



## **INTERNATIONAL SUBCOMMITTEE MEETING MINUTES**

Monday, May 9, 2022

12:00-1:00 p.m. ET

Committee members present: Michele Oken, Chair; Janet Cornell, Kristi Cox, Pamela Harris, Peter Kiefer, Phil Knox, Tina Mattison, Daniel Meza, Roger Rand, Samantha Wallis, and Winnie Webber

Michele welcomed new participants, Phil Knox, and new NACM member, Kristi Cox.

1. Survey - Daniel shared that all suggested revisions were made to the survey; Roger populated Survey Monkey with the final draft. A discussion was held about marketing the survey at the upcoming annual conference with Starbucks gift card incentives. Suggestions include having a QR code available at the registration area, scrolling screen time prior to plenary sessions, a link on the conference app and provide link at the International Shared Interest Group (SIG). It was also recommended to post the link on the International webpage and NACM social media sites. Daniel will send a link to complete the survey to today's meeting participants and requested feedback on the time it takes to complete, what can be changed to make it easier for the end user and any additional comments or suggested revisions.
2. International SIG - "International Court Management: Join the Conversation. Are you interested in learning about international court consulting opportunities? Join us for an informal conversation about international work..."  
Daniel and Michele will facilitate and begin by giving attendees an "infomercial" of the mission and vision of the NACM International Subcommittee and the International Association for Court Administration (IACA), followed by a discussion about consulting opportunities. Michele encouraged committee members who will be attending the conference to attend and participate in the SIG.
3. IACA Update - Michele provided a brief update on behalf of IACA President Sheryl Loesch. Effective immediately, IACA membership dues are \$50. Membership information can be found on the IACA website at [iaca.ws](http://iaca.ws). The 2022 conference will be held in Helsinki, Finland, October 17-20. The educational agenda will be finalized shortly. Pam Harris, IACA's executive officer, indicated that the dual membership partnership agreement between IACA and NACM has expired; an updated agreement will be discussed by NACM/IACA leadership.
4. Future projects - Peter suggested that the committee could record five-minute stories and post on the International webpage (Tiny Chats). Janet suggested a one-page briefing project which could highlight international travel, who hires, and other topics related to international consulting work.



**National Association  
for Court Management**

*Strengthening Court Professionals*

---

Michele thanked everyone for their participation on the subcommittee this year, specifically Paul DeLosh for spearheading the brochure update and Daniel for the survey. If another conference call is necessary to finalize the survey, Michele will schedule. Otherwise, the next meeting will be held in person at the NACM Annual Conference, Wednesday, July 12, 2022.