgiving and Christmas at \$130/member.** Roger seconds the motion. There was a discussion on what constitutes a group - over 10 people in a group will be charged the \$130/member. The board discussed ending the discount by the end of the year. Rick called the question. **The motion fails.** Cheryl made a motion to repeat the group discount rate with the same conditions as last year from the day after Thanksgiving to December 31, 2023. Roger seconds the motion. All in favor, none opposed. **The motion carries.**
- d. Membership is working on swag submissions. Cheryl suggests kicking off at the midyear conference. It will be billboarded in January.
- e. Membership has two new subcommittees: limited jurisdictions and tribal courts so they have their own shared interest group. Termica is helping with scholarship. Lillian is sending out letters to purged members to remind of lapsed membership. Katie is doing a great idea with ECP and she always appreciates suggestions.
- f. Land Acknowledgements were discussed. Cheryl is happy to help but wasn't sure if that is something for the conference development committee. It takes some work so



it shouldn't be done at the last minute. Always good to have that person paired with someone in membership. Rick suggested the tribal court subcommittee be charged with that. Rick stated that NACM should attempt every year. Tina mentioned that land acknowledgements at other conferences were just an announcement every morning and this might be an option if we cannot find someone. Cheryl stated it was important to run by a tribal member to ensure it isn't offensive. Cheryl will be working to hand the membership committee to Kristie so that when she rolls off the board Kristie is fully prepared. Please send all emails to Cheryl and Kristie.

- g. Roger suggested that the NACM membership letters go out under a NACM email address due to cybersecurity trainings. Nicole suggested that an email could go out prior stating this is a valid email address. Discussion took place that Erin may be able to provide access to non-Board members to handle this. Tina and Rick will discuss this with Erin. Jeffrey questioned if it is really an issue or just a best practice. There probably is some security issues with our website. Rick will check with Jesse when they meet. Cheryl stated in the meantime they will continue to do the current practice.
- h. Brandon requested a short summary of the two new subcommittees. Cheryl stated she wanted to wait to see if they get traction before submitting summaries.

9. DEI Committee

Roger Rand

- a. Roger reported that Creadell has been wonderful. DEI webinar is scheduled for November 20 and is a repeat of the annual conference. The SCOTUS decision webinar scheduled for January and Terry ? will be the speaker. Speaker is an author and has previously spoken on the case. A judge in Multnomah has experienced the decision firsthand and can report.

10. Executive Session, if needed

All

11. Adjourn