



**FALL OFFICER MEETING MINUTES**

**Friday, October 6, 2023**

**9:00 am – 4:00 pm**

Hilton New Orleans Riverside – Bridge Room

Present: Rick Pierce, Jeffrey Tsunekawa, Tina Mattison, Kelly Hutton, Greg Lambard, Erin Carr

**1. President's Report**

*Rick Pierce*

- a. Minutes are approved as submitted.
- b. Rick will meet with Jesse monthly starting soon.
- c. Objectives for board meeting
  - i. Bylaw amendment will be presented to membership next year regarding DEI.
  - ii. Strategic planning for 2025 will be started around next Fall.
- d. Joint Conference with IACA – overall assessment was that the conference was a challenge. Some major concerns were logistics – payments for registration, meeting the needs of each group. Officers suggested meeting with NACM Past Presidents that are IACA chairs, presenting them our concerns, and asking for their response to them.
- e. NACP – National Association for Court Professionals is not a part of NACM. A NACM member was invited to this meeting thinking it was a NACM committee and was surprised it wasn't.
- f. Recruitment of board members seems to be better than a few years ago. Some people have shown interest in the open position and Rick let them know that they're leaving it open for now, but they should apply come next summer.

**2. President-Elect's Report**

*Tina Mattison*

- a. 55 proposals submitted, leaving the proposals open until Friday/today. Dima Ghawi will be the keynote speaker at Midyear. Jude asked if someone could reach out to David Slayton about allowing LA staff to attend the Midyear conference. Jeffrey offered to reach out to him.
- b. Annual – Valerie Grubb will be a keynote speaker and may use a speaker for midyear and annual to carry through information and have attendees hear additional/deeper material.

**3. Vice President's Report**

*Kelly Hutton*

- a. Strategic planning documents were sent to the group. Even pages were notes from last year in case they didn't get done and would give new board members ideas of things that could be included. Kelly will discuss how strategic focus areas are selected. Rick asked if Kelly wanted time tomorrow to discuss the process and Kelly said she would give an overview Saturday in preparation for Sunday. Jeffrey hopes that Kelly will leave time for



discussion in hopes that new board members will feel comfortable sharing ideas.

**4. Secretary/Treasurer's Report**

*Greg Lambard*

- a. SJI Grant – asking for additional funding for higher costs at conferences and the one-day trainings. Greg ran through the proposed budget for 2024.
- b. eDevLearn – they want NACM to give CORE champion credit for taking their courses. Kelly recalled the 2022 Fall Board meeting and the board deciding that NACM was not accepting outside nonprofit or for-profit companies' courses to count towards the CORE champion program.
- c. CORE Champion expansion – Greg did a survey on potential projects -1) curriculum review looking at current curriculum and making sure its up to date technology and DEI-wise, 2) look for additional core champion trainers (up to 4 ppl who could teach on any give curriculum), 3) creating generic PowerPoint slides on curriculum, 4) continuing with core news, 5) adding self-assessment exercises, and 6) rolling advertisement for CORE before breakouts.

**5. Immediate Past President's Report**

*Jeffrey Tsunekawa*

- a. Past President's have not met yet. Rick shared that the national agenda process is about 18 months and would like Jeffrey to mention it to past presidents for input.

**6. Rundown of Full Board Meeting and Strategic Planning**

*Rick & All*

**7. Executive Session** – The board went into executive session.