# Governance Committee Agenda

**September 7, 2022 @ 3:00 pm ET via Zoom**

**Co-Chairs:** Angie VanSchoick & Kent Pankey **Vice Chair:** Brandon Kimura

[**Committee Page**](https://nacmnet.org/committees/permanent-committees/governance-committee/)

<https://zoom.us/j/93807989162?pwd=ZjV5S0pDOW1WalN6eFYwakkzTm03Zz09>

1. **Call to order/Introductions**
2. **Purpose and Responsibilities**
3. Track the progress of NACM in accomplishing the goals and objectives listed in its Strategic Plan.
4. Review, edit, update, and recommend adoption of the NACM Operations and Procedures Manual (and appendices) to keep it consistent with the goals and objectives of the organization.
5. Appoint a Bylaws committee, with the approval of the Planning Chairperson, to prepare and present changes in the Bylaws to ensure that related descriptive materials are consistent with the organization’s purpose as set forth in the NACM Strategic Plan.  The Bylaws committee shall also ensure that the Articles of Incorporation are current.
6. Maintain and update the NACM National Agenda, as needed.
7. Review, draft and/or recommend support for resolutions that are provided for consideration by partnering agencies (COSCA, CCJ, etc.) or that may be required on behalf of the NACM Board.
8. Appoint a State of the Profession subcommittee to prepare the annual state of the profession address, with the assistance of the President. This address is given at the Annual Conference.
9. **Review August 3rd minutes**
10. **Committees**
    1. Ethics subcommittee – Courtney Whiteside, chair
    2. Resolutions subcommittee – Kent Pankey
       * CCJ/COSCA resolutions from their Annual Meeting (attached to email)
       * Any resolution we’d want to do as an original resolution
    3. Bylaws subcommittee
       * Bylaw amendments presented at Annual meeting, but did not meet the 90-day posting before voting requirement
       * Need to review for modification of the resolution process
       * Review qualification/eligibility regarding election to the Board
       * Ready to post for review by April 2023
    4. Operations Manual subcommittee
       * Education Committee disbanded and replaced by the Conference Development Committee and the CORE® Committee – need to update Ops Manual to reflect
       * Attached policies/procedures require review – need to be sent to various committees responsible for corrections to be ready to implement in 2023/2024
    5. State of the Profession
       * Create in early 2023 to write the address given by the President
    6. Voice of the Profession
       * Create early 2023 for disbursement during Annual Conference
11. **New Business**
12. **Future Projects**
    1. Priorities from Strategic Planning –
13. NACM SFA #3: Advocacy for the Profession:  GOAL 1: NACM will be an influential and respected voice on behalf of courts and all court professionals.
14. Create a variety of talking points for members to use for community outreach
15. Develop a response of the profession to issues of public trust
16. NACM SFA #4: Association Governance: GOAL 1: NACM’s governance is all inclusive, responsive, and collaborative.
    1. Review of governance of Board overall: Health, Exit Interviews, Recruitment, Nomination process (Include Courageous Conversations at Board Meeting) Update nomination process to reflect DEI. Review Committee Structure to ensure consistency/diversity/succession/need for Technology Committee Update and standardize the NACM’s Operations Manual and associated forms and appendices
    2. Efforts to improve NACM leadership practices and representativeness.
       * Advocacy for the profession
17. **Dates of significance**
    1. Midyear Conference – February 5-7, 2023, Minneapolis, MN
    2. Annual Conference – July 9-13, 2023, Tampa, FL
18. **Adjourned**

Future meeting dates for 2022/2023 NACM year – 1st Wednesday at 3:00p ET:

October 5, 2022

November 2, 2022

December 7, 2022

January 4, 2023

February 1, 2023

March 1, 2023

April 5, 2023

May 3, 2023

June 7, 2023

July 5, 2023