



MINUTES OF THE FEBRUARY 24, 2021 CORE COMMITTEE

- I. Rick Pierce opened the meeting at 3:01 p.m. ET with a review and approval of the January meeting minutes. In attendance: Ed McNachtan, Brandon Kimura, Hope Kentnor, Kent Pankey, Janet Cornell, Phil Knox, Peter Kiefer, Tina Mattison, Kelly Hutton-Co-chair, and Rick Pierce
- II. CURRICULA REVIEW:
  - a. OPERATIONS MANAGEMENT: Ed provided a progress report of the Operations Management curriculum review. His report is attached as an addendum to the minutes. This review is in the final phase of the review, content analysis. This committee convenes once a month, the third Friday at 1 p.m. ET.
  - b. LEADERSHIP: Brandon provided a progress report of the Leadership curriculum review. His report is attached as an addendum to the minutes. This subcommittee needs volunteers to review the content. This committee will convene every other Monday in March and April commencing March 1 at 11 a.m. ET. If interested in joining us, email Brandon at: [Brandon.m.kimura@courts.hawaii.gov](mailto:Brandon.m.kimura@courts.hawaii.gov). The Google docs the committee is using for review may be found here: <https://docs.google.com/document/d/1VxYAMmKny4z4x8YygAYdyFbYEvO7aJ67bwI1hgDqhXY/edit> Leadership\_Final3 - Google Docs
  - c. Phil asked that each committee tasked with a review to make critical commentary on the process of the review. Each review involves new NACM members. We must note the successes and challenges of each process. It is important to capture such insight for future review.
- III. DIVERSITY, EQUITY, INCLUSION: Rick provided a brief synopsis of the DEI committee meeting and its impact on the CORE committee, specifically, the content of each curriculum surrounding DEI. Janet

submitted to the DEI committee for commentary an introductory statement specifically addressing DEI and its inclusion in all thirteen core competencies.

- IV. Kelly reminded members of the CORE Champion orientation following the May 20 webinar on Purposes and Responsibilities of Courts. This committee seeks approval from the Board of Directors to accept this webinar as credit toward the CORE Champion certificate.
- V. With no additional business, the meeting adjourned at 3:38 p.m. ET.