**INTERNATIONAL SUBCOMMITTEE MEETING MINUTES**

THURSDAY, SEPTEMBER 27, 2018

12:00 P.M. ET

DIAL IN INFORMATION: 1-800-503-2899; PASSCODE: 2591537

1. Introductions: Michele Oken, Chair, Michelle Dunivan, Membership Chair, Norman Meyer, Tonya Anderson, Angie Van Schoick, Janet Cornell, Pamela Harris
2. Recap of July 25 meeting minutes
3. Focus for the 2018-2019 NACM year
   * Potential collaborative efforts
     1. Partner with NCSC and IACA to mentor, partnering with other associations
     2. Promote administration of justice
4. Survey Monkey
   * Link to NCSC resource list
   * International communities could utilize resources
   * Shared resources: Share with IACA North American Board
5. International Articles – Court Express and/or Court Manager

* Janet will write a short article about her experience and observations at the IACA conference in Brazil
  + Michele will contact Canadian annual conference attendees and inquire about conducting interviews

1. NCSC Online Community - available to NACM members
2. Roundtable
   * Norman will suggest that NACM’s International Subcommittee be a standard agenda item for the IACA North American Board Meetings
   * Michele will request NACM’s Articles of Incorporation and Bylaws be posted on the International Resources webpage

**Future meeting dates (12:00 p.m. ET, 9:00a.m. PT, 10:00 a.m. MT)**

December 27

March 28

June 27