**INTERNATIONAL SUBCOMMITTEE MEETING MINUTES**

Wednesday, July 14, 2021

1:00 P.M. PT

Attendees:

Michele Oken Stuart, Chair

Kevin Bowling

Janet Cornell

Tina Mattison

Daniel Meza

Jude Del Preore

Sheryl Loesch

Colet Odenigbo

Roger Rand

Marcus Reinkensmeyer

Eric Silverberg

Cheryl Stone

Jennifer Torchia

Samantha Wallis

Winnie Webber

1. Introductions: Attendees introduced themselves, providing name, court location and state.
2. Roles and Responsibilities of Committee: The Subcommittee is responsible for reaching out to international associations and organizations to promote the importance of court administration and encourage partnerships with NACM. In addition, the committee develops partnerships with other organizations to promote effective court management initiatives. Finally, the committee will assist NACM members interested in developing international relationships with courts abroad by providing resources and materials to effectuate the relationship. Michele stated that the committee meets quarterly or if working on a project additional meetings will be scheduled.
3. IACA Update (Sheryl Loesch, IACA President): Sheryl gave an overview of IACA and reported the following:
   1. IACA Conference will be held March 28-31, 2022 in Helsinki, Finland. Conference Theme is People Centered Justice in the New Normal. Registration will be available on the conference website in September.
   2. IACA’s inaugural podcast released in December was well received. The next podcast highlighting Performance Management will be recorded at the end of July and released mid to late August.
   3. IACA’s publications, The Court Administrator, and the International Journal on Court Administration (IJCA) can be found on the IACA website, **IACA.ws**.

* 1. Kevin Bowling recommended contacting the National Judicial College for International conference speakers. Kevin will provide contact information to Sheryl.

1. Website Materials: International materials can be found on the NACM website under “Resources, International Outreach” or under “Committees, Membership and International.” Michele requested committee members review website materials by next meeting when a discussion will be held about which documents should be revised/updated. The committee brochure will need revising to include the newer version of NACM’s National Agenda.
2. NACM International Podcast: Pete Kiefer moderated a two-part podcast which aired in May and June highlighting international consulting in different parts of the world. The podcast received a lot of positive feedback.
3. Future Projects for the committee to consider:
   1. List of international opportunities
   2. List of those who have worked in other countries
   3. Language requirements for international consulting
   4. JTC documents relevant to IACA or NCSC, CITOC
   5. Poll attendees at IACA conference regarding needs around the world; SIG (Special Interest Group) at conference?
   6. Court systems in other countries - Integrate speakers on International Subcommittee meeting calls
   7. NACM annual conference session on International Consulting, global and information sharing
   8. Can IJIS play a role in the international arena?
   9. One page summary document - core competency translated as a tangible resource
      1. American Translators Association (ATA)
      2. Oregon state services for interpreters/translators
   10. Center for global inclusion (GDEI) - Roger re site; executive director for partners in diversity
   11. Zennell Brown re DEI practices