



FALL BOARD MEETING
Friday, November 4, 2022
10:00 am ET

MINUTES

Present: Dawn Palermo, Kathy Griffin, Cheryl Stone, Roger Rand, Brandon Kimura, Jeffrey Tsunekawa, Kelly Hutton, Angie VanSchoick, Greg Lambard, Kent Pankey, Rick Pierce, Kristie Collier-Tucker, Jesse Rutledge, Jude Del Preore, Erin Carr, Francine Adler

Not Present: Tina Mattison

1. President's Report

- a. No changes to the 8/30 or 9/30 board meeting minutes so they are approved.
- b. NJC Partnership – a few board members were approached in Milwaukee about working with NACM and developing a course that would focus on judge and court administrator partnership. Jeffrey is looking for one or two people to be representative of NACM to work with NJC. No financial impact to NACM – just adding expertise to curriculum and getting the NACM name out there.
- c. BJS Solicitation – Center partnering with NACM and COSCA for Court Statistics project so the Center could collect specific info about States. Center was awarded grant. Jeffrey thinks they just need NACM to market the grant and help get info from States.
- d. IACA Dual Membership Agreement – renewed agreement last month
- e. #WeToo Press Release went out
- f. Jeffrey traveled to NASJE in New Orleans. Rick will travel to Rehnquist award in Washington DC as part of NCSC Board and will report for NACM.
- g. Jeffrey met with Val and Erin to discuss the number of rooms in Tampa for the annual conference. Decreased room block by 15% and as a trade off had to agree to removing a few concessions: hotel room free internet (but can get it as a Marriott member) & airport transfers.
- h. Jeffrey shared that Erin recently signed up almost 30 new members from Boston.

2. NCSC Report

- a. Jesse shared a PowerPoint regarding the NCSC and NACM relationship.

3. President-Elect/Conference Development Report

- a. Rick shared the plenary speakers for the Midyear and Annual conference with the Board.
- b. Committee Corner and repository were presented as part of yesterday's strategic planning.
- c. CD is looking at Armature Works for the social event and Premier Works but that may be too expensive.



4. Vice President Report

- a. Tina was not available for the call

5. Secretary/Treasurer Report & CORE

- a. Kathy made a motion to go with Wes for live streaming. Angie seconds the motion. All in favor, none opposed. The motion is passed. Roger asked that Erin follow up with Wes to get a deadline for the final product of the edited recordings and add it to the contract.
- b. Core in Practice Guide Review led by Janet Cornell
- c. Core Champion Phase 2 need to do website updates
- d. Kathy shared that the Past Presidents think the Core website and materials need to be more accessible and that the Core sessions from the conference should be on the Core site.

6. Immediate Past President/DEI Report

- a. DEI Book Club – suggested doing quarterly and have a different committee take a turn with the book club. Kathy was thinking that maybe since Court Express is doing a book review it could go in CE.
- b. Past Presidents – Norman Meyer’s interest in making the Court Manager electronic.

7. Communications Committee

- a. DEI guide is moving along. Mid-December the outline should be done. In June it will go to the publisher. There will be a session at the annual conference for the Guide to be presented.
- b. Court Manager index – web team will work on getting newer articles on the website. Roger shared that the website should not be an archive for anything.
- c. Greg shared that the Court Express and Janet are doing very well. She asks that committee chairs please get her content.
- d. Greg asked for clarification on what other partner publications NACM should be in. Jeffrey mentioned NCJFCJ but the rest of the Board was unclear as well.
- e. Roger showed the Board what the new conference pages will look like on the website.

8. Governance Committee

- a. Two new ways being proposed to do resolutions. Governance is looking at a way to adopt a partner association’s resolution without needing a vote from NACM membership. Original resolutions - Governance Chair and President would look at it and if it’s not referred it would have to go out for membership comment.
- b. Brandon and the Operations Manual committee met and are in process of revising the manual
- c. Current resolutions have not received any comments yet.
- d. Governance supports the 3 resolutions that were presented at the midyear conference and is looking for a board vote. Kent will send an email to get a vote electronically.



9. Membership Services

- a. The BOGO deal is over and can be removed from the website.
- b. Group membership discount is getting in the works
- c. There's a lot of interest in getting mentored but need to work on a list of mentors to be used.
- d. Zenell Brown is leading the renewal of the Ambassador program and is trying to find members to work with her.
- e. Membership committee will not pursue tiered membership at this time.
- f. Membership committee is interested in sponsoring some shared interest groups between conferences.

10. New Business – none

11. There was no need for an executive session.

12. The board reviewed the answers to a game Kelly put together to know Board members.

13. There being no further business, the meeting was adjourned.

Minutes: <https://nationalcenterforstatecourts.box.com/s/ydr3i7ob4ed776l47e4r60zqscprkuw1>