# Governance Committee Minutes

**October 5, 2022 @ 3:00 pm ET via Zoom**

**Chairs:** Angie VanSchoick & Kent Pankey **Vice Chair:** Brandon Kimura

[**Committee Page**](https://nacmnet.org/committees/permanent-committees/governance-committee/)

<https://zoom.us/j/93807989162?pwd=ZjV5S0pDOW1WalN6eFYwakkzTm03Zz09>

1. **Call to order/Introductions at 1:05p**
   1. Brandon Kimura, HI
   2. Nicole Garcia, AZ
   3. Roger Rand, OR
   4. Theresa Owens, WI
   5. Rick Pierce, PA
   6. Peter Kiefer, ret. AZ
   7. Tina Mattison, AZ
   8. Kent Pankey, VA
   9. Ronald Truss
   10. Jeffrey Tsunekawa, TX
   11. Angie VanSchoick, CO
   12. Erin Carr, NCSC
2. **September 7th Minutes**
   1. Approved as modified per Kent’s suggestions
3. **Committees**
   1. Ethics subcommittee – Courtney Whiteside, chair
      * Kent reported it was a good discussion that was recorded after the general meeting. Next meeting on October 27th and then not until January 2023.
   2. Resolutions subcommittee – Kent Pankey
      * Met September 27th regarding what was there. Approved the formal submission of the 5 CCJ/COSCA resolutions to present to the President. With Jeffrey’s consent, can be released for comment on the site. The 3 resolutions currently under consideration still need board approval.
      * Possible bylaw changes to recommend regarding resolutions.
   3. Bylaws subcommittee
      * Need to review for modification of the resolution process, Review qualification/eligibility regarding election to the Board
      * Ready to post for review by April 2023
   4. Operations Manual subcommittee
      * Brandon, Theresa, Tina, and Courtney – haven’t yet met. Brandon wants to take a closer look at what needs to be revised and the information that gets cross-linked.
   5. State of the Profession
      * Create in early 2023 to write the address given by the President
   6. Voice of the Profession
      * Create early 2023 for disbursement during Annual Conference
4. **New Business**
5. **Future Projects**
   1. Priorities from Strategic Planning 2022 –
6. NACM SFA #3: Advocacy for the Profession:  GOAL 1: NACM will be an influential and respected voice on behalf of courts and all court professionals.
7. Create a variety of talking points for members to use for community outreach
8. Develop a response of the profession to issues of public trust
9. NACM SFA #4: Association Governance: GOAL 1: NACM’s governance is all inclusive, responsive, and collaborative.
   1. Review of governance of Board overall: Health, Exit Interviews, Recruitment, Nomination process (Include Courageous Conversations at Board Meeting) Update nomination process to reflect DEI. Review Committee Structure to ensure consistency/diversity/succession/need for Technology Committee Update and standardize the NACM’s Operations Manual and associated forms and appendices
   2. Efforts to improve NACM leadership practices and representativeness.
      * Advocacy for the profession
10. **Dates of significance**
    1. Midyear Conference – February 5-7, 2023, Minneapolis, MN
    2. Annual Conference – July 9-13, 2023, Tampa, FL
11. **Adjourned at 1:17p**

Future meeting dates for 2022/2023 NACM year – 1st Wednesday at 3:00p ET:

November 2, 2022

December 7, 2022

January 4, 2023

February 1, 2023

March 1, 2023

April 5, 2023

May 3, 2023

June 7, 2023

July 5, 2023