Committee members present: Michele Oken, Chair; Robert Adelanto, Janet Cornell, Pamela Harris, Scott Johnson, Sheryl Loesch, Norman Meyer, Daniel Meza, Samantha Wallis, and Stacy Worby

1. International SIG, Annual Conference
   The following recommendations were made and discussed:
   a. 3-4 panel members
   b. Brief overview of International Subcommittee’s mission, vision and purpose
   c. IACA
   d. Ukraine member Natalia Chumack to speak about legal aid society in Ukraine, registering births during war, etc.
   e. What concerns do you have as a first time international consultant?
   f. What preparation is necessary for future opportunities?
   g. What kind of knowledge, talent is needed?
   h. Rule of Law projects?
   i. Expectations?
   j. International travel appears glorious; however it is not!

2. IACA update - Sheryl spoke about the upcoming conference in Helsinki, Finland (October 17-20, 2022). The Education Committee is currently reviewing submissions for the call for proposals/speakers. Judges are still in Ukraine. Waiving registration fees for Ukraine delegation is under consideration.

3. Survey - Daniel led a page-by-page discussion of the draft survey and made revisions/updates as suggested by the committee. The updated survey is attached to these minutes. Additional revisions can be made to the survey on google docs or sent directly to Daniel at danielmr@utcourts.gov.

The next meeting will be held on May 9, 2022 at 3:00 p.m. ET